

6.2 AMENDMENT TO MEETING PROCEDURES CODE 2017

Submitting Councillor: Cr James

MOTION

- A. *That clause 12.1 of the Meeting Procedures Code 2017, be amended by:*
1. *Substituting the figure and words "14 days", with the figure and words "13 days".*
 2. *Including, after the words "Chief Executive Officer", the words "or any officer nominated by the Chief Executive Officer".*
 3. *Clause 12.2 be amended by substituting the figure "5" with the figure "4".*
- B. *A notice be published in the local press and on Council's website, advising of the amendment to the Meeting Procedures Code 2017.*
- C. *That a revised version of the Meeting Procedures Code 2017 be made publicly available and circulated to all councillors.*

INTRODUCTION

I seek the Council's support to make a minor amendment to the Meeting Procedures Code 2017, in relation to the deadline for the submission of Notices of Motion by Councillors and who may receive Notices of Motion.

BACKGROUND/DISCUSSION

In the latter part of 2017, and after an extended process, the Council adopted a new Meeting Procedures Local Law No.1 and supporting Meeting Procedures Code 2017.

The Code primarily comprises the detail or 'mechanics' of the Council's meeting procedures.

As it is a 'reference document', the Code is not subject to a legislative process in order for it to be amended.

My proposed amendment hinges on clause 12.1, which requires a Notice of Motion to be submitted 14 days prior to a Council meeting, i.e. the third Monday prior to such a meeting.

My position is that the intention of councillors, as we were progressing through the development of the new local law and its supporting code, was to have the second Tuesday prior to the meeting, as the deadline for the submission of Notices of Motion. My understanding is that a number of councillors also hold this view.

I am therefore proposing that clause 12.1 of the Code be amended to change the deadline.

I also propose that clause 12.1 be amended to provide that Notices of Motion can be submitted to not only the Chief Executive Officer, but also to officers that she designates, as has been the long-standing practice.

Finally, I propose that clause 12.2 be amended to provide councillors with an extra day in which to make amendments to their Motions, as the current provisions require such amendments to be made by 9.00 am of the day following an assembly of councillors that the Motions have been discussed. I believe that this timeframe is far too restrictive and impractical.

My proposal would require minor amendments to the current Meeting Procedures Code 2017 and could be made by Council officers.

I seek the Council's support for these two changes.

Given that the Code is a supporting document for the local law, I am also proposing that the amendments be publicly notified in the local press and Council's website, and an amended version of the Code made publicly available, as well as circulated to councillors.