

Application for General Permit

Community Laws

2026-2027



SECTION 1 – APPLICANT DETAILS

Applicant Name			
Address			
Contact phone numbers	Business	Mobile	
Email			

SECTION 2 – PERMIT DETAILS (FEE \$110.00)

Permit Details			
Location	Date	Time	

SECTION 3 – INSURANCE REQUIREMENT

You must hold a current Public Liability Insurance Policy to the minimum value of \$20,000,000. This policy must remain current for the period of this permit and must be available on request. You are not required to provide a copy of your own insurance policy to Council; however, you must tick the appropriate box and sign Council’s Indemnity Declaration to confirm that you have the necessary cover. Please tick to confirm

SECTION 4 – CONDITIONS APPLICABLE TO PERMIT

- I agree to pay the scheduled fee along with a refundable bond.
- The permit will be valid only in the locality shown on the permit.
- I will show evidence of a \$20 million dollar public liability insurance policy with Council’s interest noted.
- I understand and agree that permits are not transferable.
- I will only conduct the activity between the times stipulated in the permit.
- I will clean up all rubbish generated by the event.
- I agree to pay Council for the cost of any repair or reinstatement directly attributable to the use permitted.
- I will not cause any nuisance or interfere with any other person/s enjoyment.

SECTION 5 – DECLARATION AND INDEMNITY FORM

I declare that I am fully aware of the City Of Monash policies, guidelines and conditions that apply to the permit applied for. I understand that if there is any non-compliance with any conditions, any permit becomes void.

I, the permit holder, also declare that I hold a current Public and Product Liability Insurance Policy to the value of \$20,000,000 and that I will indemnify and hold harmless the City of Monash against all actions, suits or claims whatsoever arising from any injury, loss or damage to any person or property, including all costs associated with the defence of such items, caused by negligent acts of myself the permit holder in relation to the permitted activity.

Applicant Name Printed	
Applicant Signature	
For and on behalf of: Name of Business or Organisation	
Date	

PAYMENT OPTIONS

In Person

(Cash, Cheque, Debit Card, Visa, MasterCard, Amex & Money Order)



Monash Civic Centre

293 Springvale Rd
Glen Waverley
8.30 am – 5:00pm Mon – Fri

Oakleigh Service Centre

3 Atherton Rd
Oakleigh
8.30 am – 5:00pm Mon – Fri

By Post



Make cheques or money orders payable to "City of Monash"
Cheque or money order only

City of Monash
Community Laws
P.O. Box 1
Glen Waverley VIC 3150

The City of Monash abides by the principles of the Privacy and Data Protection Act 2014. The personal information required to be provided in this application form is required for the purposes of administering Community Laws Permit Applications. This information will not be released to any other person or organisation for any purpose other than the purpose for which it was collected. You have the right to access your personal information. If you wish to do so, please contact Council on (03) 9518 3555.

293 Springvale Road (PO Box 1) Glen Waverley VIC 3150 **Web** www.monash.vic.gov.au **Email** mail@monash.vic.gov.au
T (03) 9518 3555 **National Relay Service** (for the hearing and speech impaired) 1800 555 660

Interpreter Services 普通话 4713 5001 廣東話 4713 5002 Việt Ngữ 4713 5003 Ελληνικά 4713 5004 हिंदी 4713 5005
Other languages 4713 5000 Italiano 4713 5008 한국어 4713 5010 සිංහල 4713 5020 தமிழ் 4713 5021