

7.2 25 DOWNING STREET OAKLEIGH – PROPOSED LEASE TO MONASH OAKLEIGH COMMUNITY SUPPORT & INFORMATION SERVICE INCORPORATED

Responsible Committee: Section 223 Committee of Council

RECOMMENDATION:

That Council:

- 1. Receives this report from the Committee established by Council pursuant to Section 223 of the Local Government Act 1999 (S.223 Committee) to hear and consider any submissions received to Council's public notice in respect of the proposal to lease 25 Downing Street Oakleigh (as shown in the lease premises plan in attachment 1 to this report), to Monash Oakleigh Community Support & Information Service Incorporated.*
- 2. Notes the S.223 Committee met on Tuesday 16 February 2021 to hear and consider submissions received in respect of the proposal and notes that there were no submissions received.*
- 3. Accepts the Committee's recommendation to grant a lease 25 Downing Street Oakleigh to Monash Oakleigh Community Support & Information Service Incorporated.*
- 4. Having complied with its obligations under S.223 of the Local Government Act, directs the Chief Executive Officer or her delegate to progress the finalisation of the lease document.*
- 5. Authorises the Chief Executive Officer or her delegate, on behalf of Council, to sign all documentation required to effect a lease for 25 Downing Street Oakleigh to Monash Oakleigh Community Support & Information Service Incorporated.*

INTRODUCTION

This report considers the outcome of the public notification process pursuant to s.223 of the Local Government Act 1989 (Act) for the lease of 25 Downing Street Oakleigh to Monash Oakleigh Community Support & Information Service Incorporated (MOCSIS). The lease premises plan is shown outlined in red in Attachment 1 to this report.

BACKGROUND

At the Ordinary Council meeting on 28 July 2020, Council considered a report on a Proposal to Lease 25 Downing Street Oakleigh to MOCSIS.

After considering the report, Council resolved as follows:

That Council:

1. *Negotiate a lease with Monash Oakleigh Community Support & Information Service Incorporated (MOCSIS) for the building located at 25 Downing Street, Oakleigh incorporating the following terms and conditions:*
 - a. *Premises: 25 Downing Street, Oakleigh*
 - b. *Lessee: Monash Oakleigh Community Support & Information Service Incorporated*
 - c. *Term: 5 years*
 - d. *Rent: \$1.00 per annum (plus GST)*
 - e. *Use: For purposes connected with provision of Community support, emergency relief, advocacy, Information and referral services to the local Community.*

("the Proposal")

2. *Give public notice of the proposal in accordance with Section 190 of the Act, in a daily newspaper and on Council's website from 6 August 2020 and invite submissions on the proposal.*
3. *Authorises Council's Chief Executive Officer or her delegate to undertake the administrative procedures necessary to enable Council to carry out its functions under Section 223 of the Act in respect of the proposal ('Appointed Officer').*
4. *Appoint a Committee of Council comprising the Oakleigh Ward Councillors and the Mayor to hear any submitters requesting to be heard and consider any submissions received under Section 223 of the Act on a date and time to be fixed.*
5. *Consider and determine the outcome of the section 223 process on the proposal at the Ordinary Meeting of Council on a date and time to be fixed.*

DISCUSSION**Public Notification**

In accordance with items 2 and 3 of the above mentioned Council report, a public notice advising of Council's intention to Lease 25 Downing Street Oakleigh to MOCSIS was published in The Age and on Council's website calling for submissions on the proposal.

Public Response

There were no enquiries, and no written submissions received during this public notification period and there has not been any subsequent submission received.

S.223 Committee Meeting

The S.223 Committee met at 7:00pm on 16 February 2021 to consider the outcome of the above public notification process.

Mayor Brian Little and Oakleigh Ward Councillors comprised the S.223 Committee appointed by Council.

The agenda for the S.223 Committee was to consider all written submissions received. There were no written submissions.

The outcome of the S.223 Committee was as follows:

“To recommend to Council that

1. Council proceed with the proposal to lease 25 Downing Street Oakleigh to MOCSIS.

POLICY IMPLICATIONS

This is aligned with Council’s direction to foster confident and connected communities by maximising the use of Council’s local facilities for a diverse range of programs, activities and opportunities.

CONSULTATION

As referred to above, the public notification process of the Intention to Lease 25 Downing Street Oakleigh to MOCSIS has been completed in accordance with the Section 223 of the Act and no submissions were received.

FINANCIAL IMPLICATIONS

The Lessee is responsible for the payment of utility charges.

CONCLUSION

It is recommended that Council accepts the Committee of Council’s recommendation to proceed with the lease of 25 Downing Street Oakleigh to MOCSIS.

ATTACHMENT 1

Leased Premises Plan

