

**7.1 MONASH COMMUNITY ARTS GRANTS PROGRAM COMMITTEE:
TERMS OF REFERENCE**

(JR: ARTS19)

Responsible Committee: Community Arts Grants Program Committee

RECOMMENDATION

That Council approves the recommended Monash Community Arts Grants Program Committee Terms of Reference.

INTRODUCTION

The purpose of this report is to formally recommend the Monash Community Arts Grants Program Committee Terms of Reference.

BACKGROUND

Council encourages arts and cultural activity throughout the municipality and supports local community groups in delivering such activities through the Monash Community Arts Grants Program. The aim of the Community Arts Grants Program is to encourage community groups to engage local community members to take part in arts and cultural activities within the City. In 2007, the arts grants process moved to a single round per annum. A Council appointed Committee undertakes the evaluation of each submission and provides recommendations of successful applicants to Council.

ANALYSIS

To support observation of appropriate process during the evaluation of the Monash Community Arts Grants Program, a Terms of Reference has been developed by the Monash Community Arts Grants Program Committee. This document provides a framework for continuity of process, setting out the fundamental requirements for the Committee.

POLICY IMPLICATIONS

The Monash Community Arts Grants Program is an important feature of the *Creative Communities: Monash Arts & Cultural Development Strategy 2007 – 2010*. The proposed Terms of Reference do not impact on grant guidelines or process. Grant guidelines and evaluation criteria are published on the Council website and have been previously been approved by Council.

CONCLUSION

It is recommended that Council formally approve the attached Terms of Reference for the Committee prior to the evaluation of the Monash Community Arts Grants Program 2008/09.