

4.1 TENDER FOR ELECTRONIC ACCESS SYSTEMS (CF2019152: MG)

Responsible Director: Ossie Martinz, Director Infrastructure

RECOMMENDATION*

That Council:

- 1. Awards the tender from The trustee for D&N Kennedy Trust trading as Britech Security for Electronic Access Systems, Contract No. 2019152 for a schedule of rates based contract with an estimated annual contract value of \$186,000 and an estimated total contract value of \$1,540,000 inclusive of all available extension options;*
- 2. Authorises the Chief Executive Officer or her delegate to execute the contract agreement; and*
- 3. Notes that the contract will commence on 3 January 2020, with an initial term of 18 months and the contract has three separate extension options of two years each and authorises the Chief Executive Officer to approve extension options subject to satisfactory performance.*

*(*Please note that all dollar figures are GST Inclusive unless stated otherwise).*

INTRODUCTION

Council has tendered for Electronic Access Systems.

BACKGROUND

Council is seeking to appoint a *Contractor* to supply, install and maintain the electronic access system in all nominated Council buildings, and integrate the system with other control installations that currently exist.

Council currently engages the services of Britech Security.

NOTIFICATION

A public notice was placed in The Age newspaper on 27 July 2019 and the tender closed on 16 August 2019.

TENDERS RECEIVED

Three tender submissions were received by the appointed closing time.
The tenders received are listed below:

- *Britech Security*
- *National Protective Services*
- *OmniVision*

Tender Conformance:

All submissions were assessed for their compliance with the tender conditions including the contractual terms and conditions and the requirements of the response schedules. All tender submissions were deemed conforming.

TENDER EVALUATION

All members of the evaluation panel signed Conflict of Interest and Confidentiality forms and no conflicts were raised.

The tenderers were assessed in accordance with the evaluation criteria published in the tender documentation:

| Pass/Fail Assessment Criteria | Score |
|---------------------------------|-----------|
| Quality Systems (if applicable) | Pass/Fail |
| OHS | Pass/Fail |
| Mandatory Insurances | Pass/Fail |

| KEY SELECTION CRITERIA | | CRITERIA WEIGHTINGS | SUB WEIGHTINGS | SUB CRITERIA/RETURNABLE SCHEDULES LINK |
|------------------------|----------------------------|---------------------|----------------|---|
| 40% NON-PRICE CRITERIA | Capacity and Capability | 30% | 14% | Experience |
| | | | 4% | Resources |
| | | | 4% | Risk Management |
| | | | 4% | Legal Compliance |
| | | | 4% | Performance and Innovation |
| | Sustainability (Mandatory) | 10% | 4% | Environmental Sustainability |
| | | | 3% | Local Sustainability |
| | | | 3% | Social Sustainability |
| PRICE (60%) | Price* | 60% | 60% | Comparison of Whole of Life Cost or Total Project Cost or Estimated Annual Cost |

*Minimum 60% price weighting required unless Council approves otherwise.

DISCUSSION

The following information supports the evaluation panel's recommendations. The final evaluation ranking (including the price and non-price evaluation criteria) had Britech Security ranked highest and as such, the evaluation panel recommends Britech Security as representing the best value outcome for Council.

FINANCIAL IMPLICATIONS

The recommended tender's price is estimated at an annual cost of \$186,000 (GST inclusive). CPI over the contract period is estimated at 3% p.a. Therefore the estimated cost over a seven and a half year period is \$1,540,000 (GST inclusive).

SUSTAINABILITY OUTCOMES

1. Local Sustainability: Britech Security's main supplier Central Security Distribution (CSD) who is located in Mulgrave. Britech purchases over 60% of all our equipment from CSD, including Integriti and other peripheral products.
2. Social Sustainability: Throughout the course of the contract, Britech Security will continue to employ the two current apprentices with a view to take on a new first year apprentice each year.

CONCLUSION

That Council approves the recommendations contained within this report.