

COMMUNITY FESTIVALS 2009/10

COMMUNITY EXPRESSION OF INTEREST FORM



Group/Organisation Name _____

Address of Premises _____ Postcode _____

Postal Address if different from above _____

_____ Postcode _____

Contact Person _____ Position _____

Phone No. _____ Mobile _____

Email _____ Fax _____

Please tick each event you would like to participate in

- | | | |
|--|--|--|
| <input type="checkbox"/> Ashwood Chadstone Family Fun Day
Sunday 18 October 2009
Batesford Reserve, Chadstone | <input type="checkbox"/> Monash Carols by Candlelight
Sunday 20 December 2009
Jells Park, Wheelers Hill | <input type="checkbox"/> Clayton Festival
Sunday 21 February 2010
Clayton Road, Clayton |
| <input type="checkbox"/> Oakleigh Festival
Sunday 21 March 2010
Warrawee Park, Oakleigh | <input type="checkbox"/> Mulgrave Fun Day
Saturday 1 May 2010
Wellington Reserve, Mulgrave | |

Please tick the way you would like to be involved

- Food Vendor** *Please describe the type of food that you will be selling on the day:*

- Interactive Information Site** *Please describe the type of activity, promotions and free giveaways:*

- Stage Performance** *Please describe the type of performance*

General Information

- **Site size:** 3m x 3m unless otherwise negotiated
- **Site fees:** Fees may apply to hold a stall. Details on request.
- **Equipment:** Please supply your own shelter, tables, chairs, display boards etc.
- **Power:** There are no mains power outlets on event sites. BYO small silent generator. All power leads must be tested and tagged. City of Monash can provide power on your site for a fee. A safety inspection will occur to all powered sites prior to commencement of event.
- **Insurance:** You are required to submit a copy of your Certificate of Currency for Public Liability Insurance to the value of \$10million with the City of Monash listed as an interested party to confirm your participation.
- **Indemnity:** You are required to sign an Insurance and Indemnity agreement that will be provided prior to the event.
- **Food permit:** If holding a food stall, you are required to complete an application for a temporary food premises and/or show a copy of your food registration certificate. Forms will be provided upon your successful application.
- **Price list:** Please provide a price list for the food or products you intend to sell at the event/s.

Please return this form to

Events Officer
Fax: 9518 3444
Email: events@monash.vic.gov.au

Post: City of Monash
PO Box 1
Glen Waverley 3150

NB: This form is an expression of interest only and does not guarantee a place at your nominated festivals. You will be contacted prior to each event regarding your proposed involvement.