

7.3.6 CONSULTANCY REGISTER REPORT

Responsible Manager:	Deep Sethi, Chief Financial Officer Jason Farrugia, Manager Strategic Procurement
Responsible Director:	Simone Wickes, Director Corporate Services

RECOMMENDATION

That Council notes the attached summary of completed and current Consultancy Engagements for the six months to 30 June 2025.

INTRODUCTION

Council's Procurement Policy requires that a Consultancy Register be maintained and that updates to the register are reported to Council bi-annually.

COUNCIL PLAN STRATEGIC OBJECTIVES

Good Governance

Maintain the highest standards of good governance.

BACKGROUND

Council's Procurement Policy (clause 2.3.2.7) states that Consultancy engagements above \$20,000 are to be recorded in a Consultancy Register.

Consultancy is defined, as a service that facilitates decision making, through provision of expert analysis and advice and/or the development of a written report or other intellectual output. This definition is consistent with the definition provided by the Department of Treasury and Finance, Guidance note to Financial Reporting Direction (FRD) 22H.

For clarity, exclusions from Consultancy include:

- building and works design, construction and related services including fit out;
- research or project management where recommendations are not provided;
- routine accounting, audit, taxation services; and
- routine legal services.

DISCUSSION

Council's Procurement Policy requires a list of completed and current consultancy engagements for the 6 month periods ending 30 June and 31 December every year, to be circulated to the Council biannually.

Attachment A contains a list of completed and current consultancy engagements for the six-month period ending 30 June 2025.



FINANCIAL IMPLICATIONS

There are no financial implications to this report.

POLICY IMPLICATIONS

There are no policy implications to this report.

CONSULTATION

Community consultation was not required.

SOCIAL IMPLICATIONS

There are no social implications to this report.

HUMAN RIGHTS CONSIDERATIONS

There are no human rights implications to this report.

GENDER IMPACT ASSESSMENT

A GIA was not completed because this agenda item is not a policy, program or service.

CONCLUSION

That Council notes this report.

ATTACHMENT LIST

1. Attachment A [7.3.6.1 - 3 pages]

Attachment A:**Completed Consultancy Engagements for the 6 month period ending 30 June 2025.**

Engagement Description	Consultancy	Approved Value (Incl GST)	Total Cost as at End of the Period (Incl GST)	Start Date	Completion Date	Responsible Director
Monash Tree Canopy Data Capture Project.	Player Piano Data Analytics Pty Ltd	\$109,717 ¹	\$105,267	23/08/2023	30/06/2025	Director, City Development
Creative Industry Documentation and Community Events Review.	Tony Grybowski and Associates	\$37,620	\$38,082	18/10/2024	30/06/2025	Director, Community Services
Payroll Service Review - Develop System Specification Requirements for Procurement Process.	Veirmal Consulting	\$100,000	\$68,420	9/08/2024	30/06/2025	Director, Corporate Services
Digital and Technology Strategy - Property & Rating System Review.	KPMG	\$36,853	\$36,853	9/01/2025	26/06/2025	Director, Corporate Services
Digital and Technology Strategy - Development of Operating Model.	The Trustee for IM Systems Trust	\$21,000	\$20,295	20/01/2025	27/02/2025	Director, Corporate Services
Digital and Technology Strategy – Development and Presentation of Customer Relationship Management System Strategy.	The Trustee for IM Systems Trust	\$45,000	\$45,000	26/06/2024	1/02/2025	Director, Corporate Services
Digital and Technology Strategy - Development of Data and AI Strategy.	The Trustee for IM Systems Trust	\$45,000	\$45,000	26/09/2024	30/04/2025	Director, Corporate Services
Digital and Technology Strategy - Development of Smart City Framework.	Delos Delta Pty Ltd	\$45,000	\$45,227	12/06/2024	16/06/2025	Director, Corporate Services

¹ Initial approved value \$89,367, however a variation approving additional funds was applied in January 2025.

Attachment A:**Current Consultancy Engagements for the 6 month period ending 30 June 2025.**

Project Description	Consultancy	Approved Value (Incl GST)	Total Cost as at End of the Period (Incl GST)	Start Date	Completion Date	Responsible Director
Stage 2 Public Realm Feasibility Study for Haughton Road Oakleigh.	Hansen Partnership Pty Ltd	\$214,302	\$199,211	17/10/2022	Estimated 30/10/2025	Director, City Development
Public Realm Feasibility Study for Portman Station Street Oakleigh.	Hansen Partnership Pty Ltd	\$226,105	\$187,403	17/10/2022	Estimated 30/10/2025	Director, City Development
Vegetation Protection Overlay Assessments.	Treelogic Pty Ltd	\$108,900	\$31,808	1/09/2023	Estimated 31/08/26	Director, City Development
Review of Parking Conditions at Multiple Locations.	WGA Vic Pty Ltd	\$263,058	\$229,651	14/06/2024	Estimated 31/10/2025	Director, City Development
Development of an Integrated Water Management Plan.	Afflux Consulting Pty Ltd	\$95,150	\$12,650	1/03/2025	Estimated 01/05/2026	Director, City Services
Circular Economy Strategy (Previously titled Integrated Waste Management Strategy).	Tonkin & Taylor	\$201,696	\$179,588	15/04/2024	Estimated 31/12/2025	Director, City Services
Climate Change Risk Assessment.	HIP V Hype Sustainability	\$77,000	\$54,002	12/03/2025	Estimated 11/07/2025	Director, City Services

Attachment A:

Project Description	Consultancy	Approved Value (Incl GST)	Total Cost as at End of the Period (Incl GST)	Start Date	Completion Date	Responsible Director
Condition Audit of Council owned Retaining Walls.	SMEC Australia Pty Ltd	\$140,000	\$88,911	27/01/2025	Estimated 25/07/25	Director, City Services
Service training, performance monitoring & reporting across all leisure centres. (Multi-year contract ending 2025).	Bon Golf Pty Ltd	\$694,626 ²	\$674,450	1/01/2019	Estimated 30/11/2025	Director, Community Services
Circular Economy Data Analysis.	Digiwise	\$30,000	\$17,908	7/10/2024	Estimated 30/06/2026	Director, Corporate Services
Review of Aquatic Services.	Andrew Wegener Consulting	\$52,937	\$52,937	25/02/2025	Estimated 30/11/2026	Director, Corporate Services
Review of Fleet Services.	AEC Group Pty Ltd	\$39,050	\$23,430	4/02/2025	Estimated 1/07/2025	Director, Corporate Services
Community Profile, Social Atlas, Population Forecast and Economic Profile for Monash.	I D Consulting	\$181,500	\$181,500	1/02/2023	Estimated 31/12/2025	Executive Manager, Communications
Annual Community Satisfaction Survey.	Metropolis Research Pty Ltd	\$202,675	\$125,866	1/01/2024	Estimated 1/01/27	Executive Manager, Communications

² Initial contact value \$660,00, however contract extension was approved with additional funds applied.