

APPLICATION FOR APPROVAL OF SITING OF TEMPORARY STRUCTURES

Building Act 1993 - Section 57(1)(a)
Building Regulations 2018
Regulation 207



To: Municipal Building Surveyor

Applicant Name _____ Phone: _____
Postal Address _____ Post Code _____
Email _____

Ownership Details

Name _____ Phone _____
Address _____ Post Code _____
Email _____

Property Details

No. _____ St/Rd _____
Suburb _____ Post Code _____
Lot/s _____ LP/PS _____ Volume _____ Folio _____

Registered Practitioners

Persons responsible for the erection of prescribed temporary structures must be registered in a Class of temporary structures by the Victorian Building Authority (VBA) and according to Schedule 9.

Company _____ Phone _____
Postal Address _____ Post Code _____
Name _____ Registration _____

Details of Temporary Structures

| Description | Size (m ²) | No. Occupants | Victorian Building Authority Occupancy Permit No. |
|-------------|------------------------|---------------|---|
| | | | |
| | | | |
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Print Name _____ Signature of Applicant _____ Date _____

This application requires the following information:

- A full site plan for the property showing details of all existing buildings, the proposed temporary structures, the required toilet facilities, car parking and details of traffic management measures for the event.
- Copy of the current Occupancy Permit/s issued by the Victorian Building Authority for all proposed temporary structures.
- Copy of the title, the plan of subdivision and any covenants or agreements listed on the title.
- Application Fee - **\$480**
- Urgent Applications (required within 5 working days of proposed erection date) - **\$930**

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SUBJECT PROPERTY ADDRESS:

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PAYMENT OPTIONS:

In Person at:

293 Springvale Road
Glen Waverley

or

Mail – Cheque/Money Order:

PO Box 1
GLEN WAVERLEY VIC 3150

or

Email – Credit Card:

Email to:
mail@monash.vic.gov.au

I authorise the City of Monash to charge my Credit Card for Siting of Temporary Structures to:

MASTERCARD VISA AMERICAN EXPRESS EXPIRY: /

NUMBER:

Name on Card : _____ Signature: _____

Phone _____ Total Amount: \$ _____

Information Privacy

The Privacy and Data Protection Act 2014 protects the personal information of individuals. The City of Monash takes this responsibility seriously and endeavours to manage and protect personal information in its possession at all times. The Council will only use and disclose information for the purpose/s for which it is collected.

The Council has adopted policies and procedures to protect personal information. These are available at Council's web site www.monash.vic.gov.au. Queries regarding Council's handling of information privacy can be directed to the Information Privacy Officer, telephone 9518 3555.