

# APPLICATION FOR APPROVAL OF SITING OF TEMPORARY STRUCTURES

Building Act 1993 - Section 57(1)(a)  
Building Regulations 2018  
Regulation 207



To: Municipal Building Surveyor

Applicant Name \_\_\_\_\_ Phone: \_\_\_\_\_  
Postal Address \_\_\_\_\_ Post Code \_\_\_\_\_  
Email \_\_\_\_\_

## Ownership Details

Name \_\_\_\_\_ Phone \_\_\_\_\_  
Address \_\_\_\_\_ Post Code \_\_\_\_\_  
Email \_\_\_\_\_

## Property Details

No. \_\_\_\_\_ St/Rd \_\_\_\_\_  
Suburb \_\_\_\_\_ Post Code \_\_\_\_\_  
Lot/s \_\_\_\_\_ LP/PS \_\_\_\_\_ Volume \_\_\_\_\_ Folio \_\_\_\_\_

## Registered Practitioners

Persons responsible for the erection of prescribed temporary structures must be registered in a Class of temporary structures by the Victorian Building Authority (VBA) and according to Schedule 9.

Company \_\_\_\_\_ Phone \_\_\_\_\_  
Postal Address \_\_\_\_\_ Post Code \_\_\_\_\_  
Name \_\_\_\_\_ Registration \_\_\_\_\_

## Details of Temporary Structures

Description	Size (m <sup>2</sup> )	No. Occupants	Victorian Building Authority Occupancy Permit No.

Print Name \_\_\_\_\_ Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

This application requires the following information:

- A full site plan for the property showing details of all existing buildings, the proposed temporary structures, the required toilet facilities, car parking and details of traffic management measures for the event.
- Copy of the current Occupancy Permit/s issued by the Victorian Building Authority for all proposed temporary structures.
- Copy of the title, the plan of subdivision and any covenants or agreements listed on the title.
- Application Fee - **\$480**
- Urgent Applications (required within 5 working days of proposed erection date) - **\$930**

# APPLICATION FOR APPROVAL OF SITING OF TEMPORARY STRUCTURES

**SUBJECT PROPERTY ADDRESS:**

.....  
**PAYMENT OPTIONS:**

## Payment Options

**In Person** OR **By Mail – Credit Card/Cheque/Money order**  
293 Springvale Road PO Box 1 GLEN WAVERLEY VIC 3150  
Glen Waverley

## Information Privacy

The Privacy and Data Protection Act 2014 protects the personal information of individuals. The City of Monash takes this responsibility seriously and endeavours to manage and protect personal information in its possession at all times. The Council will only use and disclose information for the purpose/s for which it is collected.

The Council has adopted policies and procedures to protect personal information. These are available at Council's web site [www.monash.vic.gov.au](http://www.monash.vic.gov.au). Queries regarding Council's handling of information privacy can be directed to the Information Privacy Officer, telephone 9518 3555.

BLD0268 - Last Update 05/11/2020