

## 8.3 NOM NO. 14 - CLAYTON ACTIVITY CENTRE COMMITTEE

<b>Submitting Councillor/s:</b>	Cr Dr Josh Fergeus
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### MOTION

That Council:

- 1. Establish a Committee consisting of the Oakleigh Ward Councillors, supported by the CEO, Director City Development, Director Community Services, Director City Services and their delegates as required, to provide:**
  - high level advice and input into major projects and Council strategies in Clayton, including implications for Council arising from the Suburban Rail Loop project in Clayton and Monash University.
  - a conduit for consultation and engagement between Council and the Clayton Traders Association, local residents and other traders and key stakeholders in Clayton, and;
- 2. Appoints Cr Fergeus as Chair of the Committee until the conclusion of the current term of Council.**

### INTRODUCTION

This Notice of Motion seeks to establish a Committee to provide high level advice, direction and input into the range of significant Council and State Government major projects in the Clayton Activity Centre and broader Clayton area, and to assist with engaging and consulting with key local stakeholders.

### BACKGROUND

This notice of motion is a direct result of advocacy from key stakeholders in Clayton who wish to contribute to ongoing dialogue with Council around the current needs and future priorities of the Clayton Activity Centre and broader Clayton area. There remains enormous future potential in the Clayton Activity Centre particularly with the Suburban Rail Loop (SRL) station and the direction of Plan Melbourne to consolidate growth in existing urban areas.

The activities and operation of the Committee will be in accordance with the Clayton Activity Centre Committee Terms of Reference. Included at **Attachment 1**.

### CONCLUSION

A Committee of Council focusing on Clayton will assist Council to make the most of current and future opportunities for improving the amenity and liveability of Clayton as a place to work, rest, study and play. It is important for Council as a land owner and the local planning authority to take a coordinated approach and ensure that the Clayton Activity Centre can continue to grow and be vibrant.



## **ATTACHMENT LIST**

1. Clayton Activity Centre Committee Terms of Reference [**8.3.1** - 4 pages]
2. Officers Response to NOM [**8.3.2** - 2 pages]

### Clayton Activity Centre Committee – Terms of Reference

#### Type

The committee is a Standing Advisory Committee consisting of Councillors and supported by the CEO, Director City Development, Director of Community Services and other staff as required.

#### Purpose

The purpose of the Clayton Activity Centre Committee is to provide high level advice, direction and input into major Council and State Government projects and strategic policy initiatives for the Clayton Activity Centre.

The key areas of focus currently include:

- implications for Council and the Clayton Activity Centre and Monash University arising from the State Government's Suburban Rail Loop project;
- the redevelopment and reinvigoration of the Activity centre (with an increased focus on pedestrians, active transport and outdoor dining);
- future options for Council owned land;
- opportunities in Clayton arising from the Monash Open Space Strategy and the Monash Urban Landscape and Canopy Vegetation Strategy; and
- In addition to the areas of focus identified above, the Committee may also have take on other areas of focus relating to the Clayton Activity Centre.

#### Objectives

The objectives of the Clayton Activity Centre Committee are:

- provide input and advice to Council on opportunities, resulting from Council and State Government driven strategic development issues and major projects in and around the Activity Centre;
- actively support and assist Council's consultation with, engagement and advocacy to the State Government, relevant stakeholders and the broader community in relation to the Clayton Activity Centre and Monash University SRLA station;
- assist with shaping and encouraging a reinvigorated Activity centre which prioritises pedestrians, outdoor dining and other activity over cars;
- recommend to Council appropriate projects or development opportunities for the Clayton Activity Centre; and
- assist Council in determining priorities and strategic directions for the Activity Centre.

### Scope

The scope of the Committee is limited to matters relating to the Clayton Activity Centre as defined within Councils Clayton Major Activity centre Precinct plan (Figure 1) and in proximity to the Monash University SRLA station.

### Authority

The Committee will act in an advisory capacity only. The Committee has no delegated authority to make decisions as if it was the Council. The Committee may make recommendations to Council on any matter in relation to the Clayton Activity Centre.

