

## Quick Response Grant - Guidelines

Monash Council is committed to supporting the community to adapt positively to the challenges of COVID-19. The Quick Response Grants are designed to support the adaptation and continuation of local community groups and individual creative efforts to help build community resilience, cohesion and connectedness during and after the pandemic.

### Funding available

Applicants are able to apply for up to \$5,000, for a once-off grant. The grants will be open from 1 July 2020 until the allocation has been exhausted.

### Eligibility

To be eligible to receive a Quick Response Grant, applicants must:

- be an incorporated community group with not for profit status or auspiced by an eligible organisation or be an individual artist with an ABN;
- deliver the funded activity/services within the City of Monash boundaries;
- maintain public liability insurance cover for a minimum of \$20 million;
- have no debts to Council and have completed all previous Monash Community Grants Program funding acquittal requirements;
- be able to deliver the project within current (and evolving) COVID-19 restrictions;
- be able to deliver the project by 30 June 2021.

Grants that address significant social issues such as loneliness, mental health, family violence, community safety etc are encouraged to apply.

It is important that groups that apply focus on how they are adapting and transitioning their programs during COVID-19 and how this innovation brings positive outcomes to their group/and or wider community.

Whilst previous funding from other Monash Council Grants Programs has no effect on an applicant's eligibility to apply, the Quick Response Grants are not a duplicate of an existing grant.

Some examples of grants that may be funded through the Quick Response Grants are 'Zoom' accounts to enable groups to move their classes online, an art project that focuses on mental health or promoting racial tolerance, a neighbourhood project that encourages connection and reduces social isolation etc. If you have an innovative idea please contact the Monash Community Grants Team on 9518 3568 to discuss your idea.

### Assessment

Applications will be checked for eligibility, then reviewed internally by Council Officers and assessed against the Assessment Criteria.

### **Assessment criteria**

1. Addresses an evidence-based community need or opportunity
2. Demonstrated response to the impacts of COVID-19 on an organisation/community
3. The number of Monash residents that will benefit
4. The capacity of the organisation/community/individual to undertake the project
5. Budget expenditure

### **How to apply**

Visit [www.monash.vic.gov.au/grants](http://www.monash.vic.gov.au/grants) and click on Quick Response Grants. Applications are made through SmartyGrants online portal.

### **Timeframe**

Applications will be assessed by an internal Council Officer Panel. Applicants will receive a response from Council within four weeks of the application being received.

Once receiving notification of a successful application, applicants must commence the project within four weeks and complete by 30 June 2021.

All successful applications will be formally acknowledged at the next applicable Council meeting.

### **What won't be funded**

The following requests are ineligible and will not be funded:

- Commercial/for-profit projects/services;
- Fundraising activities;
- Capital infrastructure;
- Gifts and prizes;
- Groups who meet in venues that have Electronic Gaming Machines (EGMs);
- Projects/services that are inconsistent with Council's objectives; partisan political in nature or that duplicate other existing projects/services;
- Community groups who hold significant financial reserves; and
- Those that are the funding responsibility of another tier of governments

### **Acquittal**

An online acquittal must be completed through SmartyGrants at the conclusion of the funded activity.

### **More information**

For assistance or more information, email us at [monash.grants@monash.vic.gov.au](mailto:monash.grants@monash.vic.gov.au) or call the Community Grants Team on 9518 3568.

**Application questions to be on SmartyGrants**

1. What will the funding be used for?
2. How have you identified the need for this type of service?
3. Outline your organisations capability to deliver the activity supported by this grant
4. What measures will you take to ensure both your staff and the people you are assisting will be protected from contracting or spreading COVID-19?
5. How many people will benefit from the project?
6. How will the funding be spent? (breakdown of budget)