



CITY OF
MONASH

MINUTES

MEETING OF COUNCIL

HELD ON

MONDAY 23 JUNE 2025

at 7:00 PM

COUNCIL CHAMBER

CIVIC CENTRE, 293 SPRINGVALE ROAD, GLEN WAVERLEY

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1 ACKNOWLEDGEMENT OF COUNTRY

Monash Council acknowledges the Traditional Owners of the lands on which we meet, the Wurundjeri Woi Wurrung and Bunurong People, and recognises their continuing connection to the land and waterways.

We pay our respects to their Elders past, present and emerging and extend this to all Aboriginal and Torres Strait Islander People.

2 PRESENT AND APOLOGIES

PRESENT

Councillors: P Klisaris (Mayor), B Little (Deputy Mayor), J Fergeus, S James, E Lee, C Little, N Luo, S McCluskey, R Paterson.

Officers: A Diamond, V Blackman, K Green, I Kelly, P Panagakos, T Scicluna, S Wickes, A Sapolu, S Candeland, G Budhiraja.

APOLOGIES

Councillors: G Lake, A de Silva.

3 DISCLOSURES OF INTEREST

Nil.

4 CONFIRMATION OF MINUTES

Moved: Cr Klisaris Seconded: Cr Paterson

MOTION

That the minutes of the following meeting be taken as read and confirmed:

- Hearing of Submissions Committee Meeting- 13 May 2025
- Meeting of Council held on 27 May 2025

CARRIED

5 RECEPTION AND READING OF PETITIONS, JOINT LETTERS AND MEMORIALS

Nil.

6 PUBLIC QUESTION TIME

The Mayor advised that two (2) questions had been received.

Question 1: Remus Brasier From Clayton

Around Victoria, a range of councils, including but not limited to Geelong, Ballarat, and Bendigo, have introduced formal and independent Youth Councils. These bodies are empowered to provide frank and fearless advice to Councillors and staff on the issues that matter to them, from rates and rubbish to climate and economic policy.

These programs go further than the City of Monash's youth committee, which remains controlled by Councillors and limits opportunities for young people to develop leadership and advocacy skills. Recognising the importance of long-term planning at the municipal level for younger generations, why won't this Council take the opportunity to empower Monash's young people with a Youth Council of our own?

The Council provided the following response:

The Monash Youth Committee (MYC) has been active for 19 years. MYC provides opportunities for young people to provide feedback and advice to Council and staff on issues of importance to them.

The MYC Committee:

- ***Is led by an executive team of young people, who have been voted in by their peers***
- ***Provides an independent youth voice to Council plans, strategies, and programs***
- ***Advocates on issues impacting their peers in the local and wider area***
- ***Identifies and undertakes specific personal and professional development training***

The Committee has two appointed Councillors who attend meetings. The Councillors do not have an executive function or voting rights. Councillors provide insight into Local Government function, Council decision making and mentor the group when appropriate.

Youth Service team members support the committee to ensure the youth voice is heard on issues of importance to young people.

Question 2: Jeffery Douglas from Mulgrave

What is happening with the 149 Hansworth St development? When will pedestrian access to Waverley Gardens open up again? Why all the delays with this development and what is the council doing to enforce adherence to development timeline(s)? Is the crazy and unwanted plan to develop 2 high rise building still going ahead given extensive delays with the current phase(s).

The surrounding residents would welcome some updates. Thanks

The Council provided the following response:

Stages 1 and 2 of the development are currently under construction. Stage 3 is yet to commence. Under the planning permit the development must be completed by 8 November 2028, unless the permit is extended. Council does not have any influence or control over the development and its timing. Pedestrian and vehicle access through the site to Waverley Gardens Shopping Centre will remain unavailable until the development is complete.

At 7.02pm Public Question Time concluded.

7 OFFICERS' REPORTS

7.1 City Development

7.1.1 TOWN PLANNING SCHEDULE

Moved: Cr McCluskey Seconded: Cr Lee

MOTION

That Council notes the report containing the Town Planning Schedules.

CARRIED

7.1.2 TPA/56704 - 2 COLLEGIUM AVENUE WHEELERS HILL - AMENDMENT OF APPROVED DEVELOPMENT PLAN TO ALLOW FOR THE CONSTRUCTION OF 37 DWELLINGS

Moved: Cr James Seconded: Cr B Little

MOTION

That Council resolves to advise the applicant that the submitted amended Development Plan for 2 Collegium Avenue, Wheelers Hill (TP/433) is approved subject to the following modifications to the plan:

1. The removal of Trees No. 8 and 32 as identified in the Arborist Report prepared by Galbraith and Associates dated February 2025.
2. Trees to be retained on the site to be renumbered to be consistent with the Arborist Report prepared by Tree Logic dated April 2013.
3. Trees to be retained to be consistent on the proposed amended Development Plan (master plan) and Landscaping Plan.
4. The provision of a minimum of six (6) native canopy trees within the Academy Avenue frontage which can reach a height of maturity of at least 10 metres.
5. The provision of a minimum of two (2) native canopy trees within the Brandon Park Drive frontage which can reach a height of maturity of at least 10 metres.
6. Clarification that the existing vehicle crossing is proposed to be reduced in width to 5.5 metres and the set back of the crossover to Tree No. 49 is not being reduced.
7. The pedestrian access between Lot 12 and Lot 13 increased to a minimum of 3 metres for pedestrian amenity and safety.