### Membership

The Committee will comprise:

- Oakleigh Ward councillors.

One of the Committee members will be appointed to chair the Committee. This appointment will be made by either the Councillor members of the Committee or the Council.

It will be supported by the Chief Executive Officer, Director of City Development, Director of Community Services and other officers as required.

### Meeting arrangements

The Committee will meet as required at the Clayton Community Centre or via remote methods including virtual meetings.

Additional meetings may be required from time to time and can be called as required by the chair or any of the Chief Executive Officer, the Director Development or Director Community Services to address urgent or pressing matters as they arise.

The Committee may also deal with matters via email outside of meetings where appropriate.

There is no requirement to give public notice of the meetings and meetings are not open to the public.

Meetings will:

- be scheduled and confirmed in advance will all relevant papers distributed (as appropriate) to each member;
- encourage fair and respectful discussion;
- focus on the relevant issues at hand as identified by the Committee or Council; and

Attachment 1.

- operate on a consensus basis as far as possible, or otherwise on a vote of members.

Agendas and minutes

Agendas and minutes must be prepared for each meeting of the Committee. The agenda must be provided to members of the committee not less than five business days before the time fixed for the holding of the meeting unless all committee members consent to a shorter period because of a pressing matter.

The minutes of each meeting will be taken by a Council officer. The minutes must:

- contain details of the items discussed, major issues and commentary and any recommendations or actions requested by the Committee;
- be clearly expressed;
- be self-explanatory;
- in relation to recommendation or action items recorded in the minutes, incorporate relevant reports or a summary of the relevant reports considered in the decision making process; and
- distributed to all Committee members within 14 days of the meeting.

Reporting

The Committee will report at least annually to Council on its activities. As a minimum, the Committee is required to prepare a formal report on an annual basis in line with its stated objectives. The report must be formally adopted by the Committee and should directly reflect the objectives of the Committee as set out in these terms of reference. The report will be presented to Council for noting as a report from the Committee.

