

2.2 MONASH COMMUNITY GRANTS PROGRAM 2023/24

Responsible Director: Russell Hopkins, Director Community Services

EXECUTIVE SUMMARY

PURPOSE

The purpose of this report is to make recommendations to Council regarding financial and in-kind (facility use/hall hire) allocations to community groups and organisations for the 2023/24 Monash Community Grants Program (MCGP).

KEY CONSIDERATIONS/ISSUES

Monash Council has one of the largest community grant programs in Victoria and Council is proud of its commitment to supporting and valuing the dedicated community groups and organisations within our municipality.

The value and interest placed on Council's Community Grants Program is high, with the quantum of funding requests considered in the 2023/24 round totalling approximately \$2.8 million. 202 applications were received and considered for funding. A panel of Council officers has assessed all applications against the endorsed guidelines, with the outcomes of these assessments and subsequent recommendations presented in this report.

The allocated program budget for the MCGP is \$2,636,357 and the Panel has recommended a total of \$2,361,315 for cash and in-kind allocations to community groups and organisations. This funding will support the delivery of projects and services across the Monash community.

Officers are seeking endorsement from Council for an increase in the allocation of funds to the highly successful Quick Response Grant (QRG) program during 2023/24 financial year. The QRG has a current allocation of \$60,000 and officers are requesting to utilise \$55,042 of the surplus and increase the QRG program budget to \$115,042 for the 2023/24 period.

Officers are seeking to allocate the residual funds from the MCGP budget to a one-off sports club grant which will primarily assist Monash sporting clubs with the implementation of the Monash Public Health Approach to Gambling Harm Policy and will also simultaneously support actions from both the Monash Health & Wellbeing Plan and the Active Monash Sports Club Framework.

FINANCIAL IMPLICATIONS

The Assessment Panel's recommendations fall within the available 2023/24 Monash Community Grants Program budget.

CONCLUSION/RECOMMENDATION

The Monash Community Grants Assessment Panel recommendations are presented to Council within the available budget. Each application was assessed in accordance with the Monash Community Grants Program Policy, utilising a category specific matrix to ensure a fair and equitable process. The Monash Community Grants Assessment Panel has recommended allocations totalling \$2,636,357 for the delivery of projects, events, services, the QRG program and the proposed development of a one-off grant program for sports clubs throughout 2023/24.

MONASH COMMUNITY GRANTS PROGRAM 2023/24

(Author - AR)

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RECOMMENDATION

That Council approves the in-principle allocation of the 2023/24 Monash Community Grants Program budget (\$2,636,357), subject to the adoption of Council's 2023/24 budget, in the following way:

- a) Allocates a total of **\$2,361,315** in financial and in-kind grant allocations to local community groups and organisations in line with the Monash Community Grants Program Policy & Guidelines.*
- b) Allocates an additional **\$55,042** to increase the Quick Response Grant budget for 2023/24 from \$60,000 to \$115,042 to enable Council to continue assisting the community throughout the funding year.*
- c) Allocates the residual surplus to create a one-off grant program for sports club to primarily assist them with the implementation of the Monash Public Health Approach to Gambling Harm policy and will also simultaneously support actions from both the Monash Health & Wellbeing Plan and Active Monash Sports Club Framework.*

INTRODUCTION

The purpose of this report is to make recommendations to Council regarding financial and in-kind (facility use/hall hire) allocations to community groups and organisations for the 2023/24 Monash Community Grants Program (MCGP).

BACKGROUND

Monash Council has one of the largest community grant programs in Victoria and is proud of its commitment in supporting and valuing the dedicated community groups and organisations within our municipality. The Monash Community Grants Program provides significant financial and in-kind support to Monash community groups and community organisations with the aim of:

- a) Developing partnerships between Council and community groups to achieve Council's strategic directions.
- b) Directing resources to both the emerging and specific needs of disadvantaged groups.
- c) Developing a positive approach to the resolution of local social issues.
- d) Supporting local groups, activities and community connectedness.
- e) Supporting community organisations to develop skills and increase community participation.

At its meeting on 25 October 2022, Council endorsed the policy and guidelines for the 2023/24 Monash Community Grants Program (Attachments 1 and 2). Council's policy reinforces its ongoing support and commitment to the community and community organisations through the MCGP.

DISCUSSION

The 2023/24 MCGP opened at 9am on Friday 27 January 2023 and closed at 2pm on Thursday 2 March 2023. This offered community groups and organisations a period of five weeks to submit an application. Applications for the Positive Ageing category were opened to previous applicants of the grant program via invitation from 1 November 2022. Opening the Positive Ageing grants category early ensured that these groups received the help and assistance required from Council officers to complete their applications.

The 2023/24 Monash Community Grants Program was promoted in a number of ways, including:

- Formally advertised in the following publications:
 - *Monash Bulletin*
 - *Neos Kosmos (Greek)*
 - *Il Globo (Italian)*
 - *Australian Chinese News (Chinese)*.
- Emails were sent to all current recipients and past grant applicants.
- Multiple social media posts from December to February.
- JC Decaux advertising throughout the municipality.

Officer support to applicants included:

- The offer of dedicated one-on-one assistance from officers for all previous Positive Ageing recipients, to complete their application early. Positive Ageing applications were able to be submitted from 1 November 2022 to 2 March 2023.
- Multiple application and information Support Sessions held throughout February.
- Over the phone and email support to answer questions and provide clarification on the application process.
- One-on-one meetings between officers and applicants to provide direct assistance.

Council organised two free Effective Grant Writing Workshops and two free Grant Budget Workshops. These were held in late January and February as part of a commitment to continuous improvement and building the capacity of groups by assisting prospective applicants to develop stronger applications. Both topics had one session in person at the Civic Centre and one delivered online via Zoom, with 40 participants for the Effective Grant Writing Workshops and 45 participants for the Grant Budget Workshops.

As outlined in the 2023/24 Monash Community Grants Program Policy and Guidelines (see Attachments 1 and 2), organisations were invited to seek funding under ten grant categories:

1. Active Projects
2. Arts & Cultural Projects
3. Community Events
4. Community Strengthening
5. Community Group Cultural Celebrations
6. Hall Only
7. Major Festivals
8. Neighbourhood Houses
9. Positive Ageing
10. Specialist Services

This year a total of 202 applications were received and considered, totalling \$2,816,400.41 across all categories. This was a reduction of 20 applications on 2022/23, but a similar quantum requested and follows a trend of the last three years (since the pandemic) of fewer applications being received through the MCGP year on year.

The category with the highest number of applications was Positive Ageing, with 58 applications, as 2023/24 marks the beginning of the new three-year funding period. This is slightly lower than in previous years, however some previous applicants to this category applied in the Hall Only category. Officers are also aware that a small number of seniors' groups which have received funding in the past have folded.

Applications received in other categories include:

- Active Projects, Arts & Cultural Projects, Community Events, Major Festivals and Specialist Services remained consistent with previous years.
- Community Strengthening had a significant drop in applications compared to 2022/23. This is due, in part, to a number of applicants incorporating activities into applications for multi-year funding in other categories (such as Specialist Services and Hall Only). Similar to Positive Ageing, officers are aware of the closure of some groups that have been previous grant recipients. Officers are also aware that a number of groups have indicated that they will be applying for the Quick Response Grants closer to the time of their activity.
- The new Community Groups Cultural Celebrations received 15 applications demonstrating the need for its inclusion as a separate category in the program.
- The Hall Only category had the highest number of applications received for that category since it was introduced in 2020/21, reflecting a shift among applicants from other categories to this one.
- One less application was received in the Neighbourhood House category than previous years, with Dixon House advising officers before the deadline an application for this funding period would not be submitted.

An internal assessment panel assessed all applications against Council's endorsed policy and guidelines. An evaluation matrix was utilised for each category to ensure that the applications were considered and assessed in a fair, equitable and transparent way. This ensured the assessment process had rigour and consistency. This also enables valuable feedback to be provided to applicants on their application to assist them for future applications.

ALLOCATIONS

The MCGP allocates both financial and in-kind support across all categories, with the exceptions being Major Festivals and Active Projects offering financial support only, and Hall Only offering only hall/venue hire.

Whilst the number of applications recommended for funding is lower than in 2022/23, due to less applications being received, the quality of the applications was higher resulting in the average recommended allocation per application being equal to or higher across every category except Specialist Services.

Positive Ageing grants for seniors' groups (excluding Probus) are based on a formula that takes into account how many regular Monash participants are in the group (a membership list containing suburbs in which each member lived was submitted), how many times the group meets, and the number of meals provided. Despite not being eligible for the cash component, Probus groups have previously been encouraged to apply in this category to cover the costs of hall/venue hire and in-kind printing. In 2023/24 funding for in-kind printing has been removed so many of these Probus groups were encouraged to apply for Hall Only, however some groups have made the decision to continue to apply in the Positive Ageing category.

The table on the following page outlines the financial and in-kind support that is being recommended the 2023/24 MCGP round by the Grants Assessment Panel.

	Cash	Hall Hire (In-kind)	Other Venue Hire	Facility Rental (In Kind)	Total
Active Projects	\$2,000.00	-	-	-	\$2,000.00
Arts & Cultural Projects	\$43,675.00	\$34,660.27	\$3,325.00	-	\$81,660.27
Community Events	\$30,750.00	\$350.64	-	-	\$31,100.64
Community Strengthening	\$123,408.00	\$7,710.55	-	-	\$131,118.55
Community Group Cultural Celebrations	\$20,426.37	\$823.63	-	-	\$21,250.00
Hall Only	-	\$162,647.11	\$5,810.00	-	\$168,457.11
Major Festivals	\$45,500.00	-	-	-	\$45,500.00
Neighbourhood Houses	\$80,000.00	-	-	\$435,571.00	\$515,571.00
Positive Ageing	\$115,189.40	\$569,409.88	\$19,440.45	-	\$704,039.73
Specialist Services	\$504,735.15	\$9,720.55	-	\$146,162.00	\$660,617.70
TOTAL	\$965,683.92	\$785,322.63	\$28,575.45	\$581,733.00	\$2,361,315.00

SERVICE IMPROVEMENTS

A number of service improvements were made to the grant program this year:

- The number of assessment criteria for the Active Projects, Arts & Cultural Projects and Community Events categories was reduced to reflect the level of funding.
- The addition of the Community Group Cultural Celebrations category for annual one-off cultural celebration events.
- The cap for hall hire in Arts & Cultural Projects was reduced from \$10,000 to \$5,000.
- A cap of \$20,000 cash was introduced for the Major Festivals category.
- In-kind printing was removed as an eligible item for funding from the Positive Ageing category.
- Including the requirement of Positive Ageing applicants to demonstrate 75% of their membership is aged over 60.
- Enabled Positive Ageing applications to be received prior to the round opening so all previous recipients were given the opportunity to meet with an officer to assist with their application.
- “Conferences and conference sponsorship”, “auspice fees” and “organisations affiliated with educational institutions” included in the list of ineligible applicants and items.

Officers will undertake a thorough review of the MCGP in July/August to identify if any further service improvements should be made to the program for 2024/25. The findings from this review will be included in the 2024/25 MCGP report to be endorsed by Council at the October 2023 meeting.

QUICK RESPONSE GRANT PROGRAM

At its meeting in June 2020 Council endorsed the establishment of a Quick Response Grant program (QRG) with a budget of \$135,000. The basis for this grant program was to enable the Monash community and Council to remain adaptive and agile in response to COVID and ensure that groups could continue to meet and bring the community together. This program was proven to be extremely successful. The QRG Guidelines are attached (attachment 4).

Endorsement was provided from Council in May 2021 that the Quick Response Grant Program remains as an open grant program for 2021/22 and beyond with an annual budget of \$60,000 from the overall MCGP budget.

The QRG program provides an opportunity for groups or individual artists whose idea, program, or issue falls outside of the regular grant round and who currently have no other alternative to apply for funding through Council. This ensures that Council is continuing to remain responsive to community needs and that any money distributed to community groups is still bound by guidelines, rigour and the necessary financial requirements to acquit a grant successfully.

Officers have identified a number of applications that have not been recommended for funding through the 2023/24 MCGP that could be further developed and apply for a QRG in 2023/24. These projects were focused on supporting community connection, however required further information or assistance from Council officers to ensure the project's

success. In addition to these unsuccessful applications officers are aware of other community groups that were unable to submit an application by the program's deadline that have been provided with advice to apply for a QRG in 2023/24.

Officers recommend opening applications for the QRG on 1 June each year, going forward. This will enable applicants that have projects commencing on 1 July the opportunity to submit and have their application assessed in time to begin their activities. Consistent with the 2022/23 program applications will close 7 weeks prior to the end of the funding year or when the allocation is exhausted.

Due to the popularity of the QRG Program and the expectation that applications will increase in 2023/24, officers request that an additional \$55,042 of the MCGP surplus be redirected to the QRG program and increase the QRG budget to \$115,042 for the 2023/24 period.

To ensure consistency across both the MCGP and QRG programs officers recommend updating both the eligibility criteria and the items eligible for funding in the QRG guidelines so that both programs have the same eligibility and funding requirements, with the exception that individual artists will remain eligible to apply for a QRG.

Officers will continue to assess the grants as per the current structure and provide a report to Council each month.

The total budget that is requested for the QRG for 2023/24 is \$115,042 from within the available MCGP budget.

ONE-OFF SPORTS CLUB GRANT PROGRAM

Officers recommend the residual budget of \$160,000 be allocated to a one-off grant program for Monash sports clubs.