8. The set back to Brandon Park Drive and the northern boundary to be labelled as a 'minimum' dimension rather than approximate.
9. The minimum set back to the northern boundary of Lot 23 and 24, and the minimum set back of Lot 1 and Lot 2 to Academy Avenue to be dimensioned.
10. The feature tree and the associated "island" surrounding it (between Lots 12 and 13) be modified to reduce impacts of visibility from vehicles exiting Lot 13 to the satisfaction of the Responsible Authority.
11. Lot 19 driveway to be widened/splay provided on the western side for more efficient access, to the satisfaction of Council.
12. Buildings within Lots 3-12 to be shifted 0.5m to the south and the accessway widened accordingly to improve vehicle access for these garages and sight lines for vehicles exiting Lot 13.
13. Provision of at least 2 visitor bicycle hoops on site.

Moved: Cr McCluskey Seconded: Cr Lee

AMENDMENT

14. The provision of an additional vehicle access point from Academy Avenue, located towards the south-east corner of the site. The accessway should be constructed so as not to impact any trees identified to be retained (including Council Street trees) and must be constructed in accordance with the design requirements of Clause 52.06.

CARRIED

Meeting Notes:

- A Division was called by Cr Klisaris.

DIVISION

For: Cr Klisaris, Cr C Little, Cr Fergeus, Cr Lee, Cr Luo and Cr McCluskey

Against: Cr B Little, Cr James and Cr Paterson

Abstained: Nil

SUBSTANTIVE MOTION

That Council resolves to advise the applicant that the submitted amended Development Plan for 2 Collegium Avenue, Wheelers Hill (TP/433) is approved subject to the following modifications to the plan:

1. The removal of Trees No. 8 and 32 as identified in the Arborist Report prepared by Galbraith and Associates dated February 2025.

2. Trees to be retained on the site to be renumbered to be consistent with the Arborist Report prepared by Tree Logic dated April 2013.
3. Trees to be retained to be consistent on the proposed amended Development Plan (master plan) and Landscaping Plan.
4. The provision of a minimum of six (6) native canopy trees within the Academy Avenue frontage which can reach a height of maturity of at least 10 metres.
5. The provision of a minimum of two (2) native canopy trees within the Brandon Park Drive frontage which can reach a height of maturity of at least 10 metres.
6. Clarification that the existing vehicle crossing is proposed to be reduced in width to 5.5 metres and the set back of the crossover to Tree No. 49 is not being reduced.
7. The pedestrian access between Lot 12 and Lot 13 increased to a minimum of 3 metres for pedestrian amenity and safety.
8. The set back to Brandon Park Drive and the northern boundary to be labelled as a 'minimum' dimension rather than approximate.
9. The minimum set back to the northern boundary of Lot 23 and 24, and the minimum set back of Lot 1 and Lot 2 to Academy Avenue to be dimensioned.
10. The feature tree and the associated "island" surrounding it (between Lots 12 and 13) be modified to reduce impacts of visibility from vehicles exiting Lot 13 to the satisfaction of the Responsible Authority.
11. Lot 19 driveway to be widened/splay provided on the western side for more efficient access, to the satisfaction of Council.
12. Buildings within Lots 3-12 to be shifted 0.5m to the south and the accessway widened accordingly to improve vehicle access for these garages and sight lines for vehicles exiting Lot 13.
13. Provision of at least 2 visitor bicycle hoops on site.
14. The provision of an additional vehicle access point from Academy Avenue, located towards the south-east corner of the site. The accessway should be constructed so as not to impact any trees identified to be retained (including Council Street trees) and must be constructed in accordance with the design requirements of Clause 52.06.

CARRIED

7.1.3 TPA/44732 - 20 KIONGA STREET, CLAYTON - 5TH EXTENSION OF TIME

Moved: Cr B Little

Seconded: Cr Klisaris

MOTION

That Council resolves to issue an Extension of Time to Planning Permit No. TPA/44732 for the construction of three (3) double storey dwellings at 20 Kionga Street, Clayton pursuant to the provisions of Section 69(2) of the Planning and Environment Act 1987.

1. That in accordance with Section 69(2) of the Planning and Environment Act 1987, the time for the commencement of the development be extended by a further 2 years. The development must be commenced by 29 April 2027 and completed by 29 April 2029.

