

#### 5.4 TENDER FOR PROVISION OF POOL PLANT MAINTENANCE SERVICES (2021090: RM)

Responsible Senior Officer: Jarrod Doake, Chief Operating Officer

##### **RECOMMENDATION\***

*That Council:*

1. *Awards the tender from Roejen Services Pty Ltd for the following Provision of Pool Plant Maintenance Services, Contract No. 2021090:*
  - a. *Category A: Asset Condition Assessment, for a fixed Lump Sum of \$1,925 per annum and a total estimated contract value of \$12,143 inclusive of all available extension options\*;*
  - b. *Category B & C: Regular programmed inspection and maintenance of plant and equipment, for a fixed Lump Sum of \$16,737.60 per annum, and an estimated Schedule of Rates spend of \$66,000 per annum for reactive works, and an estimated total contract value of \$416,336 inclusive of all available extension options\*;*
  - c. *Category D: Quoted Works, for a schedule of rates based contract with an estimated annual contract value of \$150,000 and an estimated total contract value of \$946,218 inclusive of all available extension options\*.*
2. *Authorises the Chief Executive Officer to execute the contract agreement;*
3. *Notes that the:-*
  - a. *Services for this contract will commence October 1, 2021 with an initial term of two (2) years and the contract has two separate extension options of two (2) years each, and authorises the Chief Executive Officer to approve extension options subject to satisfactory performance.*
4. *Notes that the total allocated budget for year one available for this contract including the fixed Lump Sum and contingencies is \$ 238,513.*

*\*Assuming an annual CPI increase of 2%*

*(\*Please note that all dollar figures are GST inclusive unless stated otherwise)*

**INTRODUCTION**

Council has conducted a tender for Provision of Pool Plant Maintenance Services.

**BACKGROUND**

Council officers are seeking to appoint a supplier to provide Pool Plant Maintenance Services to three Council-operated Aquatics facilities, including Monash Aquatic and Recreation Centre, Clayton Aquatic and Community Centre and Oakleigh Recreation Centre. The services are required to fulfil Council's legislative obligations in accordance with the Public Health and Wellbeing Act and Regulations. The facilities are operated and maintained by Council and used by various community groups to provide swimming lessons and aquatic leisure activities for the community.

Monash is seeking to form a relationship with suitably qualified and experienced suppliers to manage and deliver Pool Plant Maintenance to nominated facilities. The suppliers are required to maintain the equipment to meet Council's objectives in providing safe and accessible facilities for users.

Council has divided the services into the following four major categories:

<b>Service Group</b>	<b>Work Required</b>	<b>Form of Contract</b>
Category A. Triennial Equipment audit, condition assessment and renewal costing	Fixed Price Routine	Routine and Reactive
Category B. Routine Services - Regular programmed inspection, testing and maintenance.	Fixed Price Routine & Reactive	Routine and Reactive
Category C. Reactive Maintenance.	Reactive Maintenance	Routine and Reactive
Category D. Quoted Works	Quoted programmed Works and Major Maintenance	Routine and Reactive

**NOTIFICATION**

A public notice was placed in The Age newspaper on 24 April 2021 and the tender closed on 19 May 2021.

**TENDERS RECEIVED**

Four (4) tender submissions were received by the appointed closing time. The tenders received are listed below:

<b>Tenderer</b>
Commercial Aquatics Australia Pty Ltd
Mechanical Plumbing Services Pty Ltd
Poolside Plumbing Services
Roejen Services Pty Ltd

**Tender Conformance:**

All submissions were assessed for their compliance with the tender conditions including the contractual terms and conditions and the requirements of the response schedules.

All tender submissions were deemed conforming.

**TENDER EVALUATION**

All members of the evaluation panel signed Conflict of Interest and Confidentiality forms and no conflicts were raised.

The tenderers were assessed in accordance with the evaluation criteria published in the tender documentation:

<b>Pass/Fail Assessment Criteria</b>	<b>Score</b>
Completed and signed returnable schedules	<i>Pass/Fail</i>
OHS Quality Systems	<i>Pass/Fail</i>
Mandatory Insurances	<i>Pass/Fail</i>
Conforming Tender	<i>Pass/Fail</i>
Participation in the Mandatory pretender brief	<i>Pass/Fail</i>

<b>Table 2</b>	<b>Key Selection Criteria</b>	<b>Criteria Weightings</b>
Qualitative Criteria	Capacity and Capability	25%
	Project Timelines	5%
	Sustainability (Mandatory)	10%
Quantitative Criteria	Price (Mandatory)	60%

**DISCUSSION**

The following information supports the evaluation panel's recommendations.

Reference checks were undertaken on the highest ranking tenderer for further consideration. Roejen Services Pty Ltd were highly commended by organisations and other local government authorities contacted.

For these services, the panel confirms that only one supplier is required to satisfy Council's service needs. The final evaluation (including price and non-price evaluation criteria) ranked the following four suppliers the highest.

<b>Tenderer</b>	<b>Rank</b>	<b>Total Weighted Score</b>
Roejen Services Pty Ltd	1	89%
Commercial Aquatics Australia Pty Ltd	2	84%
Mechanical Plumbing Services Pty Ltd	3	56%
Poolside Plumbing Services	4	55%

As such, the evaluation panel recommends Roejen Services Pty Ltd as representing the best value outcome for Council.

**FINANCIAL IMPLICATIONS**

The total estimated expenditure for the first year of the contract is \$234,662.60 and an estimated total contract value of \$1,480,280.07 inclusive of all available extension options (including CPI of 2%).

The 2021/22 Operating Budget makes provision for an allocated budget toward this contract as follows.

<b>Budget Account</b>	<b>Contract allocation (excluding GST)</b>
MARC Services (527)	\$100,000
CAHC Services (528)	\$70,000
ORC Services (529)	\$ 68,513

**CONCLUSION**

That Council approves the recommendations contained within this report.