This grant will be provided to assist Monash sports clubs primarily with the implementation of the Monash Public Health Approach to Gambling Harm Policy and will simultaneously support actions from both the Monash Health & Wellbeing Plan and Active Monash Sports Club Framework.

Officers from the Community Strengthening and Active Monash Recreation teams will develop a grant program and associated guidelines that will ensure the grant meets the needs of sports clubs in Monash.

POLICY IMPLICATIONS

The Monash Community Grants Program Policy has been implemented with the intention of supporting both the 'Council Plan' and the 'Health & Wellbeing Plan' and other relevant strategic documents. The Program encourages community connectivity and participation, as well as focusing Council's support on the groups most in need. The MCGP Policy is reviewed regularly to ensure that it meets the changing needs of both Council and the community.

SOCIAL IMPLICATIONS

The Monash community sector has a rich history of innovation in promoting community participation and civic engagement. The contribution of community organisations in developing, coordinating and managing the many activities funded by the Monash Community Grants Program is well recognised and respected by Council.

The 2023/24 Monash Community Grants Program funding facilitates community groups operating in Monash to draw on this legacy and continue their social and cultural activities and community services.

HUMAN RIGHTS CONSIDERATIONS

The 2023/24 Monash Community Grants Program is consistent with the Charter of Human Rights and Responsibilities Act 2006. In particular, the program supports:

- freedom of expression;
- peaceful assembly and freedom of association;
- taking part in public life; and
- cultural rights.

GENDER EQUITY ASSESSMENT

As the MCGP is focussed on having a direct and significant impact on the Monash community, a gender impact assessment was undertaken as part of the work. Whilst the program has been asking questions about gender equity for a number of years, the policy was reviewed in September 2022 to incorporate changes that promote intersectional gender equality.

Applicants are asked to state if/how their project would address gender inequality, how it is inclusive/accessible, and the anticipated reach of the projects by gender. These questions have the added benefit of signalling to the community the importance that Council places on promoting intersectional gender equality, as required under the Gender Equality Act 2020.

The GIA found that:

- Two thirds (67%) of the projects indicated that their project would address gender inequality and outlined ways this would occur.
- All (100%) of the projects indicated that their project took steps to be inclusive and accessible. This often included steps that assist in promoting intersectional gender equality e.g. having Welcoming Officers for new members, providing different transport options, bilingual options, and so on.
- Of the 94 applications that were required to select the priorities from Council's Health & Wellbeing Plan that will be addressed, 14 (15%) nominated Gender Equity, 7 (7%) nominated Addressing All Forms of Discrimination and 6 (6%) nominated Preventing Violence Against Women & Children.
- Whilst the participation numbers indicated in the applications are estimates the data outlines that beneficiaries of the program will be approximately 57% female, 42% male and 1% trans or gender diverse.

- Many applicants noted their programs are 'gender neutral' or that 'all are welcome'. Whilst this is positive, it is possible that some programs may have unexpected gendered impacts or that there are still considerations that can be made to promote gender equality even in programs that appear to be 'neutral'.

As a result, we will:

- Continue to offer assistance sessions at different times, both during work hours and after hours, to enable access for those who require assistance with their applications, with interpreters available when requested.
- Continue to offer capacity building sessions to our groups including on gender equity, access and inclusion.
- Track the number of projects that address gender equality over time (i.e. compare results this year to those in future grant rounds).
- Consider ways to work with and support the groups that have identified gender equality and/or prevention of violence against women as priorities for their group/project.

This will ensure the program will continue to promote intersectional gender equality through how it is how it is delivered and the projects that are funded.

FINANCIAL IMPLICATIONS

The 2023/24 Monash Community Grants Program is delivered within the available budget, subject to the successful adoption of Council's budget at its June meeting.

MCGP Budget	\$2,636,357.00
2023/24 MCGP Recommended Allocations	\$2,361,315.00
Proposed 2023/24 Quick Response Grant Program	\$115,042.00
Proposed One-Off Sports Club Grant Program	\$160,000.00
Total Allocated	<u>\$2,636,357.00</u>

CONCLUSION

The Monash Community Grants Assessment Panel recommendations are presented to Council within the available budget. Each application was assessed in accordance with the Monash Community Grants Program Policy, utilising a category specific matrix to ensure a fair and equitable process. The Monash Community Grants Assessment Panel has recommended allocations totalling \$2,636,357 for the delivery of projects, events, services, the QRG program and the development of a proposed one-off grant program for sports clubs throughout 2023/24.

ATTACHMENTS

- Attachment 1 2023/24 Monash Community Grants Program Policy
- Attachment 2 2023/24 Monash Community Grants Program Guidelines
- Attachment 3 2023/24 MCGP Summary of Allocations
- Attachment 4 2023/24 Quick Response Grants Guidelines

ATTACHMENT 1

Monash Community Grants Program Policy

Introduction

The City of Monash is committed to developing and fostering a healthy and resilient community. In doing so, it seeks to partner with local organisations to support the delivery of community-based services, programs, projects and events that involve and benefit the Monash community.

Monash is an inclusive city where all residents can feel safe, connected and engaged with their local community, and where everyone has equitable access to facilities, resources and support. One of the key ways in which Council seeks to achieve this is through the delivery of an annual community grants program.

This policy outlines Council's approach to providing cash and in-kind funding to not-for-profit community organisations whose work enriches community life, addresses evidenced needs and aligns with the strategic directions and priorities of Council.

Policy Intent

The intent of the Monash Community Grants Program Policy (MCGP Policy) is to provide a robust and transparent framework to guide the program through which Council provides cash and in-kind funding to community groups and organisations to assist them to deliver activities and services for the community of Monash.

Purpose

The Monash Community Grants Program (MCGP) has been a major source of funding to the Monash community since 1995. Through this program, Council aims to:

- Develop partnerships between Council and community groups to achieve Council's strategic directions;
- Direct resources to both the emerging and specific needs of disadvantaged and vulnerable communities;
- Develop a positive approach to the resolution of local social issues;
- Support local groups, activities and community connectedness; and
- Support community organisations to develop skills and increase community participation.

Scope

The MCGP Policy applies to direct financial and in-kind funding to local community groups and organisations that may:

- Deliver a service needed by the community;
- Develop community capacity;
- Provide an opportunity for local community members to participate in civic life and/or socially connect with other members of the local community;
- Provide an opportunity for local community members to make a cultural and/or artistic contribution to the Monash community; and/or
- Organise an event or festival that is open to the whole Monash community

Roles & Responsibilities

Community organisations are responsible for planning, preparing and submitting their applications via the online application system (SmartyGrants). If successful, the funded organisation is responsible for the appropriate expenditure of all cash funds and the delivery of agreed outcomes as reflected in the Funding Agreement and approved Work/Event Plan.

The Monash Community Grants Assessment Panel consists of three (3) Council officers, with additional advice provided by other officers dependent on their area of expertise. The Panel will consider all eligible applications and is responsible for making annual funding recommendations. These final funding allocations will be considered at a full meeting of Council.

Councillors are only able to make a change to officer recommendations via an amendment at the full Council meeting.

Council officers will administer the grants program and provide advice and support to applicants.

In implementing this Policy, Councillors and Council officers must comply with the Councillors Code of Conduct 2017 and the Local Government Act 2020 (where applicable).

Councillors and Council officers must declare any instance where they, or any member of their immediate family, has a significant interest or holds a position of influence or power in an organisation that is a grant applicant. Where an interest is declared that person may not participate in any matter associated with the application (i.e. submission, evaluation, recommendation or approval). The onus is on the Councillor or Council officers to withdraw themselves from involvement and to declare an actual or potential conflict of interest to Council.

Monitoring, Evaluation and Review

Grants will be subject to an annual acquittal by all grant recipients, including financial and programmatic outcome reporting. Any recipient organisation which does not deliver the intended outcomes or does not expend cash funding in line with their Funding Agreement may be required to return the grant (either in part or in full).

Annual audits (programmatic and financial) will be carried out with a selection of grant recipients. A full external audit of the Monash Community Grants Program will be conducted every three years. Details of the Monash Community Grants Program will be available for inspection as required by the Local Government (General) Regulations (2015).

The MCGP Policy and Monash Community Grants Assessment Panel Terms of Reference will be reviewed annually and presented to Council each year for endorsement.

Budget

The Monash Community Grants Program operational budget is allocated through the annual Council Budget approval process, for the financial year 1 July – 30 June each year. The MCGP budget is allocated as cash and in-kind grants, subject to Council approval. Apportionment of funding across the categories remains at the discretion of Council.

In-principle approval will be offered to applicants prior to the annual budget approval; formal grant approval notification and payment will only be made after 1 July, subject to Funding Agreement terms and conditions (see Timelines section for further detail).

Eligibility

To be eligible to receive funding through the MCGP, all organisations must:

- be an incorporated community group or organisation with not-for-profit status OR auspiced by an eligible organisation;
- deliver the funded activity/services within the City of Monash boundaries;
- maintain a minimum of \$20 million public liability insurance cover;
- have no debts to Council; and
- have completed all previous MCGP funding acquittal requirements.

The following requests are considered ineligible and will not be funded through the MCGP:

- Individuals;
- Projects/services occurring outside the City of Monash boundaries;
- Commercial/for-profit projects/services;
- Fundraising activity, with the exception of local service clubs (such as Lions and Rotary clubs) with no links to Electronic Gaming Machines (EGMs);
- Retrospective funding;
- Conferences and conference sponsorship;
- Travel and transport costs
- Debt payment;
- Capital Infrastructure;
- Research;
- Employment of staff in an ongoing position;
- An individual person's expenses;
- Utilities and rates;
- Insurance;
- Gifts and prizes;
- Administration expenses over \$100;
- Alcohol;
- Assets & equipment over \$250
- Digital equipment, including tablets, computers, phones, etc;
- Auspice fees
- Groups that meet in venues that have EGMs;
- Organisations affiliated with educational institutions;
- Projects/services that are inconsistent with Council's objectives;
- Projects/services that are considered the funding responsibility of other tiers of government;
- Projects/services that are for specific religious purposes or seeks to proselytise or influence a person's religious beliefs (this does not include community celebrations of annual calendar religious festivals or events);
- Projects/services that are held for political purposes or seeks to influence a person's political beliefs;
- Projects/services that duplicate other existing projects/services;
- Applications that are submitted late;
- Community groups that hold significant financial reserves; and
- Positive Ageing category applicants who have less than 75% of members over 60 and less than 20 Regular Monash Participants (RMP) participating in their activity.

Program Principles & Priorities

The Monash Community Grants Program focuses on strengthening the Monash community through its people. Community development principles underpin the approach that Monash takes to grant making. These principles include:

- Asset based thinking, building on the strengths that exist within the community
- Evidence based approach that acknowledges the needs and aspirations of our community
- Access and equity to ensure a socially inclusive community
- Collaborations and partnerships

These principles guide both how Council works with the community and the types of services and projects that will be prioritised for funding.

Funding priority will be given to applications that deliver health & wellbeing outcomes within a community setting, which contribute to community cohesion and enrich people's lives. All applications

must respond to identified community needs and align with the priorities outlined in the *Council Plan –2021-2025, the Monash Health and Wellbeing Plan 2021-2025* and other strategic plans of Council.

Applications should demonstrate innovation, either by delivering a new concept, or by building upon an existing program, service or event.

Funding Categories & Assessment Criteria

The City of Monash will provide annual funding across ten (10) categories of the Monash Community Grants Program;

- Active Projects;
- Arts and Cultural Projects;
- Community Events;
- Community Strengthening;
- Community Group Cultural Celebrations
- Hall Only
- Major Festivals; and
- Neighbourhood Houses
- Positive Ageing; and
- Specialist Services.

Organisations may apply for funding under multiple categories within the same round, provided that the applications are not submitted for the same project/service. This is limited to one application per category. If multiple applications are submitted by the same organisation in the same category, the organisation will be asked to nominate their preferred project and withdraw the other(s) or rework their project plan to resubmit one application for the category.

Assessment Criteria

Each category of the MCGP has a unique mix of funding available and assessment criteria.

All applications, with the exception of those in the Hall Only and Positive Ageing categories, will be assessed against both the *Program-Wide Criteria*, as well as the relevant individual *Category Criteria* under which the application has been submitted. The Hall Only and Positive Ageing categories have only *Category Specific Criteria* to address. Applications will be scored based upon the extent to which the proposed activity/program addresses each criterion.