CARRIED

7.1.4 TPA/56036 - 105 GARNETT ROAD WHEELERS HILL - USE AND CONSTRUCTION OF TWO ROOMING HOUSES

Moved: Cr James

Seconded: Cr Paterson

MOTION

That Council resolves to issue a Notice of Decision to Grant a Planning Permit (TPA/56036) for the construction of two (2) double storey residential buildings to be used as rooming houses at 105 Garnett Road, Wheelers Hill subject to the following conditions:

Amended Plans

1. Before the development and use starts, amended plans drawn to scale and correctly dimensioned must be submitted to the satisfaction of and approved by the Responsible Authority. When approved, the plans will be endorsed and then form part of the Permit. The plans must be generally in accordance with the plans submitted to Council prepared by Arch ExInc, dated 6 September 2024, but modified to show:
 - a) Revision of materials TC and TL to be of a timber material, satisfying the restrictions within Instrument Number M211762U.
 - b) Removal of Bed 4 from each rooming house building and the communal living and meals area to be expanded in this location with additional ground floor western facing windows provided.
 - c) Provision of solar protection for west facing windows.
 - d) A notation that no excavation will occur within 3 metres of the street tree.
 - e) Disabled access to Building 2 modified to reduce the amount of paving within the front setback of the site as far as practical.
 - f) The location of all bin storage as per the Waste Management Plan required by Condition 22 of this Permit with the bins of Building 1 to be relocated away from the retaining wall.
 - g) The location of clothes lines.
 - h) Provision of an entry feature clearly identifying the front door of each rooming house.
 - i) Provision of an additional window to the entry foyer/stairwell of Building 2 facing the street.

- j) The location of the 400mm trellis located above the southern boundary fence to be detailed on the ground floor plan.
 - k) Relocation of the laundry area for Building 1 to a more convenient location with direct access from the communal open space or service yard area.
 - l) The location and design of any proposed electricity supply meter boxes. The electricity supply meter boxes must be located at or behind the setback alignment of buildings on the site, or in compliance with Council's "Guide to Electricity Supply Meter Boxes in Monash".
 - m) The location of Tree Protection Zones and Tree Protection Fencing outlined in the Tree Management Plan (TMP) as per Condition 12 of this Permit, including a notation that all recommendations as per the TMP are to be carried out to the satisfaction of the Responsible Authority.
 - n) Minimum and maximum heights of retaining walls on the ground floor and elevation plans.
 - o) Two bicycle racks provided for each rooming house to be located to the side or rear of the buildings.
 - p) The relocation of services outside of the primary area of open space.
 - q) The materials schedule revised to include colour swatches, and elevation plans revised to include colour to reflect proposed materials.
 - r) Removal of all internal fencing privatising the open space areas.
 - s) The proposed vehicle crossover to be shown in accordance with Council design requirements, ensuring that the vehicle crossover is set back at least 3 metres from the existing street tree.
 - t) A Landscape Plan in accordance with Condition 4 of this Permit.
 - u) A Tree Management Plan in accordance with Condition 12 of this Permit.
 - v) A Sustainable Design Assessment in accordance with Condition 6 of this Permit.
- all to the satisfaction of the Responsible Authority.

Layout not to be Altered

2. The development and use as shown on the endorsed plans must not be altered without the prior written consent of the Responsible Authority.

Compliance with documents approved under this Permit

3. At all times what the Permit allows must be carried out in accordance with the requirements of any document approved under this Permit to the satisfaction of the responsible authority.

Landscape Plan

4. Concurrent with the endorsement of any plans requested pursuant to Condition 1, a landscape plan prepared by a Landscape Architect or a suitably qualified or experienced

landscape designer, drawn to scale and dimensioned must be submitted to and approved by the Responsible Authority. When endorsed, the plan will form part of the Permit. The Landscape Plan must be generally in accordance with the Landscape Concept Plan prepared by Arch ExInc, dated September 2024 except that the plan must be modified to show:

- a) Any changes to the landscaping required by Condition 1 of this Permit;
- b) The location of all retaining walls;
- c) The location of any Tree Protection Zones and Tree Protection Fencing outlined in Tree Management Plan as per Condition 12 of this Permit;
- d) The location of all permeable and hard surface coverings proposed within the open space areas.

When approved the plan will be endorsed and will then form part of the Permit.

- 5. Before the occupation of any of the buildings allowed by this Permit, landscaping works as shown on the endorsed plans must be completed to the satisfaction of the Responsible Authority and thereafter maintained to the satisfaction of the Responsible Authority

Sustainable Design Assessment

- 6. Concurrent with the endorsement of plans requested pursuant to Condition 1, a Sustainable Design Assessment (in accordance with Clause 22.13) to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. Upon approval the Sustainable Design Assessment will be endorsed as part of the planning permit and the development must incorporate the sustainable design initiatives outlined in the Sustainable Design Assessment to the satisfaction of the Responsible Authority.

Department of Transport and Planning (Ref PPR 46859/24)

- 7. The construction of the development must not disrupt bus operations on Garnett Road without the prior written consent of the Head, transport for Victoria (Department of Transport).
- 8. Any request for written consent to disrupt bus operations on Garnett Road during the construction of the development must be submitted to the Department of Transport not later than 8 weeks prior to the planned disruption and must detail measures that will occur to mitigate the impact of the planned disruption.
- 9. During construction of the development, the existing bus stop infrastructure on Garnett Road must not be damaged or altered. Any damage or alteration to bus infrastructure must be rectified at no cost to and to the satisfaction of the Department of Transport.

