

# COMMUNITY FESTIVALS 2009/10

## COMMERCIAL EXPRESSION OF INTEREST FORM



Group/Organisation Name \_\_\_\_\_

Address of Premises \_\_\_\_\_ Postcode \_\_\_\_\_

Postal Address if different from above \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Contact Person \_\_\_\_\_ Position \_\_\_\_\_

Phone No. \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_ Fax \_\_\_\_\_

### Please tick each event you would like to participate in

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> <b>Ashwood Chadstone Family Fun Day</b><br>Sunday 18 October 2009<br>Batesford Reserve, Chadstone | <input type="checkbox"/> <b>Monash Carols by Candlelight</b><br>Sunday 20 December 2009<br>Jells Park, Wheelers Hill | <input type="checkbox"/> <b>Clayton Festival</b><br>Sunday 21 February 2010<br>Clayton Road, Clayton |
| <input type="checkbox"/> <b>Oakleigh Festival</b><br>Sunday 21 March 2010<br>Warrawee Park, Oakleigh                       | <input type="checkbox"/> <b>Mulgrave Fun Day</b><br>Saturday 1 May 2010<br>Wellington Reserve, Mulgrave              |  |

### Please tick the type of stall you are interested in having

- Food Vendor** *Please describe the type of food that you will be selling on the day:*  
\_\_\_\_\_
- Interactive Information Site** *Please describe the type of activity, promotions and free giveaways:*  
\_\_\_\_\_
- Market Stall** *Please describe the products that you will be selling on the day:*  
\_\_\_\_\_

### General Information

- **Site size:** 3m x 3m unless otherwise negotiated
- **Site fees:** Fees may apply to hold a stall. Details on request.
- **Equipment:** Please supply your own shelter, tables, chairs, display boards etc.
- **Power:** There are no mains power outlets on event sites. BYO small silent generator. All power leads must be tested and tagged. City of Monash can provide power on your site for a fee. A safety inspection will occur to all powered sites prior to commencement of event.
- **Insurance:** You are required to submit a copy of your Certificate of Currency for Public Liability Insurance to the value of \$10million with the City of Monash listed as an interested party to confirm your participation.
- **Indemnity:** You are required to sign an Insurance and Indemnity agreement that will be provided prior to the event.
- **Food permit:** If holding a food stall, you are required to complete an application for a temporary food premises and/or show a copy of your food registration certificate. Forms will be provided upon your successful application.
- **Price list:** Please provide a price list for the food or products you intend to sell at the event/s.

### Please return this form to

Events Officer  
Fax: 9518 3444  
Email: [events@monash.vic.gov.au](mailto:events@monash.vic.gov.au)

Post: City of Monash  
PO Box 1  
Glen Waverley 3150

**NB: This form is an expression of interest only and does not guarantee a place at your nominated festivals. You will be contacted prior to each event regarding your proposed involvement.**