Program-Wide Criteria (with the exception of Hall Only and Positive Ageing):

- Addresses an evidence-based community need (20% score weighting)
- Demonstrates innovation (either new concept or development of existing project/service/event) (10% score weighting)
- Relevance to Council's strategic plans (10% score weighting)
- Financials and budget (10% score weighting)

Category Assessment Criteria:

CATEGORY	PURPOSE	ASSESSMENT CRITERIA	FUNDING AVAILABLE
Active Projects	<ul style="list-style-type: none"> • Support for the introduction of innovative participation-based sports and recreation programs. • Create a more inclusive environment for participation. • Create a sustainable club. 	<ul style="list-style-type: none"> • Evidence of steps taken to create a more inclusive environment (25%) • Evidence of which sections of the Active Monash Sports Club Status Framework are being met because of funding (25%) 	Cash: Up to \$2,000 One year funding only
Arts and Cultural Projects	<ul style="list-style-type: none"> • Create opportunities for community expression • Encourage collaboration between community, artists and other local partners • Increase cultural awareness and cohesion 	<ul style="list-style-type: none"> • Participation and opportunities for the local community (20%) • Demonstrated awareness of cultural diversity (15%) • Evidence of capacity to deliver (15%) 	Cash: Up to \$5,000 In-kind (hall hire): Up to \$5,000 One year funding only
Community Events	<ul style="list-style-type: none"> • Support for community-produced events which celebrate occasions relevant to the Monash community • Celebration of diversity and inclusion. • Create opportunities to showcase local artistic content • Delivery of small-scale events which encourage participation by anyone in the community <p><i>Member-only events are not considered to be community events</i></p>	<ul style="list-style-type: none"> • Increases community participation, particularly through diversity and inclusion (20%) • Demonstrated engagement with local businesses and/or residents in the production of the event (15%) • Evidence of understanding of event management planning and expertise (15%) 	Cash: Up to \$7,000 In-kind (hall hire): Up to \$5,000 One year funding only
Community Strengthening	<ul style="list-style-type: none"> • Increase social inclusion • Respond to emerging community needs • Increase skills, knowledge and leadership in order to build community capacity 	<ul style="list-style-type: none"> • Number of Monash residents participating in the funded activity (10%) • Level of contribution (cash and/or in-kind) provided by applicant organisation (15%) • Inability to access other funding (15%) • Demonstrated potential for sustainability beyond Council funding (10%) 	Cash: Up to \$20,000 In-kind (hall hire): Up to \$20,000 One year funding only

Community Group Cultural Celebrations	<ul style="list-style-type: none"> • Support for one-off annual celebrations for local community groups • Increase social connectedness and inclusion • Celebration of diversity and inclusion. 	<ul style="list-style-type: none"> • Number of Monash residents participating in the event (20%) • Evidence of capacity to deliver (30%) 	<p>Cash and in-kind (hall hire) up to \$1,500 combined</p> <p>Applications for funding for up to three (3) years will be considered</p>
Hall Only	<ul style="list-style-type: none"> • Increase social inclusion • Respond to community needs • Increase skills, knowledge and leadership in order to build community capacity 	<ul style="list-style-type: none"> • Number of Monash residents participating in the funded activity (20%) • Addresses an evidence based community need (40%) • Outline of the service provided to the Monash community (40%) 	<p>Cash funding is <u>not</u> available under this category</p> <p>In-kind (hall hire): Up to \$15,000</p> <p>Applications for funding for up to three (3) years will be considered</p>
Major Festivals	<ul style="list-style-type: none"> • Support for large-scale events which have broad community appeal. • Celebration of diversity and inclusion. • Deliver high levels of participation, both through audiences and content delivery. • Create community pride and contribute to Monash's sense of place. 	<ul style="list-style-type: none"> • Evidence of professional event management planning and expertise (15%) • Demonstrated engagement with local businesses and/or residents in the production of the event (15%) • Level of contribution (cash and/or in-kind) provided by applicant organisation, as well as other sources of funding (10%) • Demonstrated potential for sustainability beyond Council funding (10%) 	<p>Cash: No cap</p> <p>In-kind funding is <u>not</u> available under this category</p> <p>One year funding only</p>
Neighbourhood House	<ul style="list-style-type: none"> • Add value to core services and programs delivered by Neighbourhood Houses • Develop community capacity and empowerment 	<ul style="list-style-type: none"> • Delivers clear community development outcomes (15%) • Builds social cohesion (15%) • Increases community participation, particularly through diversity and inclusion (10%) • Number of Monash residents directly participating in and/or attending the service (10%) 	<p>Cash: Up to \$10,000 per annum</p> <p>In-kind (hall hire or facility rental): no cap</p> <p>Applications for funding for up to three (3) years will be considered</p>

<p>Positive Ageing</p>	<ul style="list-style-type: none"> • Support social inclusion initiatives specifically for senior Monash residents. • Support the provision of regular activities and nutritious meals in a social setting. 	<ul style="list-style-type: none"> • Applicants must have at least 75% of members over 60 and a minimum of 20 Monash residents members that actively participate in the group's activities (Regular Monash Participants) • If applying for meal subsidy funding, meals provided must be substantial and nutritious. 	<p>Cash: Up to \$5,000</p> <p>Cash funding is calculated based upon Regular Monash Participants (RMP) and frequency of meals provided (if applicable), capped at \$5,000</p> <p>Operational funding = \$10 per RMP</p> <p>Meal subsidy funding = (\$10 x RMP) + (\$1 x RMP x meals served per year)</p> <p><i>Probus Clubs are eligible for in-kind funding only</i></p> <p>In-kind (hall hire): Up to \$30,000</p> <p>Applications for funding for up to three (3) years will be considered</p>
<p>Specialist Services</p>	<ul style="list-style-type: none"> • Support for established service delivery organisations • Improve the health and wellbeing of Monash residents through direct service delivery • Support residents to participate fully in community life • Complement other services available in City of Monash 	<ul style="list-style-type: none"> • Number of Monash residents accessing the service annually (10%) • Level of contribution (cash and/or in-kind) provided by applicant organisation (10%) • Expertise available to deliver the funded service (15%) • Evidence of partnerships with Council or other organisations in Monash (15%) 	<p>Cash: no cap</p> <p><i>It is expected that applicants must demonstrate a financial contribution to the service and/or evidence of funding partners.</i></p> <p>In-kind (hall hire or facility rental): no cap</p> <p>Applications for funding for up to three (3) years will be considered</p>

Assessment

All applications received via Smarty Grants by the closing date will be assessed. A pre-eligibility check will be undertaken to ensure applications meet the eligibility criteria.

All applications will be reviewed and assessed by the Monash Community Grant Assessment Panel against a scoring matrix to ensure consistency, equity and transparency across the program

Timelines

The following timeline should be used as a guide only. Exact dates will be confirmed annually via the MCGP Initiation Report to Council.

Milestone	Date
MCGP Information Sessions & Application Support Workshops	February
Applications Open	Late January
Applications Close	Early March
Application Assessments	March – April
Grant Allocations Approved by Council	May
Successful and Unsuccessful notification letters sent out	June
Council Budget Approved	June
Funding Agreements sent out	July

Returning Grant Funds

A successful recipient of a MCGP grant must comply with all conditions outlined in the MCGP Guidelines, as well as any other such additional conditions specified by Council in approving the Grant. If these conditions are not met or the grant is spent on ineligible items, as identified in the expenditure statement provided in the acquittal report, Council reserves the right to request the funds to be returned.

Any unspent funds at the end of the project must be returned to Council.

Dispute Resolution Pathway

Applicants that do not agree with the outcome are able, in the first instance, to make contact with the Community Partnerships Team Leader (CPTL) or Coordinator – Community Partnerships & Health Promotion (CCPHP) to seek further information and feedback relating to their application provided by the Assessment Panel.

Should this not be resolved, the applicant is not comfortable or consider it appropriate to contact either the CPTL or CCPHP the applicant can apply for a review to the Manager – Community Strengthening (MCS). The MCS will acknowledge receipt of the dispute within five (5) business days and provide and outcome of the review within ten (10) business days.

Should this not be satisfactory a further review can be submitted to the Director – Community Services. The Director will finalise their review of the original decision within 14 days of receiving the request for the review and advise the outcome in writing.

Related Documents:

Strategies	Including, but not limited to: <ul style="list-style-type: none">• Monash Council Plan 2021-2025• A Healthy & Resilient Monash: Integrated Plan 2021-2025• The Ashwood Chadstone Community Action Plan• The Oakleigh Community Action Plan• The Clayton Community Action Plan• The Mulgrave Community Action Plan• The Notting Hill Community Action Plan• The Monash Public Art Policy• Monash Public Health Approach to Gambling Policy• The Gender Equity Framework• Monash Loneliness Framework 2020-2025• Age Friendly Monash• Monash Arts and Culture Strategy 2025• Active Monash Sports Club Framework 2022-2027
Guidelines *	Monash Community Grants Program Applicant Guidelines
Legislation	Local Government Act (Vic) 2020

**Guidelines and other supporting materials such as templates and example documents will be updated annually, or as required.*

Definitions

Community Grant	Support offered to an organisation, either as cash or a non-cash value, following a competitive, open and transparent application process. A community grant is provided specifically to support a particular project, program or service as outlined in the approved application.
Cash Grant	A sum of money provided to an organisation to deliver a particular project, program or service as outlined in the approved application. Cash grants are paid to the organisation and conditions, reporting and acquittal requirements apply.
In-kind funding	A non-cash arrangement to waive the cost of one-off or repeat use of a facility. The in-kind grant provided reflects the dollar value of a facility's hire fees or leased market value. In the case of the Positive Ageing category only, in-kind funding can also apply to the cost associated with printing, where Council provides printing as part of a grant.
Not-for-profit organisation	An entity that does not return profits or surplus to members, owners, directors or communities and is not primarily guided by commercial goals. Any funds raised or profits made with a not-for-profit community organisations are held and/or invested back into the organisation.
Community organisation	Not-for-profit organisations and groups that encompass a wide range of activities, programs and services that are aimed at improving people's quality of life. Council only funds not-for-profit community organisations that are legal entities.
Incorporated association	A club or community group that is a registered legal entity, usually established for recreational, cultural or charitable purposes. The association must have at least five members and all profits must be returned into the association's activities.
Auspice	Under an auspice arrangement, an eligible (incorporated not-for-profit) organisation (the auspisor) acts as the applicant on behalf of an unincorporated organisation (the auspicee). Under an auspice arrangement, Council will enter into a funding agreement with the auspisor on behalf of the auspicee. The auspisor will receive the grant funds on behalf of the auspicee. While it is understood that the auspicee will actually deliver the funded activities, the auspisor will be responsible to Council for the delivery of the funded activities and the acquittal of funds.

MONASH COMMUNITY GRANTS PROGRAM

Applicant Guidelines

2023/24



APPLICATION ENQUIRIES

Community Grants 9518 3568
Arts & Events Grants 9518 3636
monash.grants@monash.vic.gov.au



CITY OF
MONASH

LANGUAGE ASSISTANCE

If you would like to speak to someone about the Monash Community Grants Program in a language other than English, please phone one of our Language Assist lines:

普通话	9321 5485
Ελληνικά	9321 5482
廣東話	9321 5481
සිංහල	7005 3002
Italiano	9321 5483
हिंदी	7005 3000
Việt Ngữ	9321 5487
தமிழ்	9005 3003
한국어	9321 5484
Bahasa Indonesia	7005 3001

ACKNOWLEDGEMENT OF COUNTRY

Monash Council acknowledges the Traditional Owners of the lands on which we meet, the Wurundjeri Woi Wurrung and Bunurong People, and recognises their continuing connection to the land and waterways. We pay our respects to their Elders past, present and emerging and extend this to all Aboriginal and Torres Strait Islander People.

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MONASH COMMUNITY GRANTS 2022/23 ROUND

APPLICATIONS OPEN

9am, Friday 27 January 2023

APPLICATIONS CLOSE

2pm, Thursday 2 March 2023

FUNDING NOTIFICATION

May 2023

GRANT EXPENDITURE

1 July 2023 - 30 June 2024

REPORTING & ACQUITTAL

1 July 2023 - 12 August 2023

It is essential that you speak to a member of the grants team about your proposed application before you submit it online.

Community Strengthening, Hall Only, Specialist Services, Neighbourhood House, Positive Ageing & Active Projects grants call:

☎ 9518 3568

Arts & Cultural Projects, Community Events, Community Group Cultural Celebrations and Major Festivals grants call:

☎ 9518 3636

✉ monash.grants@monash.vic.gov.au

For a range of helpful resources, templates and other important information, as well as the links to the SmartyGrants online application system, please visit:

🌐 www.monash.vic.gov.au/community-grants

APPLICANT INFORMATION AND SUPPORT SESSIONS

These sessions will provide a one-on-one opportunity for each group to meet with a member of the Monash Community Grants Program team to ensure you have the best chance of funding.

It is important to check your eligibility and determine which category is the most appropriate one to apply under. The grants team can also provide you with advice regarding your project and application.

It is not essential for applicants to attend one of these workshops, but it is essential to at least speak to a member of the grants team about a proposed application.

These sessions will run for strictly one hour per group and bookings are essential. Please book into one of these sessions online at www.trybooking.com/CDHWA

Grant Budget Workshops will be held to provide applicants with an opportunity to learn how to complete a project budget as part of their application to the MCGP. Please book into one of these sessions online at www.trybooking.com/CDLLQ

Monash Council will be holding two Effective Grant Writing Workshops facilitated by Debby Marziarz. Please book into one of these sessions online at www.trybooking.com/CDHTG

ARTS/EVENTS/FESTIVALS	ACTIVE PROJECTS	OTHER CATEGORIES	WORKSHOPS
<p><i>All Arts/Events/Festivals sessions will be held at Monash Civic Centre, Glen Waverley</i></p> <p>Tuesday 7 February 10am-1pm</p> <p>Tuesday 7 February 6pm-8pm</p> <p>Wednesday 8 February 2pm-5pm</p> <p>Thursday 16 February 2pm-5pm</p> <p>Friday 17 February 10am-1pm</p>	<p>Monday 13 February 10am-12pm Monash Civic Centre, Glen Waverley</p>	<p><i>All other category sessions will be held at Monash Civic Centre, Glen Waverley</i></p> <p>Wednesday 1 February 11am-2pm</p> <p>Thursday 2 February 6pm-8pm</p> <p>Monday 6 February 2pm-5pm</p> <p>Thursday 9 February 2pm-5pm</p> <p>Tuesday 14 February 2pm-5pm</p> <p>Wednesday 15 February 10am-1pm & 6pm-8pm</p>	<p>Grant Budget: Tuesday 31 January 10am-11am Monash Civic Centre, Glen Waverley</p> <p>Grant Writing: Thursday 9 February 6pm-8pm Zoom - link to be provided</p> <p>Grant Writing: Tuesday 14 February 10am-12pm Monash Civic Centre, Glen Waverley</p> <p>Grant Budget: Wednesday 22 February 6pm-7pm Zoom - link to be provided</p>

WHAT IS THE MONASH COMMUNITY GRANTS PROGRAM?