Tree Protection

- 10. Before any development (including demolition) starts on the land, a tree protection fence must be erected around all trees that are to be retained or are located within or adjacent to any works area (including trees on adjacent land). The tree protection fence must remain in place until all construction is completed on the land, except with the prior written consent of the Responsible Authority.

11. No building material, demolition material, excavation or earthworks shall be stored or stockpiled within the Tree Protection Zone (TPZ) of any tree to be retained during the demolition, excavation and construction period of the development hereby permitted without the prior written consent of the Responsible Authority.

Tree Management Plan

12. Concurrent with the submission of amended plans required by Condition 1 and prior to any demolition or site works, a Tree Management Plan (TMP) must be submitted to and approved by the Responsible Authority. The TMP must be prepared by a suitably qualified and experienced Arborist and must set out recommendations and requirements in relation to the management and maintenance of Tree Nos. 1, 7, 8, 10 and 11 (as identified in the Arborist Report submitted with the application, prepared by Treemap Arboriculture, dated August 2024).

The TMP must be approved by the Responsible Authority prior to the commencement of any works, including demolition and/or levelling of the site. The TMP must make specific recommendations in accordance with the Australian Standard AS4970: 2009 - Protection of Trees on Development Sites and detail the following to the satisfaction of the Responsible Authority ensuring the trees to be retained remain healthy and viable during construction:

- a) A Tree Protection Plan drawn to scale that shows:
 - i) Tree protection zones and structural root zones of all trees to be retained,
 - ii) All tree protection fenced off areas and areas where ground protection systems will be used;
 - iii) The type of footings within any tree protection zones;
 - iv) Any services to be located within the tree protection zone and a notation stating all services will either be located outside of the tree protection zone, bored under the tree protection zone, or installed using hydro excavation under the supervision of the Project Arborist; and
 - v) A notation to refer to the Tree Management Plan for specific detail on what actions are required within the tree protection zones.
- b) Details of how the root system of any tree to be retained will be managed. This must detail any initial non-destructive trenching and pruning of any roots required to be undertaken by the Project Arborist.
- c) Supervision timetable and certification of tree management activities required by the Project Arborist to the satisfaction of the responsible authority;
- d) Any remedial pruning works required to be performed on tree canopies located within subject site. The pruning comments must reference Australian Standards 4373:2007, Pruning of Amenity Trees and a detailed photographic diagram specifying what pruning will occur.
- e) The concrete pad associated with the bus stop to be carefully removed, with no other excavation greater than is necessary to remove the concrete and immediate associated spoils. Arborist supervision is required during this process.
- f) No excavation within 3 metres of the base of the street tree.

The recommendation contained in the approved management plan must be implemented to the satisfaction of the Responsible Authority.

Section 173 Agreement

13. Prior to the endorsement of plans referred to in Condition 1 the owner of the land must enter into an agreement with the Responsible Authority under Section 173 of the Planning and Environment Act 1987. In addition to the usual mechanical provisions, the agreement must provide for the following matters:
- a) Car parking spaces are only permitted to be used by the occupants of the units and their visitors;
 - b) Car spaces must not be individually subdivided, on-sold, leased, rented or made available to any other person other than an owner or occupant or visitor of the premises;
 - c) That residents of the units will be notified in writing as part of any lease or rental agreement that they will not be entitled to car parking permits for on street car parking;
 - d) Clearly note and acknowledge that should the land cease to be used for a rooming house, a new planning permit may be required for an alternative use. It should be noted that any dispensation for on-site car parking given to the student accommodation use is not transferable to any proposed alternative use of the land. Any subsequent use will be assessed in accordance with the car parking requirements of the Monash Planning Scheme;
 - e) That the rooming house premises must be managed by a single entity with responsibility for all aspects of the use; and
 - f) An operational management plan prepared and implemented to the satisfaction of the Responsible Authority according with Condition 14 of this Permit.

All costs of preparation, execution and registration of the agreement must be borne by the owner of the land, or the future Owners Corporation, including those costs incurred by the Responsible Authority.

Rooming House Operational Management Plan

14. Prior to the commencement of the rooming house use, an Operational Management Plan must be submitted to and approved by the Responsible Authority. The Plan should detail but not limited to:
- a) Induction of residents to be familiar with the behaviour requirements of the Management Plan;
 - b) A log for recording residents and visitor details;
 - c) Rooms managed and under the control of a single operator responsible for the operation and maintenance of the entire premises for the life of the use a rooming house;
 - d) The 24 hour contact details for the management of the premises displayed in a manner and location that it is visible to any person entering the site. This

information is to be updated as required immediately following any change to the nominated responsible management contact person;

- e) A resident on-site manager must be on the premises at all times;
- f) All issues or complaints that arise must be recorded and must include details of actions taken to address the issues or complaint.
- g) Appropriate management of the car parking including access arrangements;
- h) Appropriate maintenance of buildings and grounds, including landscaped areas;
- i) Waste Disposal, including management of bins, in accordance with the waste management conditions of this Permit;
- j) Landscaping maintenance;
- k) Goods must not be stored or left exposed outside the building so as to be visible from any public road or thoroughfare.

