

4.2 TENDER FOR SEGMENTAL PAVING, BRICKWORK, RETAINING WALLS & MINOR WORKS (AA: CF2018005)

Responsible Director: Ossie Martinz

RECOMMENDATION

That Council:

- 1. Awards Contract 2018005 to Van Hooydonk Pty Ltd for the provision of Segmental Paving, Brickwork, Retaining Walls & Minor Works for a period of one (1) year with three (3), two (2) year extension options for the schedule of rates submitted with their tender (estimated annual expenditure \$850,000 GST incl.).*
- 2. Authorises the Chief Executive Officer to execute the contract agreement.*
- 3. Authorises the Chief Executive Officer at her discretion to approve each of the extension options subject to satisfactory performance.*

INTRODUCTION

Council has tendered out for annual supply of segmental paving installation and maintenance.

BACKGROUND

The City of Monash currently engages three (3) Contractors through an existing contract for the Annual Supply Segmental Paving, Contract No. 2014163, which expires on 31 January 2018 (including short term extension).

The current contract was for an initial period of one (1) year with five (5) x one (1) year extensions subject to satisfactory performance. Three contract term extensions were approved. Following an internal officer review it was decided that the scope of works within the existing contract was quite narrow and that other related works such as brickwork maintenance and minor construction, retaining wall maintenance and construction, furniture and bollard installation works could more effectively be procured and managed from within one panel contract rather than multiple procurement processes (quotations/tenders) and so it was decided to tender and expand the scope of works and not recommend for the final extension option to be exercised.

CONTRACT PERIOD

The contract term as stated in the tender specification is for one (1) year with three (3) x two (2) year extensions, commencing from 1 February 2018.

PUBLIC NOTIFICATION

A public notice seeking tender submissions was placed in The Age newspaper on Saturday 23 September, 2017.

TENDERS RECEIVED

Sixteen (16) sets of documents were issued to prospective tenderers with one (1) formal tender being received by the appointed closing time of 2.00pm 20 October 2017:

Supplier Name
Van Hooydonk Pty Ltd

Basic Compliance Checklist:

The submission was subjected to a basic compliance assessment to ensure that the submitted tender complied with the mandatory requirements of tendering. The tender was assessed as conforming.

TENDER EVALUATION

In accordance with the Procurement Policy an evaluation panel and weightings were nominated prior to publically advertising the Tender.

The evaluation panel consisted of:

- Manager Capital Works
- Manager Strategic Procurement
- Acting Civil & Major Projects Manager
- Project Manager

Evaluation Criteria:

Submissions were assessed in accordance with the selection criteria set out in the tender documents with price (60%) and non-price (40%).

Tenderers must first pass the mandatory evaluation criteria which relate to compliance with mandatory Acts and Regulations including Occupational Health and Safety and appropriate Public Liability and Workcover insurances prior to further consideration of price and quality.

DISCUSSION

Van Hooydonk Pty Ltd is a current contractor providing segmental paving services to Council and has excellent reputation together with strong commitment to achieving deadlines and outcomes.

The tenderer has integrated management and OH&S systems that meet the tender requirements. The tenderer provides excellent quality work and high level customer service.

FINANCIAL IMPLICATIONS

A corporate scorecard financial check was undertaken on Van Hooydonk Pty Ltd and was assessed as minimal risk for this type of work.

Works delivered through this contract are funded through programs and projects adopted as part of Council's annual budget process.

CONCLUSION

That Council:

1. Awards Contract 2018005 to Van Hooydonk Pty Ltd for the provision of Segmental Paving, Brickwork, Retaining Walls & Minor Works for a period of one (1) year with three (3), two (2) year extension options for the schedule of rates submitted with their tender (estimated annual expenditure \$850,000 GST incl.) and;
2. Authorises the Chief Executive Officer to execute the contract agreement and;
3. Authorises the Chief Executive Officer at her discretion to approve each of the extension options subject to satisfactory performance.