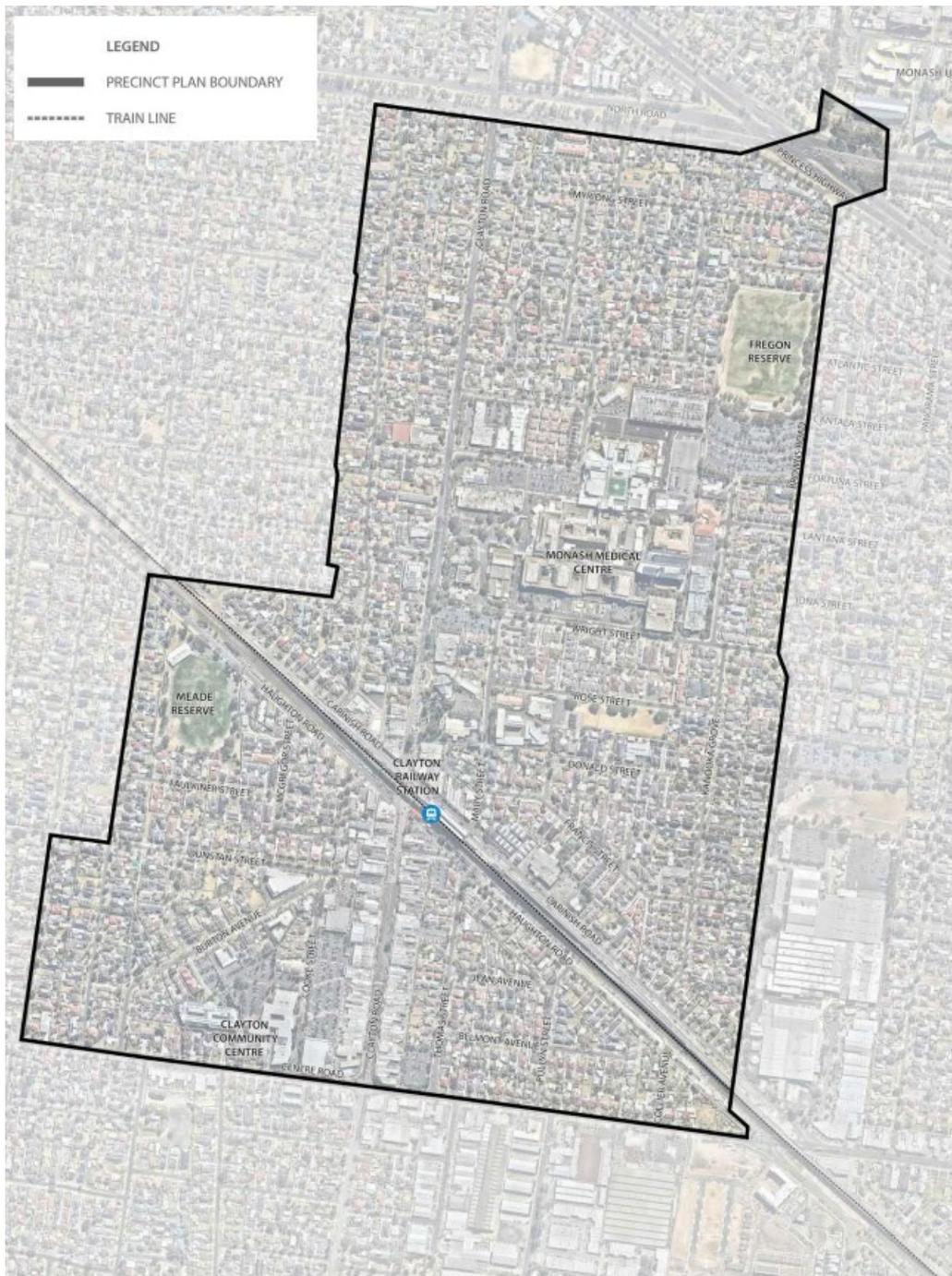
Resources and budget

Council facilities will be used for conduct of meetings. Administrative and technical support will be provided from existing resources within the Council.

Review

The Committee is established as an ongoing committee of Council. The Committee will review its terms of reference periodically and provide any recommendations to Council in relation to any changes required.

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## **OFFICERS REPORT**

### **CLAYTON ACTIVITY CENTRE COMMITTEE**

Submitting Councillor: Cr Dr Josh Fergeus

#### **MOTION**

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  - *high level advice and input into major projects and Council strategies in Clayton, including implications for Council arising from the Suburban Rail Loop project in Clayton and Monash University.*
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2. *Appoints Cr Fergeus as Chair of the Committee until the conclusion of the current term of Council.*

#### **BUDGET IMPLICATIONS**

There are no budgetary implications arising from this proposal.

Should the Committee proceed there would be costs associated with committee management and officer time.

#### **IMPACT ON INTERNAL RESOURCES**

The appointment of the proposed advisory committee would have an impact on internal resources through the development and management of the committee, preparation of agendas and minutes, arranging meetings, project briefings and other administrative tasks.

These could generally be met within existing operational budgets with a minor impact on staff activities and resourcing.

#### **COUNCIL PLAN AND COUNCIL POLICIES**

The Notice of Motion is related to the Council Plan – A Liveable and Sustainable City.

The most relevant action is – Expanding our advocacy on residential development outcomes and integrated transport.

The Council Plan Action of Inviting Open and Urban Spaces includes the following strategies:

- Ensuring the 'walkability' of our city
- Enhancing our Activity Centres with an increased focus on the moveability and prioritisation of pedestrians

***RELEVANCE TO WORK ALREADY UNDERTAKEN BY OFFICERS OR COMMITTEES***

There are a number of key policy and strategic documents guiding the growth of the Clayton Activity Centre. Overall the strategic direction for the Activity Centre is one of a focus for growth increasing the role of the centre in metropolitan Melbourne.

***FURTHER CONSIDERATIONS***

The Committee will provide the opportunity for Committee members to keep abreast of major projects in the Clayton Activity Centre and maintain an overall picture of the Activity Centre. The Committee also provides the opportunity for Committee members to provide advice and input on key development and projects from community point of view throughout the life of projects.