The Monash Community Grants Program (MCGP) provides funding to support community groups and organisations to deliver projects, activities and events to strengthen, enhance and benefit the Monash community.

Why does Council provide funding to the community?

Monash Council is committed to supporting community activities, developing partnerships with local organisations, and empowering community groups and organisations.

Every year Council makes a significant investment in the local community so that residents have increased services, activities and support. We want to empower the community to provide solutions to issues, activities and programs that matter most to them. Grants funded activities encourage residents to be more connected with their local community, by building social connections, increasing participation and creating a sense of belonging. Often community grants funding is directed towards emerging issues, or the needs of specific communities, when other services and programs are not able to assist.

The grants program also assists community groups to make a creative contribution to their community by supporting programs and events that celebrate and bring people together to share our vibrant and diverse cultures.

For more information about the purpose and intention of the MCGP, please refer to the *Monash Community Grants Program Policy* at www.monash.vic.gov.au/Community/Grants-Funding/Community-Grants-Program#policy



What can be funded?

Monash Council welcomes applications from all eligible organisations who are seeking funding to support the delivery of community-focused activities. Every application is considered on its own merits, but we aim to fund the activities that will have the greatest positive impact for Monash residents. It's for this reason that we encourage applicants to refer to the priorities outlined in the following documents and demonstrate how their proposed activities will align with these plans:

- *Council Plan 2021-2025*
 www.monash.vic.gov.au/files/assets/public/about-us/council/agendas/2021/26-october/3.1-attachment-3-council-meeting-26-october-2021.pdf
- *Monash Health and Wellbeing Plan 2021-2025*
 www.monash.vic.gov.au/files/assets/public/about-us/documents/monash-health-and-wellbeing-plan-2021-2025.pdf

Community grants are available to local organisations under a number of different categories:

- Active Projects
- Arts & Cultural Projects
- Community Events
- Community Strengthening
- Community Group Cultural Celebrations
- Hall Only
- Major Festivals
- Neighbourhood Houses
- Positive Ageing
- Specialist Services.

Each category has a different purpose, a unique mix of funding available and specific assessment criteria that needs to be addressed in the grant application. Please see page 8 for more info on each category.

Organisations may apply for funding under multiple categories within the same round, provided that the applications are not submitted for the same project/service. **This is limited to one application per category. If multiple applications are submitted by the same organisation in the same category, only the first one received will be assessed.**

For further information about the program priorities, read the *Monash Community Grants Program Policy* at  www.monash.vic.gov.au/Community/Grants-Funding/Community-Grants-Program#policy

Who is eligible to apply?

There are a number of factors which determine an applicant's eligibility for funding through the MCGP. Some of these relate to the category and type of project that you are seeking funding for, but there are also essential eligibility criteria that ALL applicants must meet.

Most importantly, all applicants must be a not-for profit incorporated association/organisation (or be auspiced by a not-for profit incorporated association/organisation) and must have a valid public liability insurance policy (minimum \$20,000,000 coverage).

Who is not eligible to apply?

- Unincorporated organisations
- For-profit companies
- Individuals
- Organisations with outstanding MCGP documentation
- Organisations with debts to Council
- Organisations affiliated with education institutions
- Community groups with access to significant cash reserves
- Groups that meet outside the City of Monash boundaries
- Groups that meet in a venue that has Electronic Gaming Machines
- Late submissions.

What activities are not eligible?

- Take place outside the City of Monash boundaries
- Take place in a venue that has Electronic Gaming Machines
- Outside the scope of Local Government, e.g. housing, education
- That is held for political purposes or seeks to influence a person's political beliefs
- That is held for specific religious purposes or seeks to proselytise or influence a person's religious beliefs (this may not include community celebrations of annual calendar religious festivals).

Please note: If your group has previously submitted grant documentation such as acquittals and funding agreements after the due date, you will still be eligible to apply, however full funding may not be awarded.

If you are unsure if your activity idea will be eligible, speak to a member of the grants team. See page 1 for contact details.

For more information about what an Incorporated Association is and how it's different to a company or other organisation types, see Consumer Affairs Victoria website:

 www.consumer.vic.gov.au/clubs-and-fundraising/incorporated-associations/become-an-incorporated-association/what-is-an-incorporated-association

The grants team has prepared a Frequently Asked Questions document that is available online to clarify points of eligibility and processes of the MCGP that may assist in planning and submitting your application.

What cannot be funded:

- Employment of staff in an ongoing position (or a contract that is longer than the time-frame of the funded activity)
- Catering (with the exception of Positive Ageing, Community Strengthening and Arts & Cultural Projects categories)
- Research
- Activities that are primarily commercial
- Fundraising activities, with the exception of local service clubs (see policy for further detail)
- Activities that are inconsistent with Council's objectives
- Conferences or conference sponsorship
- Debt payment
- Travel expenses, including bus hire, public transport
- An individual person's expenses
- Capital infrastructure
- Utilities, such as water, electricity, gas and rates
- Insurance
- Activities that duplicate existing services or programs in Monash
- Gifts and prizes
- Administration expenses over \$100
- Alcohol
- Assets & equipment over \$250
- Digital equipment, including tablets, computers, phones, etc.
- Auspice Fees.

For a full list of ineligible items please see the *Monash Community Grants Program Policy* at www.monash.vic.gov.au/Community/Grants-Funding/Community-Grants-Program#policy

Where can funded activities take place?

- In Council-owned halls and other community facilities
- At Neighbourhood Houses
- In privately-managed community facilities (if an appropriate Council venue can not be found)
- In parks and ovals
- Other public open spaces (for help to determine a suitable location, speak to one of the grants team members)
- Regardless of the venue, it must take place within the City of Monash boundaries.

When do activities need to happen?

Activities must take place between **1 July 2023 and 30 June 2024**.

Funding cannot be spent retrospectively.

KEY DATES

JANUARY 2023

Friday 27 January
Applications Open

FEBRUARY 2023

1-17 February
Assistance sessions held

MARCH 2023

Thursday 2 March
Applications close and
assessments commence

APRIL 2023

April 2023
Assessments conclude

MAY 2023

Tuesday 30 May
Recommendations approved by
Council and applicants notified

JUNE 2023

Tuesday 27 June
Council Budget approved

JULY 2023

Saturday 1 July
Funding Agreements available
on SmartyGrants

GRANTS CATEGORIES

The 10 categories of the Monash Community Grants Program are designed to support different types of projects, events, programs and services.

The MCGP includes categories that offer either annual or multi-year agreements. The Cultural Celebrations, Hall Only, Neighbourhood Houses, Positive Ageing and Specialist Services categories operate on a three-year cycle that commences on 1 July 2023.

Each category has a unique mix of funding available. Groups can submit one application per category.

CATEGORY	DURATION OF FUNDING OFFERED	CASH	VENUE HIRE
Active Projects	One year	Up to \$2,000	Not available
Arts and Cultural Projects	One year	Up to \$5,000	Up to \$5,000
Community Events	One year	Up to \$7,000	Up to \$5,000
Community Strengthening	One year	Up to \$20,000	Up to \$20,000
Cultural Celebrations	Up to three years	Up to \$1,500 per year (combined cash & hall hire)	
Hall Only	Up to three years	Not available	Up to \$15,000 per year
Major Festivals	One year	Up to \$20,000	Not available
Neighbourhood Houses	Up to three years	Up to \$10,000 per year	No cap
Positive Ageing	Up to three years	Up to \$5,000 per year (formula based)	Up to \$30,000 per year
Specialist Services	Up to three years	No cap	No cap

All applicants must discuss their application ideas with a member of the Monash grants team **before** completing an application. See page 1 for details of the support available.

ASSESSMENT CRITERIA

There are two types of criteria that applications will be assessed against.

Program Wide Criteria (50%)

There are four criteria that need to be addressed by ALL applicants, regardless of the funding category, with the exception of Hall Only and Positive Ageing categories.

These are:

- **ADDRESSES AN EVIDENCE-BASED COMMUNITY NEED (20%)**
What do you know about the community and the circumstances to suggest that this project is necessary?
How will this project/service strengthen the capacity of the Monash community and increase connections?
- **DEMONSTRATES INNOVATION (10%)**
Is this a new concept, or new for the Monash community?
If not, will this project/service build on the success of a previously delivered activity?
- **RELEVANCE TO COUNCIL'S STRATEGIC PLANS (10%)**
How does the proposed project/service support Council's priorities and strategic plans?
- **FINANCIALS & BUDGET (10%)**
How well thought out and realistic is the budget for the overall project? Does the grant budget include only items funded by the Monash Community Grant Program?

Every application is scored based upon the extent to which the proposed project/service addresses the criteria. The application's score informs the funding recommendation.

Individual Category Criteria

Once you have planned your proposed activity and considered which category will support its funding needs, it's time to consider the criteria that is specific to your chosen category.

Category criteria are designed to assess how well your proposed activity will meet the aims of the category, to help you to articulate your ideas and to evaluate your ability to deliver the proposed project/service. Organisations need to demonstrate that they have the resources and relevant experience needed to support the delivery of the proposed activities.



Active Projects

The Active Projects category is the only category that provides funding for sporting or recreation activity.

Applications submitted under this category should aim to:

- **Support the introduction of innovative participation-based sports and recreation programs**
Funding should be used to introduce new or extend programs/projects which add value to the existing/usual club activities
- **Create a more inclusive environment for participation**
Funded projects should remove barriers or create opportunities for those not currently participating in the sport/recreation activity
- **Create a sustainable club**
Funding should be used to revise club governance, constitutions, management models and practices to ensure modern, accessible and sustainable clubs
- **Achieve an 'Active Monash' Sports Club status**
Funding should be used by sporting clubs to assist them achieve accreditations that support the development and education programs for their club to meet mandatory requirements introduced in April 2022.

Things for Active Projects category applicants to remember:

- Applicants can apply for up to **\$2,000** cash funding
- There is no in-kind funding available under this category
- Funding is for **one year** only.

Active Projects category assessment criteria:

- EVIDENCE OF STEPS TAKEN TO CREATE A MORE INCLUSIVE ENVIRONMENT (25%)
- EVIDENCE OF WHAT SECTIONS OF THE FRAMEWORK WILL BE MET AS A RESULT OF THE FUNDING (25%).

Program Wide Criteria must be addressed (see page 9) as well as the category criteria.

What can be funded in Active Projects?

- New programs that support increasing participation within the community
- Further develop existing programs that increase participation
- Assistance for clubs to run educational sessions that improve governance, club culture and strengthen policies
- Projects or programs that clearly show how clubs will meet the 'Active Monash' Sports Club Framework (introduced in April 2022).

What will not be considered for funding in Active Projects?

See page 6 for eligibility criteria and items that are not eligible to be funded across the program.

Active Projects will specifically not fund:

- Capital works improvements to recreation facilities
- Replacement of sporting equipment/uniforms
- Fundraising
- Catering.



Arts & Cultural Projects

This category provides funding to support local arts and cultural projects that contribute to bringing people together and celebrate Monash's cultural and artistic identity.

Applications submitted under this category should aim to:

- **Create opportunities for community expression**
Projects should be creative and represent the Monash community in some way. Projects representing all art forms are encouraged to apply, including both visual and performing arts
- **Encourage collaboration between community, artists and other local partners**
Projects should have an element of direct involvement for Monash residents, either through creative contributions or as audience participation
- **Increase cultural awareness and cohesion**
Projects should encourage respect and understanding of cultures through the arts.

Arts & Cultural Projects category assessment criteria:

- PARTICIPATION AND OPPORTUNITIES FOR THE LOCAL COMMUNITY (20%)
- DEMONSTRATED AWARENESS OF CULTURAL DIVERSITY (15%)
- EVIDENCE OF CAPACITY TO DELIVER THE PROJECT (15%).

Program Wide Criteria must be addressed (see page 9) as well as the category criteria.

Things for Arts & Cultural Projects category applicants to remember:

- Applicants can apply for up to **\$5,000** cash funding
- In-kind funding (for hall hire or non-Council facility rental) will be capped at **\$5,000**
- Funding is available for **one year only**.

What can be funded in Arts & Cultural Projects?

- Materials for art projects
- Contracted project services (casual or fixed term contracts)
- Marketing and promotional costs (up to \$500)
- Exhibition catering costs, excluding alcohol (up to \$500)
- Costs to hire equipment
- Hall hire fees for Council-owned facilities (in-kind funding)
- Venue hire fees for non-Council owned facilities, if there is not a suitable Council-owned facility available (must be within City of Monash).

See page 6 for items that are not eligible to be funded.



Community Events

The Community Events category provides funding for events which Monash residents can participate in, either as a contributor to the program or as an audience member. Events may occur in a venue or outdoors.

Applications submitted under this category should aim to:

- **Deliver community-produced events which celebrate occasions relevant to the Monash community**
These events will be delivered by local organisations, for the enjoyment of Monash residents. Supported events will contribute to the livability of Monash and showcase the people who live here
- **Celebrate diversity and inclusion within our community**
Events should be a positive opportunity for the community to celebrate the diverse cultures that are represented by the people living in Monash. Events should encourage respect and a greater understanding of each other
- **Create opportunities to showcase local artistic content**
Events which have local talent included in their program will be prioritised for funding
- **Deliver small-scale events which encourage participation by anyone in the community**
People should be able to participate in events, either passively as an audience member or more actively by contributing to the program, stalls or activities taking place at the event. Events must also be open to all residents to enjoy.