When approved, the Operational Management Plan will be endorsed to form part of this Permit and must be implemented to the satisfaction of the Responsible Authority.

Use of Land and Site Management

- 15. The development can only be used for the purpose of a rooming house. Should the land cease to be used for rooming houses, a new planning Permit may be required for any alternative use. The car parking requirements for any subsequent use will be assessed in accordance with the provisions of the Monash Planning Scheme.
- 16. The total number of bedrooms within each rooming house must not exceed eight (8) except with the further written consent of the Responsible Authority.
- 17. No more than one (1) tenant is permitted per room.
- 18. For so long as these premises operate as rooming houses, it must be managed by an experienced operator, to the satisfaction of the Responsible Authority.
- 19. The subject land must be maintained in an orderly and neat manner at all times and its appearance must not, in the opinion of the Responsible Authority, adversely affect the amenity of the locality.
- 20. The site must not cause nuisance or be detrimental to the amenity of the neighbourhood including by the emission of noise. In this regard the emission of noise must comply with the provision of the *Environmental Protection Act 2021* (as amended from time to time) and the policies of the Environment Protection Authority.
- 21. All common areas on the endorsed plan(s) must be made available and accessible to a resident on a shared basis at all times.

Waste Management Plan

- 22. Concurrent with the endorsement of plans required pursuant to Condition 1, a Waste Management Plan must be submitted and approved by the Responsible Authority. The plan must provide details of a regular Council waste (including recyclables) collection service for the subject land and be prepared in accordance with the Multi-Unit and

Commercial Developments Waste Management Plan Guide for Applicants. The plan must include the following:

- a) The method and location of collection of all waste from the land;**
- b) Waste volume calculation and total waste generated per waste stream;**
- c) Frequency of Waste collection and permitted collection times;**
- d) Plans showing the location of bin storage areas, required bin storage equipment and features, number of bins and location of temporary bin storage at collection point(s);**
- e) Provision of bin cleaning equipment, washing facilities and sewer disposal within the waste storage area;**
- f) Details of who will be responsible for taking out and returning bins to kerb; and**

The provisions, recommendations and requirements of the endorsed Waste Management Plan must be implemented and complied with to the satisfaction of the Responsible Authority.

Drainage and Stormwater

- 23. The site must be drained to the satisfaction of the Responsible Authority. Stormwater must be directed to the Point of Connection as detailed in the Legal Point of Discharge report. Stormwater must not be allowed to flow into adjoining properties including the road reserve.**

Vehicle Crossovers

- 24. All disused or redundant vehicle crossovers must be removed and the area reinstated with footpath, naturestrip, kerb and channel to the satisfaction of the Responsible Authority.**
- 25. Any new vehicle crossover or modification to an existing vehicle crossover must be constructed to the satisfaction of the Responsible Authority.**
- 26. Car spaces, access lanes and driveways shown on the endorsed plans must not be used for any other purpose, to the satisfaction of the Responsible Authority. All disused or redundant vehicle crossovers must be removed and the area reinstated with footpath, naturestrip, kerb and channel to the satisfaction of the Responsible Authority.**

Privacy Screens

- 27. Prior to the occupancy of the development, all screening and other measures to prevent overlooking as shown on the endorsed plans must be installed to the satisfaction of the Responsible Authority. Once installed the screening and other measures must be maintained ongoing to the satisfaction of the Responsible Authority. The use of obscure film fixed to transparent glass or windows is not considered to be 'obscure glazing' or an appropriate response to screen overlooking.**

Boundary Walls

- 28. The walls on the boundary of adjoining properties shall be cleaned and finished in a manner to the satisfaction of the Responsible Authority.**

Reticulated Gas Service Connection

29. Any new building allowed by this Permit must not be connected to a reticulated gas service (within the meaning of clause 53.03 of the relevant planning scheme). This condition continues to have force and effect after the development authorised by this Permit has been completed.

Satisfactory Continuation and Completion

30. Once the development and use has started it must be continued and completed to the satisfaction of the Responsible Authority.

Time for Starting and Completion

31. In accordance with section 68 of the *Planning and Environment Act 1987*, this Permit will expire if one of the following circumstances applies:

- a) The development is not started before 2 years from the date of issue.
- b) The development is not completed before 4 years from the date of issue.
- c) The use is not started before 4 years from the date of issue.

In accordance with section 69 of the *Planning and Environment Act 1987*, the responsible authority may extend the periods referred to if a request is made in writing before the Permit expires, or

- (within six (6) months afterwards if the development has not commenced; or
- (within twelve (12) months afterwards if the development has not been completed.

Council and the Victorian Civil and Administrative Tribunal are unable to approve requests outside of the relevant time frame.

