

#### 4.1 TENDER FOR ELECTRICAL SERVICES (CF2019101: MG)

Responsible Director: Ossie Martinz

##### **RECOMMENDATION**

*That Council:*

1. *Awards the tender from Alert Electrical Maintenance for the following categories of the Electrical Services, Contract No. 2019101.*
  - *Part 1: Exit & Emergency lighting, for an annual lump sum of \$280,000 and a total contract value of \$1,486,599 inclusive of all available extension options;*
  - *Part 2: RCD testing, for an annual lump sum of \$70,000 and a total contract value of \$371,640 inclusive of all available extension options;*
  - *Part 3: Switchboard thermal, for an annual lump sum of \$30,000 and a total contract value of \$159,275 inclusive of all available extension options;*
  - *Part 5: Public lighting, for an annual lump sum of \$40,000 and a total contract value of \$212,366 inclusive of all available extension options;**with a combined schedule of rates estimated annually (based on historical usage) of \$420,000 with an estimated total contract value of \$2,233,000 inclusive of all available extension options;*
2. *Awards the tender from Commlec Services for the Part 4: Testing and Tagging category of the Electrical Services, Contract No. 2019101 for a combined lump sum and schedule of rates based contract with an estimated annual contract value of \$80,000 and an estimated total contract value of \$424,733 inclusive of all available extension options;*
3. *Awards the tender from A R I Electrical Services for Part 6: Data Cabling category of the Electrical Services, Contract No. 2019101 for a combined schedule of rates based contract with an estimated annual contract value of \$270,000 and an estimated total contract value of \$1,433,469 inclusive of all available extension options;*
4. *Awards the tender from Commlec Services for Part 7: General Electrical Works category of the Electrical Services, Contract No. 2019101 for a combined schedule of rates based contract with an estimated annual contract value of \$1,550,000 and an estimated total contract value of \$8,229,161 inclusive of all available extension options.*
5. *Authorises the Chief Executive Officer or her delegate to execute the contract agreement; and*
6. *Notes that the contract will commence on 1 December 2019, with an initial term of one (1) year with two (2) separate extension options of two (2) years each and authorises the Chief Executive Officer to approve extension options subject to satisfactory performance.*

*(\*Please note that all dollar figures are GST Inclusive unless stated otherwise).*

**INTRODUCTION**

Council has tendered for Electrical Services

**BACKGROUND**

Monash City Council (Council) invited Tenders for the provision of seven separate parts of Electrical Services.

A range of electrical services is required including inspection, testing, repair and installation.

Council is required to comply with the Building Code of Australia (BCA), Australian Standards, and Occupational Health and Safety Legislation to provide the community with a safe environment and facilities.

<b>Service Part</b>	<b>Work Required</b>	<b>Form of Contract</b>
1. Exit and Emergency Lighting	Fixed Price Routine & Reactive	Routine and Reactive
2. RCD Testing	Fixed Price Routine & Reactive	Routine and Reactive
3. Switchboard Thermal Imaging	Fixed Price Routine & Reactive	Routine and Reactive
4. Test and Tags	Fixed Price Routine & Reactive	Routine and Reactive
5. Public Lighting	Fixed Price Routine & Reactive	Routine and Reactive
6. Data Cabling works	Reactive Only	Reactive only
7. General Electrical Services	Reactive Only	Reactive only

Council currently engages the services of (Indicate current provider, where applicable).

**NOTIFICATION**

A public notice was placed in The Age newspaper on 31 August 2019 and the tender closed on 25 September 2019.

**TENDERS RECEIVED**

Tender submissions were received from the following Eleven (11) suppliers by the appointed closing time.

- A R I Electrical Services
- Adapt Essential Services
- Alert Electrical Group
- ASI Electrics
- Commlec Services
- Harris HMC
- JNJ Electrics
- Laser Electrical
- Monash Electrical Maintenance
- Omni Trade Services
- Recips Electrical

**Tender Conformance:**

All eleven (11) submissions were assessed for their compliance with the tender conditions including the contractual terms and conditions and the requirements of the response schedules.

All tender submissions were deemed conforming.

**TENDER EVALUATION**

All members of the evaluation panel signed Conflict of Interest and Confidentiality forms and no conflicts were raised.

<b>Pass/Fail Assessment Criteria</b>	<b>Score</b>
Quality Systems	<i>Pass/Fail</i>
OHS	<i>Pass/Fail</i>
Mandatory Insurances	<i>Pass/Fail</i>
Conforming Tender	<i>Pass/Fail</i>

Table 2	KEY SELECTION CRITERIA	CRITERIA WEIGHTINGS	SUB WEIGHTINGS	SUB CRITERIA/RETURNABLE SCHEDULES LINK
40% NON-PRICE CRITERIA 3	Capacity and Capability	30%	10%	Expertise
			10%	Resources
			5%	Risk Management
			5%	Legal Compliance
	Sustainability (Mandatory)	10%	4%	Environmental Sustainability
			3%	Local Sustainability
			3%	Social Sustainability
PRICE (60%)	Price	60%	60%	Comparison of Whole of Life Cost or Total Project Cost or Estimated Annual Cost

### **DISCUSSION**

Based on the total evaluations, interview and financial assessments, the evaluation panel recommends these suppliers as representing the best value outcome for Council.

**Exit & Emergency Lights** - Alert Electrical Group

**RCD testing**- Alert Electrical Group

**Switchboards**- Alert Electrical Group

**Testing & Tagging** - Commlec Services

**Public Lighting**- Alert Electrical Group

**Data Cabling** - A R I Electrical Services

**General Electrical** - Commlec Services

### **FINANCIAL IMPLICATIONS**

The total price is estimated at an annual cost of \$2,320,000 (GST inclusive). CPI over the contract period is estimated at 3% p.a. Therefore the estimated cost over a five year period is \$12,317,195 (GST inclusive).

### **CONCLUSION**

That Council approves the recommendations contained within this report.