Community Events category assessment criteria:

- INCREASES COMMUNITY PARTICIPATION, PARTICULARLY THROUGH DIVERSITY AND INCLUSION (20%)
- DEMONSTRATED ENGAGEMENT WITH LOCAL BUSINESSES AND/OR RESIDENTS IN THE PRODUCTION OF THE EVENT (15%)
- EVIDENCE OF UNDERSTANDING EVENT MANAGEMENT PLANNING AND EXPERTISE (15%).

Program Wide Criteria must be addressed (see page 9) as well as the category criteria.

Things for Community Events category applicants to remember:

- Applicants can apply for up to **\$7,000** cash funding
- Applicants can apply for up to **\$5,000** in-kind funding (for hall hire or non-Council facility rental)
- Funding is available for **one year only**.

What can be funded in Community Events?

- Performance fees
- Contracted event management services (casual or fixed term contracts)
- Marketing and promotional costs
- Costs to hire event equipment
- Purchase of event equipment (up to \$250)
- Hall hire fees for Council-owned facilities (in-kind funding)
- Venue hire fees for non-Council owned facilities, if there is not a suitable Council-owned facility available (must be within City of Monash).

See page 6 for items that are not eligible to be funded.

Catering is not available to be funded in this category.

Member only events, those that are not open and accessible to the whole Monash community and events that are ticketed or involve fundraising will not be eligible for funding.

Please note that cash payments in this category differ to the other categories in the MCGP as payments will be made in instalments.

Event Permit

Whether you are organising a public or a private event, if it occurs in an outdoor public space anywhere in Monash, you will require approval from Council.

To find out whether your event will require a permit please visit

 www.monash.vic.gov.au/planning-an-event. An Expression of Interest for an Event Permit will be completed as part of your grant application.

Community Strengthening

To strengthen your application under this category, applications should demonstrate how the proposed activity creates a stronger community for everyone to enjoy.

Activities funded under this category should:

- **Increase social inclusion**
Create opportunities for people to connect with each other in a meaningful way
- **Respond to emerging community needs**
Projects/programs which support the community to address the challenges that they are experiencing right now
- **Increase skills, knowledge and leadership in order to build community capacity**
Offer ways for people to be directly involved in activities that enrich their lives, and encourage those people to support others in their community to do the same.

Things for Community Strengthening category applicants to remember:

- Applicants can apply for up to **\$20,000** cash funding
- Applicants can apply for up to **\$20,000 in-kind (hall hire)** funding
- Funding is available for **one year** for cash and in-kind hall hire.

Community Strengthening category assessment criteria:

- INABILITY TO ACCESS OTHER FUNDING (15%)
- DEMONSTRATED POTENTIAL FOR SUSTAINABILITY BEYOND COUNCIL FUNDING (10%)
- LEVEL OF CONTRIBUTION (CASH AND/OR IN-KIND) PROVIDED BY THE APPLICANT ORGANISATION (15%)
- NUMBER OF MONASH RESIDENTS DIRECTLY PARTICIPATING IN AND/OR ATTENDING THE ACTIVITY (10%).

Program Wide Criteria must be addressed (see page 9) as well as the category criteria.

What can be funded in Community Strengthening?

- A casual or fixed term project coordinator or facilitator
- Catering (up to 15% of the project budget)
- Purchase of assets or equipment (up to \$250)
- Costs to hire equipment
- Marketing and promotional costs (up to \$500)
- Zoom/Webex accounts
- Hall hire fees for Council-owned facilities (in-kind funding)
- Venue hire fees for non-Council owned facilities, if there is not a suitable Council-owned facility available (must be within City of Monash).

See page 6 for items that are not eligible to be funded.



Community Group Cultural Celebrations

The Community Celebrations category provides funding annual one-off cultural celebration events such as Diwali, Chinese New Year, Eid for Monash's local community groups. Events may occur in a venue or outdoors.

Applications submitted under this category should aim to:

- **Increase social connectedness and inclusion**
These events will assist groups to celebrate their significant cultural celebrations within their community groups
- **Celebrate diversity and inclusion**
Events should be a positive opportunity for the community to celebrate the diverse cultures that are represented by the people living in Monash.

Cultural Celebrations assessment criteria:

- NUMBER OF MONASH RESIDENTS PARTICIPATING IN THE EVENT (20%)
- EVIDENCE OF CAPACITY TO DELIVER (30%).

Program Wide Criteria must be addressed (see page 9) as well as the category criteria.

What can be funded in Cultural Celebrations?

- Decorations
- Performance fees
- Marketing and promotional costs
- Catering (up to \$500)
- Costs to hire event equipment
- Purchase of event equipment (up to \$250)
- Hall hire fees for Council-owned facilities (in-kind funding)
- Venue hire fees for non-Council owned facilities, if there is not a suitable Council-owned facility available (must be within City of Monash).

See page 6 for items that are not eligible to be funded.

Things for Cultural Celebrations applicants to remember:

- Applicants can apply for up to **\$1,500** cash and/or in-kind or other venue (hall hire) funding
- Funding is available for up to three (3) years.

Hall Only

This category is for groups that require in-kind hall or other venue hire only. A simplified application form, with reduced assessment criteria, will be available for community groups and service organisations that do not require and will not apply for any cash funding.

Activities funded under this category should:

- **Increase social inclusion**
Create opportunities for people to connect with each other in a meaningful way
- **Respond to emerging community needs**
Projects/programs which support the community to address the challenges that they are experiencing right now
- **Increase skills, knowledge and leadership in order to build community capacity**
Offer ways for people to be directly involved in activities that enrich their lives, and encourage those people to support others in their community to do the same.

Things for Hall Only applicants to remember:

- There is no cash funding available
- Applicants can apply for up to **\$15,000 in-kind or other venue (hall hire) funding**
- Requests for funding up to **30 June 2026** will be considered.

Hall Only assessment criteria:

- ADDRESSES AN EVIDENCE-BASED COMMUNITY NEED (40%)
- OUTLINE OF THE PROGRAM/SERVICE AND BENEFIT PROVIDED TO THE MONASH COMMUNITY (40%)
- NUMBER OF MONASH RESIDENTS DIRECTLY PARTICIPATING IN AND/OR ATTENDING THE ACTIVITY (20%).

Program Wide Criteria does not need to be addressed for this category.

What can be funded in Hall Only?

- Hall hire fees for Council-owned facilities (in-kind funding)
- Venue hire fees for non-Council owned facilities, if there is not a suitable Council-owned facility available (must be within City of Monash).

Major Festivals

Major Festivals Grants are for applicants planning to hold large scale outdoor events that celebrate something of cultural or community significance. Major Festivals attract attendance from the whole community, and would likely be attended by people who live outside Monash as well.

Applications submitted under this category should aim to:

- **Celebrate diversity and inclusion**
Festivals should represent multicultural Monash and encourage respect and participation by all residents
- **Deliver high levels of participation, both through audience attendance and content delivery**
Festivals funded under this category will offer a broad range of activities and entertainment as part of their program, therefore attracting high numbers of people, across all demographics
- **Create community pride and contribute to Monash's sense of place**
Major Festivals will be of a high calibre and position Monash as an exciting place to live and play.

Major Festivals category assessment criteria:

- EVIDENCE OF PROFESSIONAL EVENT MANAGEMENT PLANNING AND EXPERTISE (15%)
- DEMONSTRATED EVIDENCE OF A COHESIVE, LOCAL STEERING COMMITTEE/ADVISORY GROUP TO ASSIST WITH THE DELIVERY OF THE FESTIVAL (15%)
- LEVEL OF CONTRIBUTION (CASH AND/OR IN-KIND) PROVIDED BY APPLICANT ORGANISATION, AS WELL AS OTHER SOURCES OF FUNDING (10%)
- DEMONSTRATED POTENTIAL FOR SUSTAINABILITY BEYOND COUNCIL FUNDING (10%).

Program Wide Criteria must be addressed (see page 9) as well as the category criteria.

Things for Major Festival category applicants to remember:

- Applicants can apply for up to \$20,000 cash funding
- In-kind funding is not available under this category
- Funding is available for one year only
- Major Festival category applicants must be professionally managed and be driven by a local committee/advisory group.

What can be funded in Major Festivals?

- Performance fees
- Contracted event management services (casual or fixed term contracts)
- Marketing and promotional costs
- Costs to hire event equipment
- Purchase of event equipment (up to \$250)
- Hall hire fees for Council-owned facilities (in-kind funding)
- Venue hire fees for non-Council owned facilities, if there is not a suitable Council-owned facility available (must be within City of Monash).

See page 6 for items that are not eligible to be funded.

Catering is not available to be funded in this category.

Member only events, those that are not open and accessible to the whole Monash community and events that are ticketed or involve fundraising will not be eligible for funding.

Please note: that cash payments in this category differ to the other categories in the MCGP as payments will be made in instalments.

Event Permit

Whether you are organising a public or a private event, if it occurs in an outdoor public space anywhere in Monash, you will require approval from Council.

To find out whether your event will require a permit please visit

 www.monash.vic.gov.au/planning-an-event. An Expression of Interest for an Event Permit will be completed as part of your grant application.

Neighbourhood House

Neighbourhood Houses located within Monash are the only type of organisation that is eligible for funding under this category. Funding should be used to support community development activities, to build social cohesion and offer opportunities for residents to develop their skills, knowledge and networks through the neighbourhood house.

Applications submitted under this category should aim to:

- **Add value to the core services and programs delivered by the Neighbourhood Houses**

Funding is not intended for operational or neighbourhood house course coordination expenses. Funded projects/activities should focus on creating a strong and cohesive community through community development activities

- **Develop community capacity and empowerment**

Projects/activities should empower the community by inviting people to be involved, developing their skills and facilitating new connections within the community.

Neighbourhood House category assessment criteria

- DELIVERS CLEAR COMMUNITY DEVELOPMENT OUTCOMES (15%)
- BUILDS SOCIAL COHESION (15%)
- INCREASES COMMUNITY PARTICIPATION, PARTICULARLY THROUGH DIVERSITY AND INCLUSION (10%)
- NUMBER OF MONASH RESIDENTS DIRECTLY PARTICIPATING IN AND/OR ATTENDING THE ACTIVITY (10%).

Program Wide Criteria must be addressed (see page 9) as well as the category criteria.

Things for Neighbourhood House category applicants to remember:

- Applicants can apply for up to **\$10,000** cash funding per year
- There is **no cap** on requests for **in-kind or other venue (hall hire or facility rental) funding**
- Requests for funding up to **30 June 2026** will be considered.

What can be funded in Neighbourhood House?

- A casual or fixed term project coordinator, but not for the ongoing employment of staff
- Costs to hire equipment
- Marketing and promotional costs (up to \$500)
- Hall hire fees for Council-owned facilities (in-kind funding)
- Venue hire fees for non-Council owned facilities, if there is not a suitable Council-owned facility available (must be within City of Monash).

See page 6 for items that are not eligible to be funded.

Catering is not available to be funded in this category.



Positive Ageing

This category is specifically for Seniors and Probus Clubs, to support their regular meetings and activities (including meals) and ensure that older Monash residents have every opportunity to connect, socialise and actively participate in their community.

Grants under the Positive Ageing category are calculated using formulas that are based upon the number of actively participating members who are Monash residents (Regular Monash Participants).

CASH FUNDING is available towards operational expenses and for meal subsidies (where groups serve a substantial meal as part of their regular meetings).

- Operational Funding Formula =
\$10 x Regular Monash Participant (RMP)
- Meal Subsidy Funding Formula =
(\$10 x RMP) + (\$1 x RMP x meals served per year).

IN-KIND HALL HIRE FUNDING is available to cover the cost of using a Council-owned facility. Funding can also be requested to cover the cost of hiring non-Council facilities, when a suitable Council venue is unavailable (if successful, Council will pay this on your behalf).

- In-kind funding up to the value of \$30,000 will be available per group.
- Applicants will need to include a tentative booking from Monash Halls (for Council facilities) or a quote for venue hire (for non-Council facilities) with their application.

Please note: to be eligible in this category applicants MUST be a membership group/club for seniors. The group MUST have at least 75% of members over 60 and at least 20 Regular Monash Participants (RMP).

If your group has less than 20 RMPs please contact the grants team before submitting.

Things for Positive Ageing category applicants to remember:

- Cash funding is capped at **\$5,000** per year
- In-kind hall hire funding will be capped at **\$30,000** per year
- Requests for funding up to **30 June 2026** will be considered
- Probus Clubs are only eligible for in-kind funding (hall hire and/or printing).



What can be funded in Positive Ageing?

- Meal subsidy for groups who serve a regular, substantial meal to members at their meetings
- Activities for members - such as cards, board games, table tennis paddles and balls, etc.
- Contracted services (casual or fixed term contracts), such as fitness instructors, speakers and other program facilitators
- Costs to hire equipment (not transport)
- Art materials
- Hall hire fees for Council-owned facilities (in-kind funding)
- Venue hire fees for non-Council owned facilities, if there is not a suitable Council-owned facility available (must be within City of Monash)
- Training for members - such as food handling, computer skills, committee management, etc.

See page 6 for items that are not eligible to be funded.



