

2.1 TENDER FOR SUPPLY OF SWIMWEAR, EQUIPMENT AND MERCHANDISE (CF2020016: TK)

Responsible Director: Russell Hopkins

RECOMMENDATION*

That Council:

- 1. Awards the tender from Speedo Australia Pty Ltd, Vorgee Pty Ltd, Way Funky Company Pty Ltd and Zoggs Australia Pty Ltd, to form a panel of suppliers for Contract No. 2020019 Supply Swimwear, Equipment and Merchandise, for a schedule of rates based contract with an estimated annual contract value of \$142,450 (based on historical spend), and an estimated total contract value of \$741,300 inclusive of all available extension options, and assuming an annual CPI of 2%.*
- 2. Authorises the Chief Executive Officer or her delegate to execute the contract agreement.*
- 3. Notes that the contract will commence on 1st April 2020, with an initial term of three (3) years with one (1) extension option of two (2) years, and authorises the Chief Executive Officer to approve the extension option subject to satisfactory performance.*

*(*Please note that all dollar figures are GST Inclusive unless stated otherwise)*

INTRODUCTION

Council has conducted a tender for the *Supply of Swimwear, Equipment and Merchandise to the Monash leisure centres.*

BACKGROUND

A tender was conducted for the *Supply of Swimwear, Equipment and Merchandise* for Council's leisure facilities, including Monash Aquatic and Recreation Centre (MARC), Oakleigh Recreation Centre (ORC) and Clayton Aquatics and Health Centre (CAHC).

The current panel contract for *Supply of Swimwear, Equipment and Merchandise* engages the services of Speedo Australia Pty Ltd, Vorgee Pty Ltd and Zoggs Australia Pty Ltd, and expires on 31 March 2020.

NOTIFICATION

A public notice was placed in The Age newspaper on Saturday 9 November 2019 and the tender closed on Friday 29 November 2019.

TENDERS RECEIVED

Tender submissions were received from the following six (6) suppliers by the appointed closing time:

- *Engine Swim Australia Pty Ltd*
- *Speedo Australia Pty Ltd*
- *The Right Merchandise*
- *Vorgee Pty Ltd*
- *Way Funky Company Pty Ltd*
- *Zoggs Australia Pty Ltd*

CONFORMANCE SUMMARY

All submissions were accessed for their compliance with the tender conditions including the contractual terms and conditions and the requirements of the response schedules.

One tender submission was deemed not conforming because they did not submit the required Returnable Schedules and so they were not considered further.

TENDER EVALUATION

All members of the evaluation panel signed Conflict of Interest and Confidentiality forms and no conflicts were raised.

The shortlisted tenders were assessed in accordance with the following criteria as per the tender documentation:

Pass/Fail Assessment Criteria	Score
Quality Systems	Pass/Fail
OHS	Pass/Fail
Mandatory Insurances	Pass/Fail

Pass/Fail Assessment Criteria	Score
Quality Systems (if applicable)	<i>Pass/Fail</i>
OHS	<i>Pass/Fail</i>
Mandatory Insurances (if applicable)	<i>Pass/Fail</i>

KEY SELECTION CRITERIA	CRITERIA WEIGHTINGS	SUB WEIGHTINGS	SUB CRITERIA/RETURNABLE SCHEDULES LINK	
40% NON-PRICE CRITERIA	Capacity and Capability	21%	5%	Experience
		5%	5%	Resources
		5%	3%	Risk Management
		3%	3%	Legal Compliance
		3%	3%	Performance and Innovation
	Project Timelines	6%	0%	N/A
			6%	Supply and Delivery Time
	Sustainability (Mandatory)	13%	5%	Environmental Sustainability
			4%	Local Sustainability
			4%	Social Sustainability
PRICE (60%)	Price*	60%	60%	Comparison of Whole of Life Cost or Total Project Cost or Estimated Annual Cost

*Minimum 60% price weighting required unless Council approves otherwise.

DISCUSSION

The following information supports the evaluation panel's recommendations.

For this category, the panel confirms that no more than four (4) suppliers are required to satisfy Councils service needs. The final evaluation (including price and non-price evaluation criteria) ranked the following four (4) suppliers the highest:

- (1) *Speedo Australia Pty Ltd*
- (2) *Way Funky Company Pty Ltd*
- (3) *Vorgee Pty Ltd*
- (4) *Zoggs Australia Pty Ltd*

As such, the evaluation panel recommends these suppliers as representing the best value outcome for Council.

FINANCIAL IMPLICATIONS

Based on the submitted Schedule of Rates, the estimated annual contract value for Contract No 2020019 Supply Swimwear and Merchandise, is \$142,450 (based on historical spend) and the estimated total contract value is \$741,300 including all available extension options, and assuming an annual CPI of 2%.

CONCLUSION

That Council approves the recommendations contained within this report.