



CITY OF
MONASH

**MONASH COUNCIL ENVIRONMENTAL
ADVISORY COMMITTEE**

TERMS OF REFERENCE

1. Purpose

To advise Council on environmental and sustainability issues to improve the Monash environment.

2. Roles and Tasks

To achieve this, the Environment Advisory Committee will:

- Provide input and advice to Council on issues of environmental sustainability;
- To provide input to the development of environmental policies;
- Provide input on behalf of the community and community organisations;
- Assist in determining the priority of activities to be undertaken and annual objectives;
- To provide input into projects that have an environmental focus;
- Actively support Council's consultation with and advocacy to the broader community;
- Monitor and review environmental and sustainability issues in Monash; and
- Advocate to Council for the benefit of the Monash environment.

3. Membership

The advisory committee membership will be appointed by Council and consist of:

Up to four (4) Councillors; and

Up to Twelve (12) Community Representatives appointed by Council for a two-year period.

4. Quorum

A quorum will be a majority (ie one half plus one) of the positions filled at the time.

5. Operation and Procedures

Meetings will be chaired by a nominated Councillor.

The primary responsible officer for the workings of the committee is the Director Infrastructure Services. Administrative support is to be provided by a Council Officer.

Meetings will be held at a frequency determined by the committee to meet its purpose and annual objectives.