Permit Notes

- A. Building Permit approval must be obtained prior to the commencement of the approved works.
- B. Building Permit approval for this development must take into consideration the location of future subdivision boundaries and their compliance with the Fire Separation Provisions of the Building Code of Australia, including Separating Walls and Openings near Boundaries, as well as the requirements of the Building Regulations.
- C. No polluted and/or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during and after development, to the satisfaction of the Responsible Authority.
- D. Stormwater is to be detained on site to the predevelopment level of peak stormwater discharge. The design of any internal detention system is to be approved by Council's Engineering Department prior to any stormwater drainage works commencing.
- E. A plan detailing the stormwater drainage and civil works must be submitted to and approved by the Engineering Department prior to the commencement of any works. The plans are to show sufficient information to determine that the drainage and civil works

will meet all drainage requirements of this permit. Refer to Engineering Plan Checking on www.monash.vic.gov.au.

- F. The design parameters for the internal detention system are to be obtained from Council's Engineering Department (mail@monash.vic.gov.au). In some circumstances a drainage contribution may be accepted in lieu of a detention system. This drainage contribution is based on the proposed hard surfaced areas and is calculated at the time of the drainage plan approval.
- G. Engineering permits must be obtained for new or altered or removal of vehicle crossings, works within the Road Reserve and for connections to Councils drains / Council pits / Kerb & Channel and these works are to be inspected by Council.
- H. Prior to the issue of a building permit, the owner must obtain the consents of all relevant authorities for any buildings or works, including any paving, fences and landscaping, over any easement or underground services under the control of a public authority including sewers, drains, pipes, wires or cables.
- I. No work must be commenced in, on, under or over the road reserve without having first obtaining all necessary approval under the Road Management Act 2004, the Road Safety Act 1986, and any other relevant acts or regulations created under those Acts.
- J. The full cost of reinstatement of any Council assets affected by the demolition, building or construction works, must be met by the permit applicant or any other person responsible for such works, to the satisfaction of the Responsible Authority.
- K. Tree planting should be kept clear of any drainage easement.
- L. Foreseen disruptions to bus operations and mitigation measures must be communicated to Department of Transport eight (8) weeks prior by telephoning 1800 800 007 or emailing customerservice@transport.vic.gov.au.
- M. The Head, Transport for Victoria is required, under the Disability Discrimination Act 1992 (DDA 1992) and the subsequent Disability Standards for Accessible Public Transport 2002 (DSAPT 2002), to ensure that all new bus stops are constructed in accordance DDA legislation and DSPAT standard requirements. Any alteration/construction to existing or new bus stop infrastructure requires DSAPT compliance including, circumstances where existing infrastructure does not meet these standards. A Consent of Work letter from Head, TfV is required prior to the commencement of any works undertaken to any bus stop infrastructure. A consent application must be lodged to bus.stop.relocations@transport.vic.gov.au prior to the commencement of works.
- N. Building Over Easement approval is required for the parking space. Approval will be given subject to:
 - Yarra Valley Water approval is obtained.
 - A Building Over Easement application is agreed with the Council.
- O. Any request for a variation of this Permit shall be lodged with the relevant fee as determined under the Planning & Environment (Fees) Regulations 2016.
- P. Any request for time extension of this Permit shall be lodged with the relevant administration fee at the time the request is made.

- Q. The lot/unit numbers on the “Endorsed Plan” are not to be used as the official street address of the property. Street numbering is allocated in accordance with Australian/New Zealand Standards 4819:2001 - Rural and Urban Addressing. Any street addressing enquiries should be directed to Council’s Valuation Team on 9518 3615 or 9518 3210.
- R. Any residents of the approved development will not be entitled to car parking permits for on street car parking.

LOST

Moved: Cr James

Seconded: Cr Klisaris

PROCEDURAL MOTION

That the speaking time for Cr B Little be extended.

CARRIED

Moved: Cr McCluskey

Seconded: Cr Lee

ALTERNATIVE MOTION

That Council resolves to issue a Notice of Decision to Refuse to Grant a Planning Permit (TPA/56036) for the construction of two (2) double storey residential buildings to be used as rooming houses, at 105 Garnett Road, Wheelers Hill for the following reasons:

1. The proposed development is out of character with the existing development in the area regarding mass, bulk and scale.
2. The proposal fails to provide consistent built form and setbacks and does not maintain important view lines to the Dandenong Ranges in accordance with Clause 15.01-5L (Monash preferred neighbourhood character) and Schedule 4 of Clause 32.09 (Neighbourhood Residential Zone) of the Monash Planning Scheme.
3. The proposal fails to prioritise landscaping and the retention of canopy trees to provide a spacious and garden setting in accordance with Clause 15.01-1L-02 (Tree conservation for a Garden City), Schedule 4 of Clause 32.09 (Neighbourhood Residential Zone) and Clause 15.01-5L (Monash preferred neighbourhood character) of the Monash Planning Scheme.