Specialist Services

Under this category Council is seeking applications from **Non-Government Organisations** who can deliver services or community programs that fill a gap or add value to the existing services available in Monash.

Applications submitted under this category should aim to:

- **Support established service delivery organisations**
Funding can be requested to support new services/programs or an extension of an existing one, but they must be delivered by an established organisation who has the necessary resources and experience to do so
- **Improve the health and wellbeing of Monash residents through direct service delivery**
The focus of the service/program should be on improving the health and wellbeing of community members. It does not necessarily have to be a primary healthcare service; funding can be used to support community interventions to support people to lead healthy, happy and fulfilled lives
- **Support residents to participate fully in community life**
People who are connected and engaged in their community have a better quality of life. Services funded under this category should encourage people to have meaningful involvement with their community
- **Complement other services available in the City of Monash**
Proposed services/programs must not duplicate existing services available in Monash (either delivered by Council or other local organisations).

Things for Specialist Services category applicants to remember:

- There is no cap on either cash or in-kind or other venue (hall hire or facility rental) funding
- Requests for funding for up to 30 June 2023 will be considered
- Applicants must demonstrate their own financial contribution to the service delivery as well as evidence of other relevant funding partners.

Specialist Services category assessment criteria

- NUMBER OF MONASH RESIDENTS ACCESSING THE SERVICE ANNUALLY (10%)
- LEVEL OF CONTRIBUTION (CASH AND/OR IN-KIND) PROVIDED BY APPLICANT ORGANISATION (10%)
- EXPERTISE AVAILABLE TO DELIVER THE FUNDED SERVICE (15%)
- EVIDENCE OF PARTNERSHIPS WITH COUNCIL OR OTHER ORGANISATIONS IN MONASH (15%).

Program Wide Criteria must be addressed (see page 9) as well as the category criteria.

What can be funded in Specialist Services?

- A casual or fixed term project coordinator or facilitator, but not for the ongoing employment of staff
- Costs to hire equipment
- Marketing and promotional costs (up to \$500)
- Hall hire fees for Council-owned facilities (in-kind funding)
- Venue hire fees for non-Council owned facilities, if there is not a suitable Council-owned facility available (must be within City of Monash).

See page 6 for items that are not eligible to be funded.

Catering is not available to be funded in this category.

Please note: that reporting requirements and cash payments in this category differ to the other categories in the MCGP. Payments may be made in four instalments over the year on receipt of a quarterly report and invoice from the organisation.



HOW TO APPLY

All applications must be submitted online via SmartyGrants, using the relevant application form for the category of funding that you wish to apply for.

Applications for the 2023/24 round will be open between:

9am, Friday 27 January - 2pm, Thursday 2 March 2023

Late applications will be deemed ineligible and will not be considered.

The following page on Council's website will lead you to SmartyGrants, where you will find all the application forms under the different categories: www.monash.vic.gov.au/community-grants

The online application system will allow you to save, edit and print out applications before you choose to submit them. Supporting material can also be attached to your online application.

DON'T FORGET

The 2023/24 round of the MCGP will provide funding for activities taking place between 1 July 2023 and 30 June 2024.



PLANNING YOUR APPLICATION

Before applying for funding, it is helpful to plan your proposed project/service by ensuring that:

- Your organisation is eligible for funding through the MCGP
- Your project/service and all its components are eligible
- You have no outstanding debts or acquittals due to Council from previous grants applications
- You have spoken to a member of the grants team, and/or attended an Applicant Information & Assistance Workshop (see page 2 Support Available for Applicants)
- You have considered the category assessment criteria and are able to respond directly to all of them
- You have identified the need for the project/service and are able to provide evidence
- You have identified the objectives of your project/service and are able to demonstrate how you will measure its success
- You have a viable project/event plan which demonstrates your planning
- You have made a tentative booking and received a quote/estimate from Monash Halls for your preferred venue (if applying for in-kind funding)
- You have carefully considered your budget, ensuring that your figures are reliable, you are able to demonstrate value for money and it balances
- You have consulted with relevant stakeholders about your project/service and can demonstrate support for your project/service e.g. letters of support
- You have considered whether your project/service would be improved if you worked with other organisations to deliver it
- You have gathered all necessary documentation

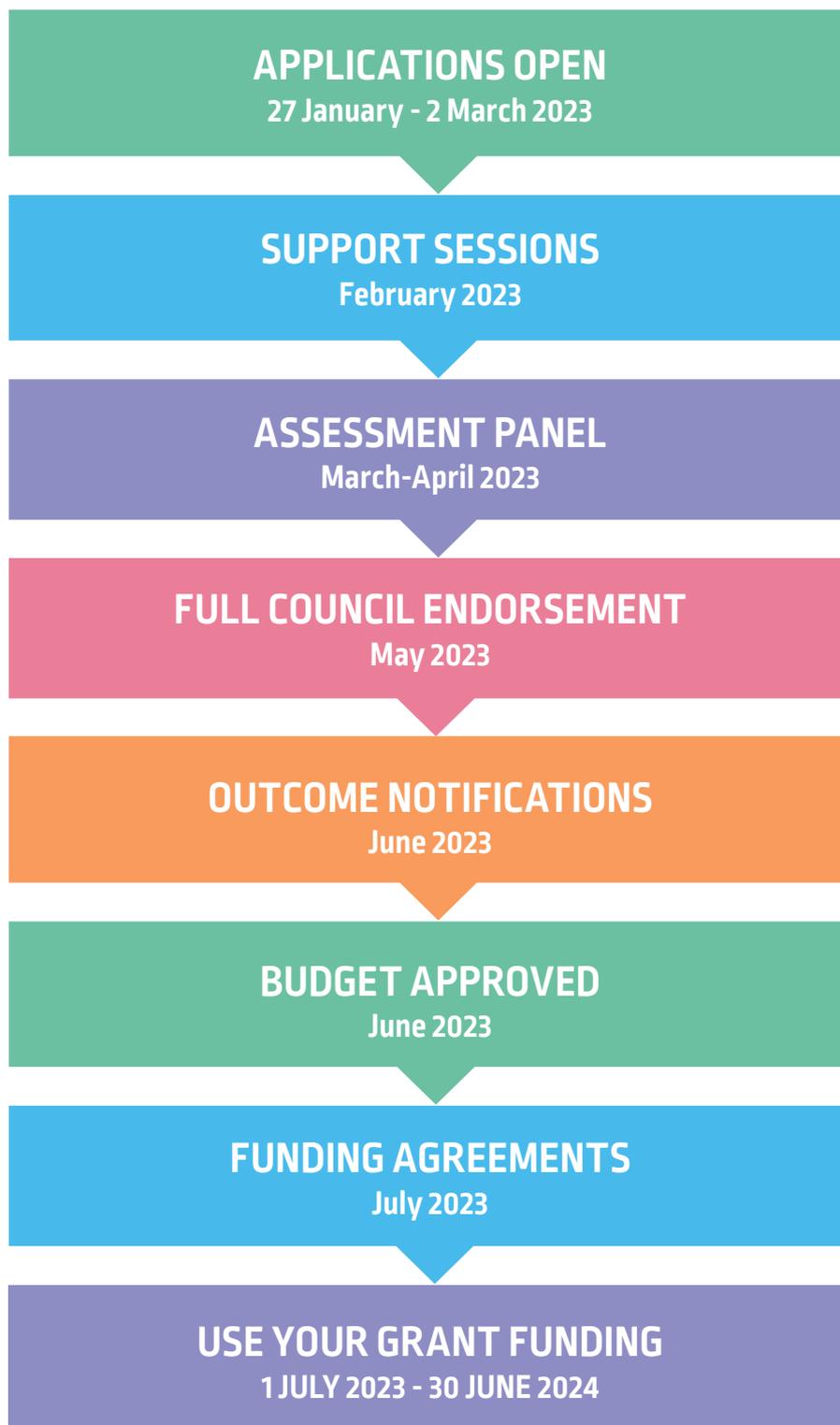
The grants team has prepared a Frequently Asked Questions document that is available online to clarify points of eligibility and processes of the MCGP that may assist in planning and submitting your application.

ESSENTIAL DOCUMENTATION

You must attach the following documents with your application:

- ACN or ABN number
- Latest Financial Statements (Income Statement, Balance Sheet and Cash Flow Statement) or Treasurer's Report
- Copies of relevant certifications and/or legislative compliance documentation, as they relate to your proposed activity (e.g. Child Safe Standards, Working With Children Checks, etc.)
- A quote/estimate from Monash Halls if seeking in-kind hall hire or a quote on letterhead from the non-Council venue if seeking funding to cover venue hire of a non-Council venue
- A draft Risk Management Plan (for Community Events and Major Festivals applicants)
- A draft Project Plan (for Arts & Cultural Projects applicants)
- A draft Event Management Plan, including site plans (for Community Events and Major Festivals applicants)
- A draft Work Plan (for Specialist Services and Neighbourhood House applicants).

ASSESSMENT PROCESS



MONASH CIVIC CENTRE

📍 293 Springvale Rd,
Glen Waverley

🕒 8.30am-5pm (Mon-Fri)

OAKLEIGH SERVICE CENTRE

📍 3 Atherton Rd,
Oakleigh

🕒 8.30am-5pm (Mon-Fri)

☎ 9518 3555

National Relay Service
[for people with hearing or speech
impairments]
1800 555 660

🌐 www.monash.vic.gov.au

✉ mail@monash.vic.gov.au



CITY OF
MONASH

2023/24 Monash Community Grants Summary of Allocations – Attachment 3

App ID	Organisation	Project Title	Officer Recommendations
2324AP0004	Mazenod Old Collegians FC	Resilience & Agility Training - A Well Being Initiative for Mazenod Football Club	Cash \$2,000.00
TOTAL			\$2,000.00

ACTIVE PROJECTS

App ID	Organisation	Project Title	Officer Recommendations		
			Cash	In-Kind Hall Hire	Other Venue Hire
2324AC0001	Actomania	Voice through a Community Theatre to overcome cultural and linguistic barriers	\$3,500.00	\$5,000.00	-
2324AC0002	Chinese Association of Monash	Chinese Association Monash's photography Arts	\$1,200.00	\$427.00	-
2324AC0003	Australian Creative & Experimental Revue Society (ACERS)	A Seat at the Table	\$3,000.00	\$4,306.73	-
2324AC0004	Monash Chorale	Autumn Classics May 2024	\$3,500.00	-	\$825.00
2324AC0005	Oakleigh City Band, performing as Oakleigh Brass	Music For All Occassions	\$1,300.00	\$3,674.55	\$500.00
2324AC0006	Monash Community Arts Society (MonCAS)	MONCAS Art Connect	\$2,500.00	\$983.27	-
2324AC0007	Encore Theatre Company	Encore Theatre 2024 Pantomime	\$2,400.00	\$5,000.00	-
2324AC0008	Wenxin Community Art Academy	Traditional Chinese painting and calligraphy with workshops reaching out to younger generation	\$2,500.00	\$1,986.55	-
2324AC0009	Bengali Association of Victoria	Festival of Learning	\$1,000.00	-	-
2324AC0012	Asian Australian Volunteers	Multicultural Volunteer Celebration	\$3,500.00	\$247.27	-
2324AC0013	Amaroo Neighbourhood Centre	Amaroo's Annual Art Shows	\$4,000.00	-	-
2324AC0014	Waverley Music Eisteddfod	Monash Youth Music Festival	\$1,775.00	-	\$2,000.00
2324AC0016	Afghan Australian Association of Victoria	Celebrating Afghan Culture in Monash	\$3,000.00	\$618.18	-
2324AC0017	Waverley Patchworkers	Waverley Patchworkers Quilt Show 2024	\$1,000.00	\$2,138.18	-
2324AC0018	Peridot Theatre	Venue for Peridot Theatre Inc Productions July 2023- June 2024	-	\$5,000.00	-

ARTS & CULTURAL PROJECTS

App ID	Organisation	Project Title	Officer Recommendations		
			Cash	In-Kind Hall Hire	Other Venue Hire
2324AC0020	Mount Street Neighbourhood House	Visions - Past, Present & Future	\$500.00	\$305.45	-
2324AC0022	Chinese Performing Arts Development	Golden drum and flying dragon	\$5,000.00	\$2,960.00	-
2324AC0023	Monash Reconciliation Group	Youth for Art Reconciliation Exhibition	\$1,000.00	\$305.45	-
2324AC0025	Ghungroo School	Kathak Parampara – A dance and music extravaganza in the North Indian Classical style of Kathak dance with Hindustani Music	\$3,000.00	\$1,976.73	-
		TOTAL	\$43,675.00	\$34,660.27	\$3,325.00

App ID	Organisation	Project Title	Officer Recommendations	
			Cash	Hall Hire
2324CE0001	Chinese Association of Monash	Spring Festival and Lantern Festival Community Activities	\$2,250.00	-
2324CE0002	Mackie Rd Neighbourhood House (KNH Inc)	Mackie Rd Neighbourhood House 2024 Open Day	\$3,500.00	-
2324CE0003	Kerrie Neighbourhood House	Kerrie Rd Neighbourhood House 2023 Open Day	\$3,500.00	-
2324CE0004	Communities' Council on Ethnic Issues (Eastern Region) Inc.	Monash Refugee Week 2024 - Harmony Through Storytelling	\$6,000.00	\$350.64
2324CE0007	Waverley Community Learning Centre	Waverley's Harmony Day	\$5,000.00	-
2324CE0009	Bhakti Tarang	Bhakti Tarang Diwali - Festival of Lights 2023	\$7,000.00	-
2324CE0010	Notting Hill Neighbourhood House	Neighbour Day - Market Stall at Notting Hill	\$3,500.00	-
		TOTAL	\$30,750.00	\$350.64

