



Monash City Council

Facility Development Program

APPLICATION FORM

2019-2020

OPEN Thursday 12 July 2018

CLOSE Friday 3 August 2018

OFFICE USE ONLY
APPLICATION NO:
DATE RECEIVED:
DATE PROCESSED:
CLUB NAME:
PROJECT TITLE:
PROGRAM:

SECTION 4 PROJECT FUNDING

Project Cost

What is the estimated project cost? \$

How was this cost determined?

Please provide the project costs breakdown for the following where applicable :

*Design 5 %	\$
Building permit where applicable	\$
Project Management 5 %	\$
Construction	\$
Contingency 15 %	\$
Sub Total	\$

*Please note **design** is required for more technically challenging projects. Lighting and minor pavilion upgrade projects will be delivered over two years with design and specification in year one and construction in year two.

Quotations (please enclose copy of quotations)
Please note that project costs require two quotes from commercially registered contractors.

Unknown (club did not get quotation for the application, Club request assistance from Council to determine costs)

Project Type

Self-Funded by Club (and/or external funding body)

Project Funding requested from City of Monash Council
Please note that for State and Federal funding a letter of support is required from the City Of Monash

Funding Source	Amount \$	Confirmed (Yes / No)
Club contribution (please provide supporting evidence) i.e. bank statement, loan details	\$	
City of Monash amount requested for this project	\$	
Federal Government please specify, i.e. funding grant	\$	
State Government please specify, i.e. funding grant	\$	
Other (please specify)	\$	
Other (please specify)	\$	
Anticipated Total Project	\$	

Cost

Self funded projects - does the Club require in-kind professional support from Council for this project? Please note that self funded projects will attract a project management cost.

No

Yes (please provide details below)

SECTION 5 APPLICATION SUBMISSION

These forms, along with any supporting documentation are to be returned by;
Friday 3 August to:

recreation@monash.vic.gov.au

or

**Recreation Services
City of Monash
PO Box 1
GLEN WAVERLEY VIC 3150**

For more information please contact Recreation Services by phone 9518 3005 or email recreation@monash.vic.gov.au

SECTION 6 CHECKLIST

- Project concept discussed with Recreation Staff
- Application forms completed
- Project plans / drawings attached
- Supporting financial documentation enclosed
- Certified cost estimates / quotations attached
- Club Strategic Plan outline enclosed
- State Sporting Association endorsements enclosed (if relevant)
- Other supporting documentation attached
- Co Tennant Sports Club letters of Support enclosed (if relevant)