

7.3.1 CONSULTANCY ENGAGEMENT REPORT

Responsible Manager:	Jason Farrugia, Manager Strategic Procurement
Responsible Director:	Simone Wickes, Director Corporate Services

RECOMMENDATION

That Council notes the attached summary of completed and current Consultancy Engagements for the 6 months to 31 December 2023.

INTRODUCTION

Council's Procurement Policy requires that a Consultancy Register be maintained and that updates to the register are reported to Council bi-annually.

COUNCIL PLAN STRATEGIC OBJECTIVES

Good Governance

Maintain the highest standards of good governance.

BACKGROUND

Council's Procurement Policy (clause 2.3.2.7) states that Consultancy engagements above \$20,000 are to be recorded in a Consultancy Register.

Consultancy is defined as a service that facilitates decision making through provision of expert analysis and advice and/or the development of a written report or other intellectual output. This definition is consistent with the definition provided by the Department of Treasury and Finance, Guidance note to Financial Reporting Direction (FRD) 22H.

For clarity, exclusions from Consultancy include:

- Building and works design, construction and related services including fit out;
- Research or project management where recommendations are not provided;
- Routine accounting, audit, taxation services; and
- Routine legal services.

DISCUSSION

Council's Procurement Policy requires a list of completed and current consultancy engagements for the periods ending 30 June and 31 December every year are to be circulated to the Council biannually.



Attachment A contains a list of completed and current consultancy engagements for the 6 month period ending 31 December 2024.

FINANCIAL IMPLICATIONS

There are no financial implications to this report.

POLICY IMPLICATIONS

There are no policy implications to this report.

CONSULTATION

Community consultation was not required.

SOCIAL IMPLICATIONS

There are no social implications to this report.

HUMAN RIGHTS CONSIDERATIONS

There are no human rights implications to this report.

GENDER IMPACT ASSESSMENT

A GIA was not completed because this agenda item is not a 'policy', 'program' or 'service'.

CONCLUSION

That Council notes this report.

ATTACHMENT LIST

1. Attachment A [7.3.1.1 - 4 pages]

Completed Consultancy Engagements for the 6 month period ending 31 December 2023.

Project Description	Consultancy	Initial Approved Value (Ex GST)	Total Spend (Ex GST)	Start Date	Actual Completion Date	Responsible Director
Mount Waverley & Carlson Reserve pre-planning, functional brief development and funding application.	OCIO	\$41,730	\$27,449	1/08/2022	31/10/2023	Director, Community Services
Preparation of Gladeswood Reserve Integrated Site & Masterplan.	Inside Edge Sport And Leisure Planning Pty Ltd	\$117,780	\$117,780	21/09/2022	31/12/2023	Director, Community Services
Preparation of Conservation Management Plans for bushland reserves.	Practical Ecology Pty Ltd	\$44,250	\$42,450	1/05/2023	1/09/2023	Director, City Services
Economic Profile for Monash.	Hatch Pty Ltd	\$20,000	\$19,555	15/01/2023	31/07/2023	Director, Community Services
Glen Waverley Activity Centre carparking study	Traffix Group	\$27,864	\$30,488	2/08/2023	1/09/2023	Director, City Development

Current Consultancy Engagements for the 6 month period ending 31 December 2023.

Project Description	Consultancy	Initial Approved Value (Ex GST)	Total Cumulative Spend at End of Reporting Period (Ex GST)	Start Date	Estimated Completion Date	Responsible Director
Service training, performance monitoring & reporting across all leisure centres. (Multi-year contract ending 2025).	Bon Golf Pty Ltd	\$600,000	\$446,473	1/01/2019	30/11/2025	Director, Community Services
Stage 2 Public Realm Feasibility Study for Haughton Road Oakleigh.	Hansen Partnership Pty Ltd	\$194,820	\$119,335	17/10/2022	16/04/2024	Director, City Development
Property Advice for Suburban Rail Loop project.	M21 Advisory Pty Ltd	\$44,280	\$40,073	1/09/2020	30/06/2024	Director, City Development
Public Realm Feasibility Study for Portman Station Street Oakleigh.	Hansen Partnership Pty Ltd	\$205,550	\$147,666	17/10/2022	30/04/2024	Director, City Development
Develop Aquatic Facility Strategic Development Plan to determine the future facility development priorities.	Otium Planning Group Pty Ltd	\$90,000	\$71,200	21/09/2022	30/06/2024	Director, Community Services

Project Description	Consultancy	Initial Approved Value (Ex GST)	Total Cumulative Spend at End of Reporting Period (Ex GST)	Start Date	Estimated Completion Date	Responsible Director
Providing Monash with climate datasets using the Snap Shot tool resulting with tangible information to create a plan to reduce emissions in the community.	Ironbark Sustainability	\$24,950	\$12,475	15/07/2023	31/01/2024	Director, City Services
Development of a Live Music Action Plan.	Steve Harris	\$18,182	\$16,818	1/07/2023	30/06/2024	Director, Community Services
Monash Aquatic and Recreation Centre Scalable Development Options and Return on Investment Analysis.	Otium Planning Group Pty Ltd	\$63,830	\$51,064	1/02/2023	30/05/2024	Director, Community Services
Consultancy service to develop a new Digital Strategy.	KPMG	\$136,364	\$0	1/12/2023	1/02/2024	Director, Corporate Services
Development of Emergency Management Plans for four highest risk community and multiple use venues.	Safety in Numbers Pty Ltd	\$37,380	\$0	3/07/2023	28/06/2024	Director, Community Services
Review of the Clayton Precinct Plan and the Glen Waverley Structure Plan.	Tract Consultants Pty Ltd	\$77,273	\$70,050	15/03/2023	30/04/2024	Director, City Development

Project Description	Consultancy	Initial Approved Value (Ex GST)	Total Cumulative Spend at End of Reporting Period (Ex GST)	Start Date	Estimated Completion Date	Responsible Director
Hughesdale Kindergarten Feasibility Study.	Art Of Architecture Christopher Peck	\$36,750	\$23,250	17/10/2023	16/02/2024	Director, Community Services
Strategic Commercial Property advice to support Council on the sale of Council land within the Glen Waverley Activity Centre.	M21 Advisory Pty Ltd	\$136,364	\$12,750	20/08/2020	1/06/2024	Director, City Development
Vegetation Protection Overlay Assessments.	Treelogic Pty Ltd	\$99,000	\$12,115	9/08/2023	9/08/2026	Director, City Development
Monash Tree Canopy Data Capture Project.	Player Piano Data Analytics Pty Ltd	\$81,243	\$20,310.75	23/08/2023	24/11/2024	Director, City Development
Tree Canopy Target Modelling.	Morphum Environmental Ltd	\$36,364	\$15,030	17/04/2023	17/04/2024	Director, City Development