App ID	Organisation	Project Title	Officer Recommendations		
			Cash	In-Kind Hall Hire	Other Venue Hire
2324CS0002	The Friends of Damper Creek Conservation Reserve	Indigenous Revegetation and Weed Management in Damper Creek Conservation Reserve	\$700.00	\$255.64	-
2324CS0003	Mackie Rd Neighbourhood House (KNH Inc)	Wellington Reserve Community Strengthening and Support	\$5,000.00	-	-
2324CS0004	St Luke's Playgroup Mount Waverley	St Luke's Playgroup Mt Waverley	\$6,108.00	-	-
2324CS0008	Power Neighbourhood House	Good Food Connections	\$18,500.00	-	-
2324CS0010	Waverley Basketball Association	Wheelchair Basketball	\$20,000.00	-	-
2324CS0011	African Women's and Families Network (AWAFN)	Strengthening Multicultural Communities Connecting to Services	\$8,000.00	\$5,500.00	-
2324CS0019	Monash Interfaith Gathering	Faith: Community: Changing World.	\$10,000.00	\$1,235.64	-
2324CS0020	Migrant Information Centre (Eastern Melbourne)	Monash Chinese Grandparents Playgroup	\$10,000.00	-	-
2324CS0023	Chinese Parents Special Support Network	Social inclusion group for young adults on the spectrum and craft workshops for caregivers	\$7,500.00	\$719.27	-
2324CS0024	The Corner Store Network	Corner Store Preservery	\$7,500.00	-	-
2324CS0030	Child and Family Care Network (trading as bestchance Child Family Care)	bestchance's Developmental Playgroups	\$15,000.00	-	-
2324CS0032	Soundfair Australia	Hearing Wellbeing Service	\$15,100.00	-	-
		TOTAL	\$123,408.00	\$7,710.55	-

COMMUNITY STRENGTHENING

App ID	Organisation	Project Title	Officer Recommendations	
			Cash	In-Kind Hall Hire
2326CC0001	Spring Arts Multicultural Seniors' Association	Spring Arts Moon Festival	\$1,500.00	-
2326CC0002	Oakleigh Chinese Senior's Club	Traditional Chinese Celebrations	\$1,250.00	-
2326CC0003	Chinese Seniors Education & Skill Development Association	2023/26 CSE&SDAI community cultural celebrations	\$1,500.00	-
2326CC0004	Bengali Association of Victoria	Festival of Lights (Diwali)	\$1,250.00	-
2326CC0005	Chinese Professionals Club of Australia (CPCA)	Chinese Cultural Celebration Project for Chinese New Year and Moon Festival	\$1,500.00	-
2326CC0007	Multicultural Life Club	Chinese Cultural Celebrations	\$1,500.00	-
2326CC0008	Australian Oriental Martial Arts Tai Chi Inc.	Mid Autumn Tai Chi Festival - Tradition of Family Harmony	\$1,500.00	-
2326CC0009	Uttar Pradesh Association of Australia (UPAA)	Celebration of Festival of Lights-DIWALI 2023	\$1,314.55	\$185.45
2326CC0012	Chinese Association of Monash	Moon Festival Celebration	\$1,500.00	-
2326CC0013	Bangla Sahitya Sansad (Bengali Literary Society)	International Mother Language Day	\$1,250.00	-
2326CC0014	Didi Bahini Samaj Victoria	Nepalese cultural festival celebration	\$861.82	\$638.18
2326CC0015	Circolo Pensionati Italiani di Oakleigh e Clayton	San Giuseppe (Saint Joseph)	\$1,250.00	-
2326CC0016	Happy Seniors Club	Chinese Festivals Celebrations	\$1,500.00	-
2326CC0018	Golden Flower Chinese Friendship Association	2024 Chinese New Year celebration	\$1,500.00	-
2326CC0019	Orient Hua Yun Arts	Mid-Autumn Festival	\$1,250.00	-
TOTAL			\$20,426.37	\$823.63

COMMUNITY GROUP CULTURAL CELEBRATIONS

App ID	Organisation	Project Title	Officer Recommendations	
			In-Kind Hall Hire	Other Venue Hire
2326HO0001	Combined Probus Club of Waverley Gardens	Hall use only - for club administration meeting and social interaction.	\$1,134.00	-
2326HO0002	Bengali Association of Victoria	Support and Wellbeing Project for the Community	\$5,303.73	-
2326HO0003	Australian Oriental Martial Arts Tai Chi Inc.	Charity Training Fitness of Tai Chi	\$3,350.45	-
2326HO0004	Waverley Gem Club of Victoria	Annual Gem Exhibition of Waverley Gem Club of Vic (Inc)	\$1,664.72	-
2326HO0005	Friends of Scotchmans Creek and Valley Reserve	Conservation of Scotchmans Creek and Valley Reserve	\$469.09	-
2326HO0006	Chi Kung Association of Australia	Venue for weekly qigong practice	\$3,230.18	-
2326HO0008	Ashwood Parkinsong Support Group	Venue for monthly meetings for people with Parkinsons to meet - and through song regain and improve their voices.	\$640.80	-
2326HO0011	Association of Sri Lankan Muslims in Australia (ASLAMA)	ASLAMA Better Together program. Creating age-friendly and connected families for the community.	\$2,843.00	-
2326HO0012	Royal Children's Hospital Auxiliaries - Waverley Section	Waverley Auxiliary - Crafts and Discussions Friendship Group	\$625.45	-
2326HO0013	Waverley Retirement Activities Group (WRAG)	WRAG Indoor Recreational Sport Activities	\$13,504.55	-
2326HO0014	Waverley Garden Club	Hall Hire for 11 months per year for Waverley Garden Club monthly meetings and the annual Camellia, Garden and Floral Art Show.	\$4,221.26	-
2326HO0015	Pinewood Combined Probus Club	To hire Mount Waverley Youth Centre Hall for monthly meetings and Meeting room for Committee meetings	\$1,200.00	-
2326HO0016	Samadhi Sathkara	Weekly Meditation Program	\$2,016.00	-
2326HO0018	Waverley Model Railway Club - Men's Shed	Model Railway Exhibition	\$2,330.61	-
2326HO0020	Combined Probus Club of Sydal	Monthly meetings/activities for Probus club	\$1,340.18	-

HALL ONLY

App ID	Organisation	Project Title	Officer Recommendations	
			In-Kind Hall Hire	Other Venue Hire
2326HO0022	Monash Concert Band	Hire of Ashwood Hall for rehearsal	\$4,095.00	-
2326HO0024	Manihiki Henua of Victoria	Cook Islands Maori language, culture and arts & craft	\$15,000.00	-
2326HO0025	Monash Mums & Bubs	Monash Family Community Workout	\$962.00	-
2326HO0027	Waverley Bushwalking Club	Hall Hire 2023 - 2026	\$781.82	-
2326HO0028	The Victorian Seekers Club	Venue for Monthly meeting for VSC Gold Prospecting Club	\$699.00	-
2326HO0031	Ladies Probus Club of Oakleigh	Fellowship, Friendship and Communication	-	\$500.00
2326HO0032	Combined Probus Club of Monash Central	Hall Hire	\$1,225.91	-
2326HO0033	Melbourne Kannada Sangha	Running Library services and cultural programs	\$1,998.55	-
2326HO0034	Wavecare Counselling	Glencare - Socialisation Group for Over 65's in the City of Monash	\$5,993.59	-
2326HO0035	Womens Federation for World Peace Australia	WFWP 2023-2025 Community focus programs	\$665.27	-
2326HO0036	Probus Association of Monash	Monash Probus Clubs Cluster	\$140.73	-
2326HO0037	Waverley Camera Club	Venues for Camera Club regular meetings	\$2,064.00	-
2326HO0039	Jaybee Square Wheelers Square Dance Club	JayBee Square Dance Club Community Development	\$6,204.55	-
2326HO0040	Glen Waverley Toastmasters Club	Meeting Room Hire Grant	\$1,652.18	-
2326HO0041	OC Connections	OC Connections Disability Community Disco	\$8,600.00	-

HALL ONLY

App ID	Organisation	Project Title	Officer Recommendations	
			In-Kind Hall Hire	Other Venue Hire
2326HO0042	Chisholm Combined Probus Club	Chisholm Combined Probus Club	\$1,563.91	-
2326HO0043	Monash Neighbourhood Watch	NHW Community Safety and Wellbeing	\$324.27	-
2326HO0044	Ladies Probus Club of Glen Waverley	Socializing in Retirement	-	\$2,440.00
2326HO0046	United Sri Lankan Muslim Association of Australia (USMAA)	USMAA Events (1July2023-30June2026)	\$15,000.00	-
2326HO0047	Fight Parkinson's	Monash Peer Support Group	\$250.18	-
2326HO0048	St John Ambulance Australia (Victoria)	St John Ambulance Weekly Volunteer First Aid Training	\$7,661.09	-
2326HO0049	The Greek Orthodox Community of Melbourne and Victoria	Playgroup for toddlers 18 months- 4 years old.	\$696.23	-
2326HO0051	Wavlink	Young Pioneers health, wellbeing and peer support group	\$7,938.00	-
2326HO0053	Polish Senior Citizens Club - Mt. Waverley	Polish Senior Citizens Hall Hire	\$2,287.64	-
2326HO0054	The Art of Voice Melbourne Australia	The Art of Voice Melbourne Recital Project	\$811.09	-
2326HO0055	Waverley Widowed Support Group	Waverley Widowed Support Group Weekly Meetings	-	\$2,250.00
2326HO0058	Tally Ho Fitness Group	Tally Ho Fitness Group Venue for weekly fitness sessions and annual Christmas breakfast	\$4,248.00	-
2326HO0059	Australia Sri Lanka Welfare Guild	Foster Fellowship & Activities to CALD Seniors ASWG	\$195.00	-
2326HO0060	Mythri Social & Cultural Association	Onam cultural celebration	\$703.23	-
2326HO0061	Macedonian Seniors Citizens Group of Monash	Maintaining Social Connections and Culture for Senior Macedonian People within the Monash Community	\$4,644.00	-

HALL ONLY

App ID	Organisation	Project Title	Officer Recommendations	
			In-Kind Hall Hire	Other Venue Hire
2326HO0062	Hughesdale Art Group	In kind Hall Hire Support for Annual Hall Rental	\$8,000.00	-
2326HO0065	Campion Old Boys Association Australia	Venue for COBA Membership Get Togethers - to build camaraderie among membership group	\$212.22	-
2326HO0066	Monash Maltese Seniors Social Group	Venue for weekly social meetings for benefit of members and guests	\$4,422.27	-
2326HO0069	Monash Area Toy Libraries	Provision of the Oakleigh branch of the Monash Area Toy Library	\$2,992.09	-
2326HO0071	Orient Hua Yun Arts	Weekly Actives	\$2,486.36	-
2326HO0073	Probus Club of Wheelers Hill	Monthly Meetings of Wheelers Hill Probus Club with associated social activities	\$250.91	\$620.00
2326HO0075	Polish Community Care Services	Venue for weekly meetings of Polish Social Support Group	\$4,004.00	-
		TOTAL	\$162,012.20	\$5,810.00

HALL ONLY

App ID	Organisation	Project Title	Officer Recommendations
			Cash
2324MF0001	Bhakti Tarang	Bhakti Tarang Rang Barse (Holi) - Festival of colours 2024	\$10,000.00
2324MF0002	Hindi Niketan	Indian Street Festival 2024	\$5,500.00
2324MF0005	Australian Coptic Families Social Club	2024 Coptic Community Festival	\$10,000.00
2324MF0008	Clayton Traders Association	Clayton Food Safari	\$20,000.00
		TOTAL	\$45,500.00

MAJOR FESTIVALS

App ID	Organisation	Project Title	Officer Recommendations		
			Cash	In-Kind Hall Hire	Facility Rental
2326NH0001	Mackie Rd Neighbourhood House (KNH Inc)	Mulgrave Community Wellness and Social Connection Project	\$10,000.00	-	\$118,250.00
2326NH0002	Notting Hill Neighbourhood House	CALD Cooking Session With Neighbours - in Notting Hill	\$10,000.00	-	\$33,019.00
2326NH0003	Power Neighbourhood House	Rainbow Connection	\$10,000.00	-	-
2326NH0004	Kerrie Neighbourhood House	Glen Waverley Community Wellness and Social Connection Project	\$10,000.00	-	\$31,351.00
2326NH0005	Waverley Community Learning Centre	Reconnect with our Community	\$10,000.00	-	\$65,443.00
2326NH0007	Wavlink	Community Education and Engagement Events Calendar	\$10,000.00	-	\$42,794.00
2326NH0008	Mount Street Neighbourhood House	Mount Street Neighbourhood House and Projects: 80 Up Club, Mindful Meditation & Movement	\$10,000.00	-	\$80,463.00
2326NH0010	Amaroo Neighbourhood Centre	Amaroo's Community Chat & Feast	\$10,000.00	-	\$64,251.00
		TOTAL	\$80,000.00	-	\$435,571.00

