

learn to swim missed class form

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ABN 23 118 071 457

Please read all conditions before filling out the form

Family Passes can be issued for missed lessons for two reasons,

Medical reasons

Attach a certificate for medical reasons or doctor's appointments.

Specified extenuating circumstances.

- School commitments, camps, presentation night, concert and exams.
- Urgent Family Situation, briefly state reason

One family pass can be issued per term without a medical certificate.

Credits are issued for medical reasons when suspending the lessons for the remainder of the term. Suspension forms can be collected from reception.

Applications for family passes need to be made **within one month** of the missed lesson, and before the start of the following term. We extend the passes to be valid for **3 months**. Please collect your pass from reception 1-2 weeks after you hand your application to reception.

Requests that meet the conditions above will receive a family swim pass.

PART 1 – Participants Details

Students Name: * _____
Contact Name: * _____
Address: * _____
Suburb: * _____ Postcode: * _____
Home Number: * _____ Mobile: * _____

PART 2 – Missed Lesson Details

Date/s of missed lesson/s: * _____
Reason for missed lesson: * _____
Medical certificate attached: *Yes (Please Tick) Forms without M/C cannot be processed
If no, reason for no medical certificate: * _____
*I have read and understand the conditions of this application (Please Tick)

PART 3 – Office Use Only

Date form received: _____ Received by: _____
Application processed: _____ Processed by: _____ No. of Passes:

* All areas with a star (*) need to be completed