5.1 **ASSEMBLY OF COUNCILLORS RECORDS**  
(CNCL: NA)

Submitting Officer: Chief Executive Officer

**RECOMMENDATION**

*That Council notes the Assembly of Council records submitted as part of the requirements of the Local Government Act 1989.*

The Assembly of Councillors Records is submitted to Council, in accordance with the requirements of the Local Government Act 1989.
ASSEMBLY OF COUNCILLORS RECORD

COUNCILLORS’ BRIEFING MEETING

DATE: Tuesday 22 March 2016
TIME: 6.00 PM
LOCATION: Civic Centre, 293 Springvale Road, Glen Waverley

ATTENDANCE
COUNCILLORS: S Perri (Mayor), R Paterson (Deputy Mayor), R Davies, M Drieberg, G Lake, B Little, J Lo, B Pontikis

MATTER/S DISCUSSED
1. Draft reports and Notices of Motion for 29 March 2016 Council Meeting
2. Level Crossing Removal Authority

CONFLICT OF INTEREST DISCLOSURES
COUNCILLORS: Cr Drieberg – Items 6.3 and 12.2 of the March 2016 Council agenda.
Cr Little – Item 2.1 and 4.16 of the March 2016 Council agenda.

COUNCILLOR LEFT THE MEETING (IF DISCLOSING AN INTEREST): Yes
OFFICER/S: Nil
## ASSEMBLY OF COUNCILLORS RECORD

### COMMUNITY GRANTS PROGRAM

**DATE:** Monday 21 March 2016  
**TIME:** 4.30 PM  
**LOCATION:** Monash Seminar and Training Centre

### ATTENDANCE

**COUNCILLORS:** S Perri (Mayor), J Lo, P Klisaris, R Paterson (Deputy Mayor)  
**OFFICERS:** J Salomon, F Harrison, S Wood, S Sasman, S Saba

### MATTER/S DISCUSSED

Community Grants Allocations and finalisation of decisions.

### CONFLICT OF INTEREST DISCLOSURES

**COUNCILLORS:** Nil  
**COUNCILLOR LEFT THE MEETING (IF DISCLOSING AN INTEREST):** N/A  
**OFFICER/S:** Nil
ASSEMBLY OF COUNCILLORS RECORD

POSITIVE AGEING REFERENCE GROUP (PARG)

DATE: Thursday 31 March 2016
TIME: 1.00 PM
LOCATION: Oakleigh Recreation Centre (ORC)

ATTENDANCE
Councillors: Robert Davies
Officer/s: Sallenna Moutis, Colin Bostock, Carol Syer
Members: Phil Terry, Mark Learmonth, Keith Davidson, Qin Shi Gao, Jim Drysdale, Andrea Whitty

APOLOGIES
Cr Katrina Nolan, Simon Rose, Betty Wilderman, Win Murphy, Jill Linklater, Noel MacLeod, Marlene Bottrell, Elaine Forde

MATTER/S DISCUSSED

- Accept minutes from previous meeting (4 Feb 2016)
- Business arising from previous minutes
- Oakleigh Place Manager update and community safety
- Age Friendly Update
- PALS update
- HACC update
- Active Communities/Health Clubs
- Councillor Update
- Agenda items for next meeting
- Other Business

CONFLICT OF INTEREST DISCLOSURES

COUNCILLORS: Nil

COUNCILLOR LEFT THE MEETING (IF DISCLOSING AN INTEREST): N/A

OFFICER/S: Nil
**ASSEMBLY OF COUNCILLORS RECORD**

**COUNCILLORS’ STRATEGY MEETING**

<table>
<thead>
<tr>
<th>DATE:</th>
<th>Tuesday 12 April 2016</th>
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<tbody>
<tr>
<td>TIME:</td>
<td>6.00 PM</td>
</tr>
<tr>
<td>LOCATION:</td>
<td>Civic Centre, 293 Springvale Road, Glen Waverley</td>
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**ATTENDANCE**

**COUNCILLORS:** S Perri (Mayor), M Drieberg, G Lake, B Little, J Lo, B Pontikis, T Zographos  
**OFFICERS:** A Diamond (CEO), J Crawford, J Salomon, O Martinz, P Panagakos, J Doake, A Gowan, R Goeman, G Younger, J Broeks, N Andrianis

**MATTER/S DISCUSSED**

1. Level Crossing Removals  
2. Leasing and Licensing Policy  
3. Local Government (Electoral) Regulations 2016  
4. Councillor Code of Conduct  
5. Alliance for Gambling Reform  
6. Draft 2016/2017 Budget