CARRIED

7.1.5 2025097 STATUTORY PLANNING - VCAT ADVOCACY SERVICES PANEL

Moved: Cr B Little

Seconded: Cr McCluskey

MOTION

That Council

1. Awards the tender from the following companies for the provision of Statutory Planning VCAT Advocacy Services, under Council Contract No. 2025097 for a schedule of rates based panel contract with an estimated annual contract value of up to \$170,000 with an estimated total contract value of up to \$1,190,000 over seven years inclusive of all available extension options:
 - a) David De Giovanni Planning
 - b) Calibre Planning Pty Ltd
 - c) Gareth Gale Consulting
 - d) Gerard Gilfedder trading as Townify
 - e) Andrew Crack and Associates Pty Ltd
2. Authorises the Chief Executive Officer or her delegate to execute the contract agreements.
3. Notes that the contract will commence on 1 August 2025 for an initial term of five years and the contract also has two separate extension options of one year each and authorises the Chief Executive Officer to approve extension options subject to satisfactory performance; and
4. Notes that the estimated schedule of rates contract values stated above are based on anticipated spend, inflation and growth (please refer to Financial section for more information).

(Please note that all dollar figures are GST Inclusive unless stated otherwise.)

CARRIED

7.1.6 DRAFT DOMESTIC ANIMAL MANAGEMENT PLAN 2025-2029 (DAMP)

Moved: Cr Klisaris

Seconded: Cr Paterson

MOTION

That Council

1. Notes that the existing Domestic Animal Management Plan (2021-2025) will expire in December 2025.
2. Resolves to release the draft Domestic Animal Management Plan 2025-2029 (Attachment 1) for community consultation in accordance with Councils Community Engagement Policy.

3. Notes a report will be presented to Council for consideration following completion of the community engagement process.

CARRIED

7.2 Community Services

7.2.1 2024/2025 MONASH QUICK RESPONSE GRANTS PROGRAM RECIPIENTS - APRIL/MAY

Moved: Cr McCluskey Seconded: Cr B Little

MOTION

That Council notes the successful applications that have been funded through the Quick Response Grant Program during the period from April to May 2025 to a total of \$7,258.00

CARRIED

7.2.2 ACTIVE RESERVES ADVERTISING AND SPONSORSHIP POLICY 2025

Moved: Cr James Seconded: Cr B Little

MOTION

That Council

1. Approves the final Active Reserves Signage and Sponsorship Policy 2025, as presented in Attachment A.
2. Notes that community consultation on the *Draft* Active Reserves Signage & Sponsorship Policy ran from *3 February 2025 to 14 March 2025* with the findings detailed in Attachment B – Consultation Report.

CARRIED

7.2.3 2025126- LIBRARY COLLECTIONS, FURNITURE, EQUIPMENT & ASSOCIATED REQUIREMENTS

Moved: Cr C Little

Seconded: Cr Paterson

MOTION

That Council

1. Approves access to Procurement Australia panel contract (number 2706/0848) for provision of Library Collections, Furniture, Equipment & Associated Requirements, under Council Contract No. 2025126 for a schedule of rates-based contract with an estimated contract value of \$3,853,000 for the initial term and an estimated total contract value of \$8,760,000 inclusive of all available extension options.
2. Authorises the Chief Executive Officer or her delegate to execute the contract agreement.
3. Notes that the contract initial term ends on 30 June 2027 and the contract also as two separate extension options of one year each and authorises the Chief Executive Officer to approve extension options subject to Procurement Australia extension approval and satisfactory performance for the City of Monash; and
4. Notes that the estimated schedule of rates contract values stated above are based on historical and anticipated spend, inflation and growth (please refer to financial section for more information).

(Please note that all dollar figures are GST Inclusive unless stated otherwise.)

CARRIED

7.2.4 MATERNAL & CHILD HEALTH SLEEP SETTLING UNIT FUNDING

Moved: Cr Klisaris

Seconded: Cr Paterson

MOTION

That Council

1. Notes the State Government's advice that funding for the group-based component of the Maternal Child Health (MCH) Sleep and Settling program will cease effective 1 July 2025.
2. Requests that the State Government urgently reconsider the decision, in light of its negative impact on community and essential service provision and reinstate the funding.
3. Partners with the Municipal Association of Victoria, (MAV) on a statewide advocacy campaign response and requests that officers liaise with the Eastern Region Councils on further joint advocacy.

4. Advocates to the State Government to re-enter discussion with Local Government regarding Maternal Child Health (MCH) services in a spirit of effective partnership in all aspects of program funding, policy and service planning and delivery.
5. Commits to continue to deliver the Monash Sleep and Settling (MSS) program at current service levels, pending the outcome of advocacy to the Victorian Government for the reinstatement of funding.

CARRIED

7.3 Corporate Services

7.3.1 CONSIDERATION OF A WASTE SERVICE CHARGE

Moved: Cr Klisaris

Seconded: Cr B Little

MOTION

That Council

1. Endorses in principle the introduction of a full cost recovery waste service charge commencing in 2026/27.
2. Undertakes community consultation on the proposed waste service charge.
3. Receives a report back to Council after consideration of community feedback.

