

Application for General Permit

Community Laws

2024/2025



SECTION 1 – APPLICANT DETAILS

Applicant Name

Address

Contact phone numbers

Business

Mobile

Email

SECTION 2 – PERMIT DETAILS (FEE \$99.80)

Permit Details

Location

Date

Time

SECTION 3 – INSURANCE REQUIREMENT

You must hold a current Public Liability Insurance Policy to the minimum value of \$20,000,000. This policy must remain current for the period of this permit and must be available on request. You are not required to provide a copy of your own insurance policy to Council; however, you must tick the appropriate box and sign Council's Indemnity Declaration to confirm that you have the necessary cover.

Please tick to confirm

SECTION 4 – CONDITIONS APPLICABLE TO PERMIT

- I agree to pay the scheduled fee along with a refundable bond.
- The permit is valid only in the locality shown on the permit.
- I will show evidence of a \$20 million public liability insurance policy with Council's interest noted.
- I understand and agree that permits are not transferable.
- I will only conduct the activity between the times stipulated in the permit.
- I will clean up all rubbish generated by the event.
- I agree to pay Council for the cost of any repair or reinstatement directly attributable to the use permitted.
- I will not cause any nuisance or interfere with any other person/s enjoyment.

SECTION 5 – DECLARATION AND INDEMNITY FORM

I declare that I am fully aware of the City Of Monash policies, guidelines and conditions that apply to the permit applied for. I understand that if there is any non-compliance with any conditions, any permit becomes void.

I, the permit holder, also declare that I hold a current Public and Product Liability Insurance Policy to the value of \$20,000,000 and that I will indemnify and hold harmless the City of Monash against all actions, suits or claims whatsoever arising from any injury, loss or damage to any person or property, including all costs associated with the defence of such items, caused by negligent acts of myself the permit holder in relation to the permitted activity.

293 Springvale Road (PO Box 1) Glen Waverley VIC 3150 **Web** www.monash.vic.gov.au **Email** mail@monash.vic.gov.au

T (03) 9518 3555 **National Relay Service** (for the hearing and speech impaired) 1800 555 660

Language Assist 普通话 9321 5485 Ελληνικά 9321 5482 廣東話 9321 5481 සිංහල 7005 3002 Italiano 9321 5483
Bahasa Indonesia 7005 3001 Việt Ngữ 9321 5487 தமிழ் 7005 3003 ಕನ್ನಡ 9321 5484 हिंदी 7005 3000

Applicant Name Printed	
Applicant Signature	
For and on behalf of: Name of Business or Organisation	
Date	

PAYMENT OPTIONS

In Person

(Cash, Cheque, Debit Card, Visa, MasterCard, Amex & Money Order)



Monash Civic Centre

293 Springvale Rd
Glen Waverley
8.30 am – 5.00pm Mon – Fri

Oakleigh Service Centre

3 Atherton Rd Oakleigh
8.30am – 5.00pm
Mon – Fri

By Post



Make cheques or money orders payable to "City of Monash"
Cheque or money order only

City of Monash
Community Laws
P.O. Box 1
Glen Waverley VIC 3150

By Credit Card by Phone



Call Council on (03) 9518 3555 and pay using your MasterCard, Visa, American Express

The City of Monash abides by the principles of the Privacy and Data Protection Act 2014. The personal information required to be provided in this application form is required for the purposes of administering Community Laws Permit Applications. This information will not be released to any other person or organisation for any purpose other than the purpose for which it was collected. You have the right to access your personal information. If you wish to do so, please contact Council on (03) 9518 3555.

OFFICE USE ONLY

Officer Approved	Date Paid	Date Issued	Receipt Number
Yes/No _____ Initials _____	____/____/____	____/____/____	_____
Permit Number _____	Fee \$99.80		