

7.3.2 INFORMATION TECHNOLOGY PRODUCTS AND SERVICES PANEL CONTRACT (PA 2706/0714)

Responsible Manager:	Adil Khan, Chief Information Officer - Digital and Technology
Responsible Director:	Simone Wickes, Director Corporate Services

RECOMMENDATION

That Council

1. Approves access to the Procurement Australia (PA) panel Contract 2706/0714 Information Technology (IT) Products, Services and Multi-Functional Devices under Council Contract No. 2025137 IT Products and Services Panel Contract, for a schedule of rates based contract with an estimated contract value of \$3,400,000 for the initial term and an estimated total contract value of \$6,800,000 inclusive of all available extension options.
2. Authorises the Chief Executive Officer or her delegate to execute the contract agreements, as required and
3. Notes that the initial term will conclude on 30 June 2027 and that the contract also has two separate extension options of one year each and authorises the Chief Executive Officer to approve extension options subject to PA extension approval and satisfactory performance for the City of Monash.

Please note that all dollar figures are GST Inclusive unless stated otherwise.


INTRODUCTION

Council Officers seek to access a panel contract through PA to leverage the panel of prequalified suppliers for the provision of an IT Products and Services Panel Contract under Council Contract 2025137.

BACKGROUND

The Municipal Association of Victoria, PA, and the Victorian Government Department of Treasury and Finance often establish contracts on behalf of or accessible to Local Government authorities so that they may access supplier contracts in an efficient and cost effective manner. These organisations are focused on achieving better procurement outcomes by aggregating demand and achieving improved commercial and service outcomes.

Council previously accessed the PA panel contract Information Technology & Multi-Functional Devices Products & Services 2406/0713 to access a panel of prequalified suppliers under Council Contract 2022200 Information Technology - Hardware, Software & Services. As Council Contract 2022200 was established by leveraging the PA contract 2406/0713, both the initial term and extension term were aligned accordingly with the PA contract. Both contracts concluded on 30 June 2025.



Council Contract 2022200 Information Technology - Hardware, Software & Services 2406/0713, was awarded by Council on 26 July 2022, with a total estimated contract value of \$5,040,000 (Inc GST), over the contract term of two years and 11 months, inclusive of the extension term. The contract was structured to provide Council Officers with the flexibility to engage all suppliers appointed to the PA panel under Contract 2406/0713.

Council Contract 2022200 enabled access to reputable suppliers and achieved value for money. Therefore, this recommendation report seeks approval to access the new PA panel contract Information Technology Products, Services and Multi-Functional Devices 2706/0714, allowing Council to leverage the new panel of prequalified suppliers under the proposed Council Contract 2025137 – IT Products and Services Panel Contract.

This approach was selected to take advantage of the broad range of IT hardware, software and professional services available through the aggregator contract, along with the competitive pricing it offers. Accessing this panel contract will support the ongoing procurement of IT Products and Services, ensuring consistent access to the necessary tools and services for Council's operations.

The duration of the proposed Council Contract 2025137 IT Products and Services Panel Contract has been aligned with the PA Contract 2706/0714, with the initial term concluding 30 June 2027. Both contracts include two optional one year extensions. Each extension term is subject to PA's approval of the extension and satisfactory supplier performance for Council.

NOTIFICATION

A Public Notice was not required because the proposal is to access PA Contract Information Technology Products, Services and Multi-Functional Devices 2706/0714 as allowed under Council's Procurement Policy.

TENDER EVALUATION

Procurement Australia undertook an evaluation of all the submissions. Council was provided with a Confidential Tender Evaluation Report from Procurement Australia detailing the suppliers that were successfully awarded a contract.

The Council Evaluation Panel reviewed the Confidential Tender Evaluation Report and recommends that Council access this contract to leverage the panel of prequalified suppliers.

All members of the Council Evaluation Panel signed Conflict of Interest and Confidentiality forms and no conflicts were raised.



FINANCIAL IMPLICATIONS

Proposed Council Contract 2025137 IT Products and Services Panel Contract has an estimated contract value of \$3,400,000 for the initial term and an estimated total contract value is \$6,800,000 inclusive of all available extension options.

CONCLUSION

That Council approves the recommendations contained within this report.

ATTACHMENT LIST

Nil