App ID	Organisation	Project Title	Officer Recommendations		
			Cash	In-Kind Hall Hire	Other Venue Hire
2326PA0001	Chinese Professionals Club of Australia (CPCA)	Providing Social Support for Retired and Senior Members	\$1,012.00	\$17,262.45	-
2326PA0002	Suez Basketball Senior Social Club Association Vic	Providing Opportunities for Social Events for the Elderly	\$1,034.00	\$7,005.09	-
2326PA0003	Oakleigh Chinese Seniors' Club	Oakleigh Chinese Seniors Club Weekly meetings	\$820.00	\$19,184.09	-
2326PA0004	Circolo Pensionati Italiani di Oakleigh e Clayton	Italian senior citizen club clayton and oakleigh	\$4,402.00	\$16,106.00	-
2326PA0005	Chinese Association of Monash	Build a Positive and Active Life for Chinese Seniors in Monash	\$5,000.00	\$25,710.55	-
2326PA0006	Golden Age Senior Citizens Centre	Provide facilities to improve the Health and Well-Being of Senior Monash Residents	\$2,380.00	\$30,000.00	-
2326PA0007	Spring Arts Multicultural Seniors' Association	Spring Arts	\$1,826.00	\$13,265.36	-
2326PA0008	Archangel Michael Senior Social Club of Oakleigh	Helping the elderly connect, socialise and participate in life	\$3,300.00	\$2,157.82	-
2326PA0009	U3A Highvale	Social Interaction for our members	-	-	\$3,600.00
2326PA0010	Circolo Pensionati Campani Italiano di Clayton	Social activities for seniors	\$5,000.00	\$10,014.55	-
2326PA0011	Associazione Pensionati Laziali Di Monash	Social Support program for Italian background seniors living in the city of Monash	\$1,456.00	\$9,568.00	-
2326PA0012	The Probus Club of Mount Waverely	Mount Waverley Probus Club	-	-	\$2,580.00
2326PA0013	Club of Chinese Seniors in Monash	Club Activity Program 2023-26	\$2,560.00	\$24,182.18	-
2326PA0014	U3A Waverley	To provide lifelong learning, social and physical activities to Seniors in the Monash City Council Area	\$1,205.00	\$6,004.36	-
2326PA0015	Mount Waverley Combined Probus Club	Friendship/Activities Club for Retired Residents of Monash	-	\$1,032.00	-

App ID	Organisation	Project Title	Officer Recommendations		
			Cash	In-Kind Hall Hire	Other Venue Hire
2326PA0016	Chinese Seniors Education & Skill Development Association	CSE&SDAI weekly activities	\$5,000.00	\$14,427.14	-
2326PA0018	Indian Senior Citizens Association of Victoria (ISCA)	Social Cohesion, Health and wellbeing education	\$1,309.00	\$14,458.91	-
2326PA0020	Multicultural Life Club	Healthy Living Program for Active Ageing	\$2,640.00	\$9,108.18	-
2326PA0023	Waverley Chinese Senior Citizen's Club	Social Group for Chinese Senior Citizens	\$5,000.00	\$23,037.27	-
2326PA0024	Australasia Coptic Society	Socialisation Support to the Monash Seniors Coptic Community	\$930.00	\$14,977.18	-
2326PA0025	Monash Chinese Senior Friendship Association	CHINESE FESTIVAL - SENIOR	\$1,250.00	\$9,627.27	-
2326PA0027	Victoria Tamil Senior Citizens Benevolent Society Australia	Look after the welfare of the Seniors and build a bridge between seniors and youth	\$1,232.00	\$12,619.64	-
2326PA0029	Waverley Fitness Group	Exercise Program for Senior Citizens	\$350.00	\$8,116.36	-
2326PA0031	Circolo Pensionati "don Bosco"	Positive ageing	\$3,136.00	\$17,331.82	-
2326PA0032	Glen Waverley Combined Probus Club	Venue for monthly meeting of Club with Speaker	-	\$1,134.00	-
2326PA0033	Kariatides Oakleigh Greek Womens Group	Weekly activities and lunches for Senior Greek Women in Monash	\$5,000.00	\$9,006.55	-
2326PA0034	Australian Armenian Welfare Society	Armenian Welfare Group	\$581.00	\$5,080.91	-
2326PA0035	4Ever Friends Association	4Ever Friends Seniors Club	\$638.00	\$1,354.91	-
2326PA0037	Bangladeshi Senior Citizens Club Victoria	Social Networking Group for Seniors	\$350.00	\$1,035.00	-
2326PA0038	Faros Senior Citizens	Weekly Social Interaction for Greek Seniors in Monash	\$3,920.00	\$-	-

App ID	Organisation	Project Title	Officer Recommendations		
			Cash	In-Kind Hall Hire	Other Venue Hire
2326PA0041	Chinese Community Social Services Centre	Centre-Based Activity Centre for Older Chinese and people living with dementia	-	\$5,472.73	-
2326PA0042	Tamil Senior Citizens Fellowship (VIC)	Regular meetings for Socialization and lunch, Ageing Well and Health Education for Seniors	\$1,632.40	\$10,658.00	-
2326PA0043	Independent Hellenic Senior Citizens Association of Clayton & District	Regular meetings for socialisation and welcoming	\$1,298.00	\$4,151.64	-
2326PA0044	Greek Seniors & Pensioners Association of Clayton & District	Weekly Lunches and Meetups for Greek Seniors	\$2,494.00	\$8,036.36	-
2326PA0045	Olympos Greek Seniors Citizens Club	Companionship, social activities, meals and information for Greek Seniors	\$2,968.00	\$3,674.55	-
2326PA0047	U3A Wheelers Hill	Strengthening Seniors in 2023 to 2026	\$1,490.00	\$25,494.55	\$4,505.45
2326PA0048	Golden Flower Chinese Friendship Association	"Seniors Can Be Great Again"	\$4,080.00	\$11,056.36	-
2326PA0049	Bhakti Tarang	Enhancing quality of BTS members' life by involving in innovative positive aging activities	\$836.00	\$621.00	-
2326PA0050	Australian Indian Seniors Association	Indian Seniors Active Lifestyle, Social Wellbeing and Connectedness	\$5,000.00	\$12,238.90	\$3,020.00
2326PA0051	Glen Waverley Senior Citizens Centre	Physical activity and social connection for Monash seniors	\$1,008.00	\$30,000.00	-
2326PA0052	Armada Senior Indonesia Klub (ASIK) Melbourne	ASIK activities	\$1,012.00	\$828.00	-
2326PA0056	Clayton Mandarin Friendship Association	Provide Social Support opportunities and pathways to the Chinese Community Group who reside in the city of Monash	\$5,000.00	\$23,452.36	-
2326PA0060	Hera Greek Ladies Club	Weekly Lunches for Greek Senior Ladies	\$2,464.00	\$5,980.00	-
2326PA0061	Glen Waverley Uniting Church Leisure Time	GWUC Leisure Time	\$250.00	-	-
2326PA0062	Happy Seniors Club	Enabling Happy Ageing together	\$1,364.00	\$5,645.45	-

App ID	Organisation	Project Title	Officer Recommendations		
			Cash	In-Kind Hall Hire	Other Venue Hire
2326PA0063	Molise Club Melbourne	Providing Support and Services to Seniors in the Community	\$3,297.00	\$6,346.36	-
2326PA0064	Greek Senior Citizens Club of Monash	Greek Seniors Weekly Functions	\$3,500.00	\$24,932.95	-
2326PA0065	Circolo Pensionati Italiani di Waverley	Social Gathering Circolo Pensionati Italiani di Waverley	\$1,320.00	\$13,115.45	-
2326PA0066	Clayton Chinese Seniors Association	Provide Social and Recreational Activities Appropriate to Chinese Culture	\$1,386.00	\$6,718.09	-
2326PA0069	Sewa International (Australia)	Senior meetings at Clayton	\$1,176.00	\$2,499.45	-
2326PA0070	Spanish Speaking Senior Citizens of Clayton	Social Activity Group	\$1,080.00	\$6,471.36	-
2326PA0071	Monash Greek Macedonian Elderly Citizens Club	Weekly Lunches and social activities for seniors	\$1,829.00	\$3,688.36	-
2326PA0072	Greek Senior Citizens Club of Oakleigh	Greek Elderly Citizens Club of Oakleigh Weekly meals and Social Support	\$2,744.00	\$9,475.64	-
2326PA0073	Senior Citizens Club of Waverley	Seniors meetings and activities	\$792.00	\$2,496.00	-
2326PA0075	Waverley Life Activities Club	Positive Ageing for Monash Residents	\$1,840.00	\$150.55	\$5,735.00
2326PA0076	Monash Korean Senior Citizen Club	The Weekly Gathering at the Monash Hall	\$1,798.00	\$7,740.00	-
2326PA0079	Monash Senior Chinese Volunteer Service Centre	Be positive and active with your life	\$2,200.00	\$13,156.36	-
2326PA0081	Anglo-Indian Australasian Association of Victoria Inc	Sunday Social for Seniors	\$0.00	\$2,501.82	-
			\$115,189.40	\$568,731.40	\$19,440.45

App ID	Organisation	Project Title	Officer Recommendations		
			Cash	In-Kind Hall Hire	Facility Rental
2326SS0001	Monash Waverley Community Information & Support	Community Information & Support including Emergency Relief	\$10,000.00	\$699.00	\$22,649.00
2326SS0002	Wavecare Counselling	Wavecare Counselling, supporting people with mental health issues in living, working or studying in the City of Monash	\$115,000.00	-	\$34,331.00
2326SS0003	Monash Oakleigh Community Support & Information Service (MOCSIS)	Monash Oakleigh Community Support	\$9,500.00	\$78.18	\$22,053.00
2326SS0005	MiCare	Safe, Strong and Resilient	\$62,683.00	-	-
2326SS0007	Australian Greek Welfare Society (Trading as PRONIA)	Stin Grami Go Online...Don't Wait in Line!	\$23,552.15	\$2,452.55	-
2326SS0008	Uniting VICTAS	Monash Chinese Family Program	\$90,000.00	-	-
2326SS0009	South East Volunteers	Monash Community Safety Register & Volunteer Recruitment and Training	\$95,000.00	-	\$44,463.00
2326SS0011	Monash Men's Shed	Health Wellbeing and Education	\$25,000.00	-	\$22,666.00
2326SS0012	Power Neighbourhood House	Connecting Teens	\$22,000.00	-	-
2326SS0013	Project Respect	Increasing wellbeing, community inclusion and access for women and gender diverse people with experiences in the sex industry, and/or of trafficking for sexual exploitation	\$20,000.00	-	-
2326SS0014	Multicultural Women Victoria	Monash Building Bridges	\$32,000.00	\$6,490.82	-
TOTAL			\$504,735.15	\$9,720.55	\$146,162.00

23/24 Quick Response Grant Guidelines

Monash Council is committed to supporting community groups and artists to remain agile and responsive to issues that arise in the local Monash community. The Quick Response Grant program (QRG) is designed to support local community groups and individual creative efforts to assist in strengthening community and building cohesion and whose project, program or issue may arise outside of the normal funding cycle of the Monash Community Grant Program (MCGP). This program ensures that Council can continue to support community groups to respond to issues as they arise.

Applicants are able to apply for up to \$5,000, for a once-off grant. The Quick Response Grants will be open for applications from 1 June 2023 until 10 May 2024, or the allocation has been exhausted.

Grants that address the following priority areas are encouraged:

- building community and cultural connections;
- loneliness;
- mental health;
- family violence;
- gender equality;
- health promotion (increasing healthy eating and physical activity, reducing alcohol consumption, gambling and smoking);
- community safety;
- early parenting;
- First Nations;
- LGTIQA+; and
- initiatives promoting racial tolerance and inter-culturalism

Eligibility

Eligibility for the QRG is consistent with the MCGP, with the exception that individual artists with an ABN are eligible to apply for a QRG. To be eligible to receive a Quick Response Grant, applicants must:

- be an incorporated community group with not for profit status or auspiced by an eligible organisation or be an individual artist with an ABN;
- deliver the funded activity/services within the City of Monash boundaries;
- maintain public liability insurance cover for a minimum of \$20 million;
- have no debts to Council and have completed all previous Monash funding acquittal requirements;
- be able to deliver the project by 30 June 2024.

Previous funding from other Monash Council grant programs has no effect on an applicant's eligibility to apply.

For a full list of eligibility requirements see the [MCGP Policy](#).

Assessment

Applications will be checked for eligibility, then reviewed internally by Council officers and assessed against the Assessment Criteria.

Assessment criteria

1. Addresses an evidence-based community need or opportunity
2. Relevance to Council's Municipal Public Health and Wellbeing Plan
3. The number of Monash residents that will benefit
4. The capacity of the organisation/community/individual to undertake the project
5. Budget expenditure

How to apply

Visit www.monash.vic.gov.au/grants and click on Quick Response Grants.

Applications are made through the [SmartyGrants](#) online portal.

Timeframe

Applications will be assessed by an internal Council Officer Panel. Applicants will receive a response from Council within **6 weeks** of the application being received.

Once receiving notification of a successful application, applicants must commence the project within 4 weeks and complete by 30 June 2024.

All successful applications will be formally acknowledged at the next applicable Council meeting.

What won't be funded

Items that are ineligible for funding in the MCGP are also ineligible for funding through the QRG. A full list can be found in the [MCGP Policy](#) and includes the following that will not be funded:

- Commercial/for-profit projects/services;
- Fundraising activities;
- Capital infrastructure;
- Gifts and prizes;
- Groups who meet in venues that have Electronic Gaming Machines (EGMs);
- Projects/services that are inconsistent with Council's objectives; partisan political in nature or that duplicate other existing projects/services;

Acquittal

An online acquittal must be completed through SmartyGrants at the conclusion of the funded activity.



More information

For assistance or more information, email us at monash.grants@monash.vic.gov.au or call the Community Grants Team on 9518 3568