

4.3 TENDER FOR KERBSIDE BIN INSPECTIONS & DETAILED BIN AUDITS (CF2020119: AW)

Responsible Director: Director Infrastructure

RECOMMENDATION*

That Council:

- 1. Awards the tender from All Environmental Concepts for Kerbside Bin Inspections (Part A), Contract No. CF2020119 for a fixed annual Lump Sum of \$42,240 with an estimated \$10,000 for Schedule of rate items (executable at Council's option) and with an extra \$4,224 for Contingencies. The estimated total contract value for Part A of \$282,320 inclusive of all available extension options;*
- 2. Awards the tender from Solo Resource Recovery for Detailed Bin Audits (Part B), Contract CF2020119 for a fixed annual Lump Sum of \$35,860 with an extra \$3,586 for Contingencies. The estimated total contract value for Part B of \$197,230 inclusive of all available extension options;*
- 3. Authorises the Chief Executive Officer to execute the contract agreement;*
- 4. Notes that the contract will commence on 30 March 2020 and the expected completion date is 29 March 2023 and that the contract has two (2) extension options of one (1) year each and authorises the Chief Executive Office or their delegate to approve extension options subject to satisfactory performance.*
- 5. Notes that the total anticipated budget for Part A and Part B including the fixed Lump Sums, Contingencies and Schedule of rate items is \$479,550.*

*(*Please note that all dollar figures are GST Inclusive unless stated otherwise).*

INTRODUCTION

Council has conducted a tender for Kerbside Bin Inspections (Part A) and Detailed Bin Audits (Part B).

BACKGROUND

Council is seeking to appoint an experienced, professional contractor to provide a regular visual inspection of Recycling and Green Waste Kerbside Bins (Part A) throughout the municipality and three (3) Detailed Bin Audits (Part B) of the contents of bins.

The main objectives of the Kerbside Bin Inspection Program (Part A) are:-

- Provide immediate and ongoing targeted feedback and education to residents and other bin users on contaminants and correct recycled procedures

- Assist in the diversion of contaminants from the Material Recovery Facility (MRF) and organics processors
- Identify contamination source
- Create greater community awareness of contamination and correct recycling procedures
- Identify areas requiring increased education

The main objectives of the Detailed Bin Audit Program (Part B) are:-

- Report, review and track resource recovery in the recyclables stream
- Track resource recovery in the organics stream from the implementation of FOGO
- Identify opportunities to further recover recyclables and organics from the waste stream
- Accurately measure contamination rates in recycling and green organic bins
- Inform the target for diversion from landfill for FOGO
- Accurately measure performance against targets over time
- Provide waste generation rates for each

NOTIFICATION

A public notice was placed in The Age newspaper on 18 January 2020 and the tender closed on 7 February 2020.

TENDERS RECEIVED

Six (6) tender submissions were received by the appointed closing time. The tenders received are listed below:

- All Environmental Concepts
- EC Sustainable Pty Ltd
- JJ Richards & Sons Pty Ltd
- JustWaste Consulting
- MRA Consulting Group
- Solo Resource Recovery

Tender Conformance:

All submissions were assessed for their compliance with the tender conditions including the contractual terms and conditions and the requirements of the response schedules.

One (1) submission was deemed non-conforming and this submission was not evaluated further.

TENDER EVALUATION

All members of the evaluation panel signed Conflict of Interest and Confidentiality forms and no conflicts were raised.

Two (2) conflicts were raised due to being formally employed by two (2) of the organisation however there were no other / further links to the organisations. The

conflicts were raised with City of Monash Procurement team whom confirmed that these would prove no risk and that the members could remain on the evaluation panel.

The remaining conforming tenderers were assessed in accordance with the evaluation criteria published in the tender documentation:

Pass/Fail Assessment Criteria	Score
Quality Systems	<i>Pass/Fail</i>
OHS	<i>Pass/Fail</i>
Mandatory Insurances	<i>Pass/Fail</i>
Compliance with Specification	<i>Pass/Fail</i>
Conforming Tender	<i>Pass/Fail</i>

KEY SELECTION CRITERIA		CRITERIA WEIGHTINGS	SUB WEIGHTINGS	SUB CRITERIA/RETURNABLE SCHEDULES LINK
40% NON-PRICE CRITERIA	Capacity and Capability	25%	10%	Experience
			5%	Resources
			5%	Risk Management
			3%	Legal Compliance
			2%	Performance and Innovation
	Project Timelines	10%	4%	Start and Completion timeframe
			6%	Proposed Program
	Sustainability (Mandatory)	5%	3%	Environmental Sustainability
			1%	Local Sustainability
			1%	Social Sustainability
PRICE (60%)	Price*	60%	60%	Comparison of Whole of Life Cost or Total Project Cost or Estimated Annual Cost

*Minimum 60% price weighting required unless Council approves otherwise.

DISCUSSION

The final evaluation ranking (including the price and non-price evaluation criteria) had All Environmental Concepts for Part A and Solo Resource Recovery for Part B ranked highest.

As such, the evaluation panel recommends these suppliers as representing the best value outcome for Council.

FINANCIAL IMPLICATIONS

Capital Budget	\$ GST Inc.
Part A: Kerbside Bin Inspections Project No.: P-1084 Food Organics Program – Kerbside Bin Inspections and Program Account: 1.80.830.6786.000.7895 FOGO Project (Contractors Others)	\$70,500 per annum
Part B: Detailed Bin Audits Project No.: P-1070 Detailed Bin Audits – Kerbside Recycling, Waste and Garden Bins Kerbside Program Account: 1.80.830.6745.000.7100 Waste Analysis (Operational Budget)	\$38,855 per annum
TOTAL INCOME	\$109,355 per annum

Part A: Kerbside Bin Inspections

Contract Price per annum	\$42,240
Schedule of rate items (estimate per annum)	\$10,000
Contingency	\$4,224
Project Management Fees	\$0
TOTAL EXPENDITURE per annum	\$56,464

Part B: Detailed Bin Audits

Contract Price per annum	\$35,860
Contingency	\$3,586
Project Management Fees	\$0
TOTAL EXPENDITURE per annum	\$39,446

SUSTAINABILITY OUTCOMES

This contract aims to increase residents' knowledge and ability to sort their waste, maximise recycling, and reduce waste to landfill through providing immediate feedback on collection day.

CONCLUSION

That Council approves the recommendations contained within this report.