CARRIED

7.3.2 MONASH INTEGRATED PLANS

Moved: Cr Lee

Seconded: Cr James

MOTION

That Council adopts the Monash Community Vision 2025-2040, Council Plan 2025-2029, Health and Wellbeing Plan 2025-2029, Asset Plan 2025-2035, and Revenue and Rating Plan 2025-2029.

CARRIED

Meeting Note:

- Cr Fergeus joined the meeting at 7.43pm.

7.3.3 INFORMAL MEETING OF COUNCILLORS RECORDS

Moved: Cr McCluskey Seconded: Cr B Little

MOTION

That Council notes the records of Informal Meetings of Councillors as attached to this report.

CARRIED

7.4 City Services

7.4.1 2025007 PROVISION OF HORTICULTURAL CHEMICALS AND FERTILISERS

Moved: Cr Klisaris Seconded: Cr Paterson

MOTION

That Council

1. Notes that in accordance with Council's Procurement Policy, Monash City Council acted as Maroondah City Council's Agent for a collaborative procurement tender for the provision of Horticultural Chemicals and Fertilisers.
2. Awards the tenders from Australian Agribusiness (Holdings) Pty Ltd trading as Nuturf, K&B Adams Pty Ltd and Muir Group trading as Muirs for appointment to a Horticultural Chemicals and Fertilisers Panel for a schedule of rates based contract, with an estimated contract value of \$600,000 for the initial term and an estimated total contract value of \$1,300,000 inclusive of all available extension options, growth and anticipated inflation.
3. Authorises the Chief Executive Officer or her delegate to execute the contract agreement.
4. Notes that the contract will commence in July, with an initial term of two (2) years and the contract has one (1) extension option of two (2) years and authorises the Chief Executive Officer to approve extension option subject to satisfactory performance.
5. Notes that the estimated schedule of rates contract values stated above are based on anticipated spend, inflation and growth and
6. Notes that Maroondah City Council will award their tender separately in line with their delegation rules.

(Please also note that all dollar figures are GST Inclusive unless stated otherwise.)

CARRIED

7.5 Chief Executive Officer

Nil.

8 NOTICES OF MOTION

8.1 NOTICE OF MOTION- APPOINTMENT OF SUB-CHAIR TO ENVIRONMENTAL ADVISORY COMMITTEE

Moved: Cr Klisaris

Seconded: Cr B Little

MOTION

That Council

1. Appoints Cr Rebecca Paterson to the Environmental Advisory Committee (EAC).
2. Nominates Cr Rebecca Paterson as sub-chair to EAC in accordance with the EAC Terms of Reference 2025-2027 endorsed at the March Council Meeting.

CARRIED

8.2 NOTICE OF MOTION- COUNCIL'S DISCRETIONARY EXPENDITURE FUND APPLICATION - JUNE 2025

Moved: Cr Klisaris

Seconded: Cr Lee

MOTION

That Council resolves to approve three (3) the following applications for funding from the Council's Discretionary Expenditure Fund in accordance with the guidelines.

APPLICANT	PURPOSE	AMOUNT RECOMMENDED
Anna Kang	Partial financial assistance to participate in Swimming Nationals Championship in Brisbane.	\$500
Hannah Kang	Partial financial assistance to participate in Swimming Nationals Championship in Ballarat.	\$500
Hiro Hajinikitas	Partial financial assistance to attend UN Youth Australia National Conference 2025 in Adelaide.	\$500

CARRIED

9 URGENT BUSINESS

Nil.

10 CONSIDERATION OF WRITTEN REPORTS OF COMMITTEES

Nil.

11 PERSONAL EXPLANATIONS

Nil.

12 COUNCILLORS' REPORTS

Cr McCluskey provided comments on:

- The opening of Mulgrave Reserve Playspace and Fitness Hub

Cr C Little provided comments on:

- The MND Big Freeze Day at Monash Demons which was attended by the Mayor

Cr B Litte provided comments on the opening of:

- Ashwood Memorial Kindergarten
- Bogong Car Park
- Ward Avenue Kindergarten
- Dorrington Child and Family Hub
- WordFest 2025 Launch

13 CONFIDENTIAL BUSINESS

13.0 MOVE INTO CONFIDENTIAL SESSION

Moved: Cr James

Seconded: Cr Klisaris

PROCEDURAL MOTION

That Council, having reviewed and considered the certificates in relation to the matter listed for confidential business, and being satisfied that it is appropriate and necessary to consider these matters in confidential business, resolve to:

Close the meeting to the public in accordance with section 66(2)(a) of the Local Government Act 2020 for the reasons specified in the certificate.

CARRIED

The Council moved into Confidential business at 7.52pm.

RETURN TO OPEN COUNCIL

The Council returned to open Council at 8.17pm .

14 MEETING CLOSURE

The Mayor declared the meeting closed at 8.17pm.

MAYOR:

DATED: XX