**CONFLICT OF INTEREST DISCLOSURES**

**COUNCILLORS:** Cr Lake, re. Item 5.  
**COUNCILLOR LEFT THE MEETING (IF DISCLOSING AN INTEREST):** Yes  
**OFFICER/S:** Nil
## Assembly of Councillors Record

**GLEN WAVERLEY ACTIVITY CENTRE STEERING COMMITTEE**

### Assembly details

- **Date:** 23/6/2015
- **Time:** 4.30pm
- **Location:** Meeting Room 1 Civic Centre

### Attendance

- **Councillors:** Cr G. Lake, Cr P Klisaris, Cr K. Nolan
- **Officer/s:** A Diamond (CEO), P. Panagakos, J. Crawford, F Bua Giancarro, G Younger

### Matter/s Discussed

- Central Car Park Project:
  - Negotiations with VicTrack
  - Community building
  - EOI documentation
  - EOI process

### Conflict of Interest Disclosures:

- **Councillors:** No reported conflict of interest: N/A
- **Councillor left the meeting (if disclosing an interest):** N/A
- **Officer/s:** No reported conflict of interest
ASSEMBLY OF COUNCILLORS RECORD

GLEN WAVERLEY ACTIVITY CENTRE STEERING COMMITTEE

Assembly details

Date: .........11/8/2015
Time: ...4.30pm
Location: Meeting Room 3 Civic Centre

Attendance

Councillors: Cr G. Lake, Cr P Klisaris
Officer/s: A Diamond (CEO), P. Panagakos, J. Crawford, F Bua Giancarro, G Younger.

Apologies: Cr K. Nolan, J. Salomon

Matter/s Discussed

Central Car Park Project:

Negotiations with VicTrack
Community building
EOI documentation
EOI process
Replacement car park site

Conflicts of Interest Disclosures:

Councillors: Nil

Councillor left the meeting (if disclosing an interest:....NA

Officer/s: No reported conflict of interest
Assembly details

Date: ...15/9/2015
Time: ...4.30pm
Location: Executive Meeting Room Civic Centre

Attendance

Councillors: Cr G. Lake, Cr P Klisaris, Cr K. Nolan

Apologies: F Harrison

Matter/s Discussed

Central Car Park Project:

Negotiations with VicTrack
Community building
EOI documentation
EOI process
Multi Cultural Square proposal
Library component
Library/hub and public plaza

Conflicts of Interest Disclosures:

Councillors: No reported conflict of interest

Councillor left the meeting (if disclosing an interest): N/A

Officer/s: No reported conflict of interest
Assembly of Councillors Records

GLEN WAVERLEY ACTIVITY CENTRE STEERING COMMITTEE

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<tr>
<td><strong>Date:</strong> 7/10/2015</td>
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<tr>
<td><strong>Time:</strong> 30pm</td>
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<tr>
<td><strong>Location:</strong> Executive Meeting Room Civic Centre</td>
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<td><strong>Apologies:</strong> Cr P Klisaris, F Harrison, A-M Pfabe</td>
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<td>Negotiations with VicTrack</td>
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<tr>
<td>Community building</td>
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<td>DDO1</td>
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<tr>
<td>Residents’ meeting</td>
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<tr>
<td>EOI documentation and process</td>
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<tr>
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Assembly details

Date: 23/6/2015
Time: 4.30pm
Location: Meeting Room 1 Civic Centre...

Attendance

Councillors: Cr G. Lake, Cr P. Klisaris, Cr K. Nolan

Matter/s Discussed

Central Car Park Project:
Negotiations with VicTrack
Community building
EOI documentation
EOI process

Conflict of Interest Disclosures:

Councilors: No reported conflict of interest: N/A

Councillor left the meeting (if disclosing an interest): N/A

Officer/s: No reported conflict of interest
**ASSEMBLY OF COUNCILLORS RECORD**

**GLEN WAVERLEY ACTIVITY CENTRE STEERING COMMITTEE**

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<th>Assembly details</th>
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<tbody>
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<td>Date: 9/2/2015</td>
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<td>Time: 5.30pm</td>
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<td>Location: Meeting Room 2 Civic Centre</td>
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<tbody>
<tr>
<td>Councillors: ...Cr G. Lake, Cr P Klisaris, Cr K. Nolan</td>
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<tr>
<td>Officer/s: ...T. Evans, A Diamond (CEO), P. Panagakos, S Wade, F Bua Giancarro, G Younger</td>
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<td>EOI process</td>
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<tr>
<td>Change to Committee name</td>
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<tr>
<td>Probity Advisor</td>
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ASSEMBLY OF Councillors RECORD

GLLEN WAVERLEY ACTIVITY CENTRE STEERING COMMITTEE

Assembly details

Date: ..........16 ....../...12...../2014
Time: ...5.10pm
Location: Executive Meeting Room Civic Centre...

