1.1 PROVISION OF PHYSIOTHERAPY SERVICES TO RESIDENTIAL AGED CARE FACILITIES
(CF2011053:DE)

Responsible Director: Carolyn McClean

RECOMMENDATION

That Council –

1. Awards Contract No.2011053 for the provision of physiotherapy services for Council Residential Aged Care Facilities to Julanne R. Ghijben for the submitted schedule of rates (estimated annual expenditure $90,000 including GST);

2. Notes that the contract has an initial term of two years with an optional extension of one year;

3. Authorises the Chief Executive Officer to sign and seal the documents;

4. Authorises the Chief Executive Officer to execute the option for an additional one year of the contract subject to satisfactory performance.

INTRODUCTION

This report seeks Council’s approval for the acceptance of a tender for the provision of physiotherapy services at Council’s Residential Aged Care Facilities.

BACKGROUND

There are four areas relating to this contract:-

Monash Gardens Nursing Home (47 beds) and Hostel (50 beds)
Elizabeth Garden Nursing Home (30 beds) and Hostel (38 beds)

The contract is a progression payment contract, with an initial period of two years, with one year contract extension available, subject to satisfactory performance.

The current provider is Julanne R. Ghijben.

DISCUSSION

Tenders were called for the supply of service to both facilities for high care residents. The successful tenderer was also required to support low care residents requirements if referred to by other health professionals. This service would be provided with payment directly from low care residents to the physiotherapist. The Aged Care Act does not require the provider to pay for low care resident physiotherapy but Council policy supports this referral and action.

Other requirements included in this tender were staff education and risk assessment relating to OH&S.

There was only one tender submitted that met all the criteria.
Tenders closed on 13 October 2010 with one tender received. A total of four parties applied for tender submission document packs.

**EVALUATION**

The tender submission was evaluated in accordance with Council’s tendering policies and procedures using the point score method and interview and reference checks. The criteria used to evaluate the tenders consisted of:

- Price
- Experience as an Aged Care physiotherapist
- Evidence of further Education
- Demonstrated knowledge of assessment and implementation
- OH&S

The tender panel comprised:

- Dawn Ellis, Manager Residential Care Services
- Mary Martin, Co-ordinator Residential Care Finance and Administration
- Grace Santos, Director of Nursing Elizabeth Gardens
- Vim Rajeswaran, Director of Nursing Monash Gardens

The full tender evaluation report has been previously circulated to Councillors.

**FINANCIAL IMPLICATIONS**

The hourly rate quoted can be met within the existing budget.

**IMPLEMENTATION**

The contract documents would be signed, sealed and exchanged with the successful tenderer and their comprehensive transition plan which was provided with the tender submission, would be implemented to facilitate the commencement of the service.

**CONCLUSION**

The tender submitted by Julanne R. Ghiiben is considered to provide the best outcome for Council to provide this service and should be awarded this contract.