



Transferring accommodation or health related business

Business type	Applicable transfer fee
Accommodation business	\$278.25
Health-related business	\$278.25

Please note: Food Business registrations cannot be transferred. Refer to Register a fixed location food business fees below. Hairdressing businesses cannot be transferred as they require the proprietor to have a one-off, ongoing registration. You will need to complete the Health related business application form.

Register a fixed location food business

	Class	Description	Examples include (but not limited to)	FEE Note: a pro-rata fee may apply
<input type="checkbox"/>	Class 1	Food being prepared or served exclusively for vulnerable groups	<input type="checkbox"/> Aged care service <input type="checkbox"/> Hospital <input type="checkbox"/> Child care <input type="checkbox"/> Meals on wheels service	Registration: \$880.25 (1-10 employees) \$996.55 (11+ employees) New Premises Approval: \$446.25
<input type="checkbox"/>	Class 2	Food premises selling or handling unpackaged food requiring temperature control	<input type="checkbox"/> Cafés, delis, take-away premises, restaurants <input type="checkbox"/> Home business manufacturing high risk products that require refrigeration such as cakes containing cream, custard, homemade ganache <input type="checkbox"/> Supermarket or manufacturer <input type="checkbox"/> Other food business handling unpackaged high-risk food	Registration: \$880.25 (1-10 employees) \$996.55 (11-20 employees) \$1,657.10 (20+ employees) New Premises Approval: \$446.25
			<input type="checkbox"/> Community group/not for profit food business – food cooked, refrigerated and then re-heated or food served does not involve a kill step (such as home-made mayonnaise)	50% of the applicable fee

Register a fixed location food business

	Class	Description	Examples include (but not limited to)	FEE Note: a pro-rata fee may apply
<input type="checkbox"/>	Class 3	Food premises selling or handling unpackaged food that does not require temperate control and/or pre-packaged food requiring temperature control	<input type="checkbox"/> Greengrocer that only sells cut fruit, vegetables and/or packaged food <input type="checkbox"/> Home business selling low risk baked products that do not require refrigeration such as cakes without cream, custard <input type="checkbox"/> Wholesaler/distributor/importer of food - food is sold to other food businesses. <input type="checkbox"/> Other food business that: <ul style="list-style-type: none"> » Handles pre-packaged food that requires temperature control and/or » Handles un-packaged food that does not require temperature control and/or, » Re-package food that does not require temperature control. 	Registration: \$421.65 Registration Class 3A (Higher Risk) \$615.25 New Premises Approval: \$351.75
			<input type="checkbox"/> Community group/not for profit food business – cooked on site and served immediately - non-profit, all food handlers are volunteers.	50% of applicable fee
<input type="checkbox"/>	Class 4	Activities considered to be very low risk such as the sale of shelf stable pre-packaged foods, sale of uncut fruit and vegetables, and fundraising activities.	<input type="checkbox"/> Pre-packaged low risk food such as confectionery, crisps, frozen ice cream, bottled drinks. For example, newsagents, pharmacies, video stores and some milk bars; or <input type="checkbox"/> The sale to members of the public or the wholesale of whole (uncut) fruit or vegetables; or the handling of low risk food or cut fruit or vegetables and the serving of that food to children at a sessional children's service.	No fee

For further information on food business classifications, please visit the following link <https://www2.health.vic.gov.au/public-health/food-safety/food-businesses/food-business-classification>

Fee Schedule



Register an accommodation business

Type of business		FEE
<input type="checkbox"/>	Motel/hotel	New Premises Approval \$333.90 Registration \$324.05 +\$28.25 per room Note: Maximum Fee \$1,176.05
<input type="checkbox"/>	Residential accommodation	
<input type="checkbox"/>	Rooming house	
<input type="checkbox"/>	Hostel	
<input type="checkbox"/>	Student accommodation	

Register a health-related business

Hairdressing and temporary make-up premises		FEE
<input type="checkbox"/>	Hairdresser/barber	Ongoing registration \$336.60 New Premises Approval \$333.90
<input type="checkbox"/>	Makeup – applications of cosmetics that does not involve skin penetration or tattooing	
<input type="checkbox"/>	Spray tans	
<input type="checkbox"/>	Facial or body treatments	
Beauty Premises		FEE
<input type="checkbox"/>	Manicure/pedicure	Requires annual renewal \$251.55 New Premises Approval \$333.90
<input type="checkbox"/>	(New Premises Approval Fee)	
<input type="checkbox"/>	Foot spa treatments	
<input type="checkbox"/>	Hair removal (electrolysis/IPL/laser/wax/threading)	
<input type="checkbox"/>	Ear piercing (gun only)	
Skin Penetration		FEE
<input type="checkbox"/>	Body piercing or other skin penetration procedures	Requires annual renewal \$362.50 New Premises Approval \$333.90
<input type="checkbox"/>	Tattooing/removal – includes permanent or semi-permanent makeup or cosmetic tattooing	
<input type="checkbox"/>	Dry needling	
<input type="checkbox"/>	Colonic irrigation	
Other		To be discussed

Register for footpath trading

All applications	
Advertising	FEE
A-Frame (1 sign/premises)	\$169.05
Real estate signage (A frame board signs)	\$650.00
Display of goods	
Goods displayed – (Single display of organized goods)	\$278.85
Additional signs and goods	\$271.60
Street activation	
External chairs licensed up to 10 chairs	\$450.00
Additional External chairs (if over 10 chairs)	\$461.45(each)
Event permit (Special events)	\$237.10 - Minor
*(Additional event costs may be applicable)	\$1,365.30 - Major
Screens, barriers umbrellas	Price on Application
Sleeves for umbrellas and barriers to be placed in the trading area will carry a cost for insertion into footpath. Please enquire with Council`s Engineering (Asset Protection) department.	

Fee Schedule



PLANNING

If your application is for more than one type of permit set out in the table below, the application fee is the sum of highest fee, plus 50% of each of the other fees which would apply. Please contact Town Planning if you are unsure of which fee applies to your application.

Note: Planning Applications are GST Free

TYPE OF PERMIT	COST OF WORKS	FEE
Change or allow a new use of the land (includes liquor license and reduction of car parking/ bicycle facilities)		\$1,537.00
Building works (including advertising signs)	\$0 - \$100,000	\$1,338.40
	\$100,001 - \$1, 000,000	\$1,804.70
	\$1,000,001 - \$5,000,000	\$3,980.70
If your proposal qualifies as a VicSmart application, the below fees apply instead of the above table.		
VicSmart	<\$10,000	\$233.10
	\$10,000+	\$500.80

Following lodging the application there may be additional fees incurred if advertising is required or amended plans are submitted.

Advertising fee (if required)	Standard Sign and first 10 letters	\$330.80
	Each additional letter	\$11.00 per property
	Additional Signs Standard A2	\$99.20
	Larger Sign A1	\$126.80
	Larger Sign A0	\$275.60
	Newspaper Ads	As required
Amended plan fee (if submitted after advertising)	40% of the application fee	