Attendance

Councillors: ... Cr G Lake, Cr P Klisaris
Officer/s: T. Evans, A Diamond (CEO), P. Panagakos, S Wade, F Bua Giancarro, G Younger.

Matter/s Discussed

Central Car Park Project:

Appointment of Probity Adviser
Property Adviser

Conflict of Interest Disclosures:

Councillors: No reported conflict of interest

Councillor left the meeting (if disclosing an interest: N/A

Officer/s: No reported conflict of interest
Assembly of Councillors Record

OAKLEIGH CAR PARK STEERING COMMITTEE

Assembly details:

Date: 18 September 2015
Time: 7.30 am
Location: Board Room Monash Seminar & Training Centre

Attendance:

Councillors: S Perri, T Zographos, B Pontikis
Officer/s: O Martinz, P Panagakos, J Paterson

Matter/s Discussed:

1. Alternative locations for car parks
2. Funding options
3. Communication Plan

Conflict of Interest Disclosures:

Councillors: Nil

Councillor left the meeting (if disclosing an interest: N/A

Officer/s: Nil
Assembly of Councillors Record

OAKLEY CAR PARK STEERING COMMITTEE

Assembly details:

Date: 1 October 2015
Time: 7.30 am
Location: Board Room Monash Seminar & Training Centre

Attendance:

Councillors: S Perri, T Zographos, B Pontikis
Officer/s: O Martinz, P Panagakos, J Paterson

Matter/s Discussed:

1. Atkinson Street car park
2. Alternative options
3. Communications

Conflict of Interest Disclosures:

Councillors: Nil
Councillor left the meeting (if disclosing an interest: N/A
Officer/s: Nil
Assembly of Councillors Record

OAKLEIGH CAR PARK STEERING COMMITTEE

Assembly details:

Date: 26 August 2015
Time: 4.00 pm
Location: Board Room Monash Seminar & Training Centre

Attendance:

Councillors: S Perri, T Zographos, B Pontikis
Officer/s: O Martinz, P Panagakos

Matter/s Discussed:

1. Parking capacity at Oakleigh
2. Traders’ perspective
3. Car Parking
4. Funding options

Conflict of Interest Disclosures:

Councillors: Nil

Councillor left the meeting (if disclosing an interest: N/A

Officer/s: Nil
Assembly of Councillors Record

OAKLEIGH CAR PARK STEERING COMMITTEE

Assembly details:

Date: 4 September 2015
Time: 7.30 am
Location: Board Room Monash Seminar & Training Centre

Attendance:

Councillors: S Perri, T Zographos, B Pontikis
Officer/s: O Martinz, L Gosling, A Hughes, J Salomon

Matter/s Discussed:

1. Parking capacity at Oakleigh
2. Traders’ perspective
3. Car Parking
4. Funding options

Conflict of Interest Disclosures:

Councillors: Nil
Councillor left the meeting (if disclosing an interest: N/A
Officer/s: Nil
Assembly details
Date: 18/3/16
Time: 5.30pm – 7.00pm close
Location: Function Room Civic Centre

Attendance

**Councillors:** Cr Brian Little (Chair)

**Council officers:** Karen Jones

**Community Members:** Howard Rose, Caroline Bayliss, Ted Mason, Kym Boekel, Melanie Bok, Andrew Armstrong, Ayush Gupta, Leanne Khan, Maureen Pearl, Noël J Denton, Rebecca Turnbull

**Apology:** Cr Stefanie Perri, Cr Katrina Nolan, Andrew Allan, Peter Panagakos, Belinda Tsering, Anna Mezzetti, Nick Chester

**Matter/s Discussed**
1. Welcome and Induction of the new EAC committee
2. Terms of Reference discussion: understanding the role of ToR and additional information required for amending the ToR
3. Round Table – discussion on strategic planning (C125), integrated transport strategy and EAC’s role

**Conflict of Interest Disclosures:**
**Councillors:** Nil
**Officer/s:** Nil